**Adamstown Borough Planning Commission**
**Tuesday, August 19, 2025**
**MINUTES**

The Adamstown Borough Planning Commission met on Tuesday, August 19, 2025. Zach Hoffman called the meeting to order at 7:15PM.

Planning Commission Members: Zach Hoffman, Amy Good, Tom Kunish (via Teams)

Others Present: Randy Good, Mike Rohrer, Sam Toffy

**Minutes:**
*Minutes from the July 15, 2025 Planning Commission meeting were approved with a motion A. Good, seconded by Z. Hoffman and carried by a vote of 2-0-1 (T. Kunish abstained).*

**Zoning Ordinance Review**

Parks & Recreation Areas – With the addition of the new pickleball courts and lighting of all 3 courts, there was discussion on extending hours allowed to be in the recreation area. Z. Hoffman recommended extending play time to 10PM. T. Kunish said that some residents like to get their exercise in before going to work in the mornings and suggested having the courts open early at 6AM. Section C. needs to have 'pickleball' added in two places referencing the courts. Section M. should add, 'No dogs allowed within fenced court areas.'.

> *A motion was made by A. Good, seconded by T. Kunish and unanimously carried to recommend that Chapter 190 of the Code of Ordinances, Parks and Recreation Areas, be revised as noted above.*

Sign Regulations – In order to simplify the ordinance, Z. Hoffman suggested deleting all of Section 320-85.C. and replacing it with 'Electronic signs are allowed to be illuminated by LCD or LED screens with 30-second static messages. They may not include electronic moving images.'. A new Section H. should also be added saying, 'If multiple businesses exist within one property, signage must be consolidated to one sign per street frontage but may have multiple individual signs within one structure.'.

> *A motion was made by Z. Hoffman, seconded by A. Good and unanimously carried to recommend that Chapter 320 of the Code of Ordinances, Zoning, Article IX, Sign Regulations, be revised as noted above.*

Short-Term Rentals – On January 21, 2025, Borough Solicitor Josele Cleary drafted an ordinance to amend the Adamstown Borough Code of Ordinances, Chapter 320, Zoning, to provide regulations governing Short-Term Rentals. Z. Hoffman recommended adding that short-term rentals are allowed by Special Exception in all zoning districts except institutional and industrial. He also suggested adding that the annual registration fee will be determined based on a 2-hour inspection and will be established by resolution.

> *A motion was made by Z. Hoffman, seconded by A. Good and unanimously carried to recommend that Chapter 320 of the Code of Ordinances, Zoning, add a section governing Short-Term Rentals as noted above.*

Solid Waste – Since the borough does not schedule collections for tires, white goods, yard waste or leaves, this should be removed from the ordinance. Therefore, the last sentence of Section 243-18 as well as the last sentence of Section 243-24.A(3) should be removed.

*A motion was made by Z. Hoffman, seconded by T. Kunish and unanimously carried to recommend that Chapter 243 of the Code of Ordinances, Solid Waste, be revised as noted above.*

**Adjournment:**

Motioned by A. Good, seconded by Z. Hoffman and unanimously carried to adjourn. The meeting ended at 8:55PM.

Attested: S. Toffy, Borough Secretary