Adamstown Borough Planning Commission
Tuesday, October 15, 2024
MINUTES

The Adamstown Borough Planning Commission met on Tuesday, October 15, 2024. Zach Hoffman called the meeting to order at 7:00PM.

Planning Commission Members: Zach Hoffman, Amy Good, Kevin Grant, SherriAnn Welsh-Strause

Others Present: Sam Toffy

Minutes:
Minutes from the August 20, 2024 Planning Commission meeting were approved with a motion by A. Good seconded by K. Grant and unanimously carried.

PC Meeting Attendance – There was a discussion regarding attendance at meetings by PC members. A quorum is required to make any motions, so it is helpful if members are available to attend if they wish to serve on the Planning Commission. There has been an interest by other borough residents to serve on the PC, so it was suggested that maybe Council should make it a requirement to attend a certain number of meetings. A. Grant suggested that maybe the requirement should include all Borough Committees. Z. Hoffman will talk to R. Good to get his thoughts on it.

Ordinance Updates – Z. Hoffman said that in speaking with R. Good and d. Alumbaugh, they agreed that the PC should complete the review it started and get those revisions finalized.

a. Short-Term Rentals – We currently do not have an ordinance to cover short term rentals. A resident recently went before the ZHB for approval to have a short-term rental, and the borough used Paradise Township's ordinance as a guide.
b. Rental Ordinance – S. Toffy said there are several sections of the current Rental Ordinance that could be updated, including replacing the term 'License' with 'Registration'. A marked-up draft will be sent to Z. Hoffman for review/comment.
c. Sign Requirements – Revisions/additions to the Sign Ordinance were drafted in the past, which Z. Hoffman said he would also like to have included.
d. Dumpster Permit/Pod Permit – Z. Hoffman feels we should have a dumpster ordinance, especially because we have a snow emergency route. Pods should also require a permit. He will review this and report back at the next meeting.
e. Uninspected Vehicles on Private Property – Z. Hoffman will review this ordinance.
f. Definition List – Go through/comment on the list of definitions provided at a past meeting by former SDE Engineer Chuck Hess.
g. 15 Minute Parking by Post Office (with exception of snow emergency)– Forward to the Fire & Safety Committee to review.
h. Solid Waste Ordinance – Section regarding the borough offering leaf/yard waste/white collection. Have M. Rohrer review for his interpretation.

Adjournment:

Motioned by S. Welsh-Strause, seconded by A. Good and unanimously carried to adjourn. The meeting ended at 8:56PM.

Attested: S. Toffy, Borough Secretary