The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Cindy Schweitzer, Dave Matz, Joe Dietrich, Ed Zander, Mark Bansner

Visitors Present: Nancy Hamill, Glenda Poole, Ray Burns, Donna Wetherhold, Mike Wetherhold, Steven Roth, Val Lacis, Michele Walter Fry, Ralph Vedder, Mark Schweitzer

Others Present: Dean Johnson, Mike Palm, Lisa Crouse, Sam Toffy

MINUTES: Minutes from the August 5, 2014 meeting were approved with a motion from D. Matz, seconded by M. Bansner and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by J. Dietrich and unanimously carried to approve the bills and receipts presented.

POLICE and/or FIRE REPORT:

The August Police Report was read by Chief Beever.
The August Fire Report was read by Chief Roth.

VISITORS BUSINESS:

John Wojtowicz – Mr. Wojtowicz addressed Council regarding an attack on himself and on his dog by another dog at the east end of Main Street approximately a month ago. He questioned Council as to where responsibility starts and ends. The suggestion was made by Mr. Wojtowicz that it be a requirement of a dog owner to muzzle his dog when out in public if that dog has already been cited for a previous attack. R. Good asked the Fire/Safety Committee to work with Chief Beever to come up with a solution and report back to Council.

Lorraine Stork – Ms. Stork submitted an email to Council expressing her concern with traffic traveling too fast along Main Street and not coming to a complete stop at intersections with stop signs. She is requesting that STOP bars be painted in these areas. R. Good turned this over to the Roads and Bridges Committee for further review.

Mike Wetherhold – Mike and Kyle Sellers installed four surveillance cameras in the Library. A total of 12 cameras were included in the original purchase and Mike asked Council if there is any interest in installing cameras in the Borough offices. R. Good asked Mike to coordinate with the Fire/Safety Committee.

Mike also talked about a proposed county fundraising agreement in the making whereby the Library System Board would like to send professional fundraisers to companies at the corporate level with the idea that more funding may be available at this level. Area libraries are asked to participate in this proposed agreement and although the outcome is still uncertain, the Adamstown Area Library has agreed to participate in this proposed agreement.

SPECIAL TOPICS: None.

PUBLIC WORKS:

The lines and crosswalks have been painted throughout the Borough, as well as a STOP bar at the intersection of W. Main and Willow Streets.

LED Lights – M. Palm presented three separate quotes from Meadow Valley Electric, Inc. for the conversion to LED lights. The maintenance cost of LEDs is much less than the current lighting being used and there are no bulbs to replace with LEDs. Earlier in the year Meadow Valley Electric converted several existing dawn-to-dusk lights into LEDs through a free program sponsored by PP&L.

Pump Station – The net cost to replace the existing lighting with LED lighting at the pump station would be $309.76 and would offer a 10-year savings in operating costs of $1,685.20.

Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to replace the existing lighting at the pump station with LED lighting at a cost of $309.76.

Grove – The net cost to replace the existing lighting with LED lighting at the grove would be $1,511.02 and would offer a 10-year savings in operating costs of $5,090.80.

Motioned by J. Dietrich, seconded by E. Zander and carried by a vote of 5-1-0 to replace the existing lighting at the grove with LED lighting at a cost of $1,511.02. (D. Matz opposed.) D. Matz would like to see the new LED lighting at the pump station and WWTP to see how they look prior to installing them at the grove.

Waste Water Treatment Plant – The net cost to replace the existing lighting with LED lighting at the waste water treatment plant would be $1,189.82 and would offer a 10-year savings in operating costs of $4,357.92.

Motioned by J. Dietrich, seconded by D. Matz and unanimously carried to replace the existing lighting at the waste water treatment plant with LED lighting at a cost of $1,189.82.

FINANCE:

The Treasurer's Report was included in the packets.

2015 MMO – L. Crouse presented to Council the 2015 Minimum Municipal Obligation (MMO) for the Adamstown Borough Pension Plan.

Motioned by C. Schweitzer, seconded by E. Zander and unanimously carried to approve the 2015 Minimum Municipal Obligation (MMO) in the amount of $8,008.

WATER:

Council appointed L. Crouse and S. Toffy to come up with a standard policy for waiver requests. Two options were presented to Council. Option 1 allowed no waivers but offered a payment plan. Option 2 was chosen, which would allow a waiver on the sewer portion only (based on the last 4 quarter bills) if the property owner can prove the water did not go into the sewer system. A 6-month payment plan will be offered to pay the remaining overage amount and late fees/penalties will be waived during that time if the payment plan is honored and regular quarterly bills are paid on time. If the payment plan is not honored, all late fees/penalties will apply. A Leak Test Sheet will be given out to help the property owner find and repair the cause of the spike in his/her bill.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve Option 2 as the new Water/Sewer Waiver Policy.

151 Old School Lane (Apt. B) – There was a leak in the toilet and after the tenants discovered it and repaired it, their bill came back to normal. She is asking for a waiver of the overage amount. This waiver request was denied based on the new Water/Sewer Waiver Policy.

209 E. Main Street – There was a leak in two toilets that was found and repaired and their bill is back to normal. She is asking for a waiver of the overage amount and late fees/penalties. Council approved a waiver of all late fees/penalties accrued as a result of the higher bill provided a payment plan is set up and honored.

168 E. Main Street – There is one meter for four rental units. Two units have been vacant for several months and property owner is requesting a waiver of the base amount charged for those months. This waiver request was denied.

SEWER: None.

LIGHTS, PROPERTY AND PAVEMENT:

Pavilion Gutter Guards – J. Dietrich discussed that when the pavilion was first built in the grove, there were gutter guards installed but they have become damaged over time due to snow and ice buildup. There is a total length of 200' of gutter guards that need to be replaced and it was also recommended that snow guards be installed. A.B. Martin's cost would be approximately $25 per 10' section of gutter guard and Premier Spouting quoted $1,100 to install permanent gutter guard on the pavilion.

Motioned by J. Dietrich, seconded by D. Matz and unanimously carried to install snow guards and 200' of gutter guards on the pavilion in the grove not to exceed $700.

Trees in Pavilion – D. Matz mentioned that one of the recently planted trees near the pavilion is in need of water. R. Good suggested installing a drip bag to allow for low maintenance watering. M. Palm mentioned that when Martin's Tree Service was recently at the grove to remove several trees, they noticed several other large trees that had begun to rot and they observed dead limbs on those trees. It was recommended that these trees be removed as well. M. Palm will budget in 2015 for the possible removal of additional trees and R. Good added that larger caliper replacement trees should be budgeted for.

Pool Project – The Committee met with Bob Lynn. Bob is putting together plans and the Committee should have something to present to Council at the next meeting.

ROADS AND BRIDGES: None.

PERSONNEL: None.

POLICE BOARD:

Last month's Police Board meeting was cancelled due to the lack of an agenda. The topic will be listed on the October agenda for formal review/comments. It was noted that monies should be budgeted in 2015 for startup in 2016.

FIRE/SAFETY: None.

UNFINISHED BUSINESS:

323 W. Main Street – A formal complaint was filed in the Court of Common Pleas of Lancaster County against the property owner of 323 W. Main Street to seek recovery of attorneys' fees and civil penalties.

1975 N. Reading Road – The property at 1975 N. Reading Road was sold for $1.7M and closing was held September 4th. A settlement sheet of the proceeds from the sale was included in the packets. The portion of excess land being donated back to East Cocalico Township has a value of $320K. A recent newspaper article stated that West Cocalico Township requested their 32% share reimbursed in cash. Council provided no direction at this point in time regarding Adamstown's share (6%) of the donated property.

NEW BUSINESS:

FEMA – A letter was included in the packets from the Federal Emergency Management Agency (FEMA) regarding the recent revised Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS).

10th Annual Lancaster Road Runners Club 12K Race – The Lancaster Road Runners Club will be hosting its 10th annual 12K race which will be held Saturday, October 25, 2014 beginning at 10:00AM at the towers by the Wonderful Good Market.

Motioned by J. Dietrich, seconded by M. Bansner and unanimously carried to approve the use of the Borough's roadways for the 10th Annual Lancaster Road Runners Club 12K Race contingent upon receiving a Certificate of Insurance prior to the race.

Adjournment:

Motioned by D. Matz, seconded by E. Zander and unanimously carried to adjourn.

The meeting ended at 8:17PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary