Adamstown Borough Council **October 7, 2014**

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Cindy Schweitzer, Dave Matz, Joe Dietrich, Ed Zander, Mark Bansner , David Gundrum

Visitors Present: Bob Lynn, Kathy Thren, Rob Haldeman, Debbie Haldeman, Nancy Hamill, Glenda Poole, Carol Johnson, Bob Stork, Ray Burns, Donna Wetherhold, Mike Wetherhold, Val Lacis, Michele Walter Fry, Ralph Vedder, Helen Shaak, Sandy Roth, Mr. & Mrs. Michael Gensemer

Others Present: Dean Johnson, Mike Palm, Lisa Crouse, Sam Toffy

MINUTES: Minutes from the September 2, 2014 meeting were approved with a motion from D. Matz, seconded by M. Bansner and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by J. Dietrich and unanimously carried to approve the bills and receipts presented. Included in the bills was a check in the amount of $62,343.03 to pay off Adamstown's portion of the loan resulting from the sale of 1975 N. Reading Road.

POLICE and/or FIRE REPORT:

The September Police Report was read by Chief Beever.
The September Fire Report was included in the packets.

VISITORS BUSINESS:

Rob & Debbie Haldeman – Mr. & Mrs. Haldeman are interested in purchasing the lot at the corner of N. Broad and E. Washington Streets (105 N. Broad Street). They approached Council to request a variance from the required 25' setback along the side lot. Council referred them to the Zoning Hearing Board. They were also requesting a waiver from having to install sidewalk and curbing along Broad Street. There currently is no sidewalk or curbing anywhere along Broad Street.

Motioned by M. Bansner, seconded by E. Zander and unanimously carried to waive the requirement for sidewalk and curbing along the Broad Street side of 105 N. Broad Street.

Adamstown Area Library Presentation – Kathy Thren and Kyle Sellers provided Council with a presentation of their services for the past year. They also focused on new upcoming programs and resources available to patrons, including the ability to sign out laptop computers for home use. Adamstown Area Library is currently the only library in Lancaster County to offer this service.

R. Good expressed Council's interest in expanding space for both the Borough and the Library. He appointed Dean Johnson to head up the committee and will request Chris Schnader, a Library representative and a former Council member to come up with ideas to report back to Council.

Bob Lynn, Hanover Engineering – Mr. Lynn presented preliminary plans for renovations at the Adamstown Community Pool. The work would be done in three phases with the baby pool and bathhouse renovations being the first phase, the roof and grandstand being the second phase and site work being the third phase. E. Zander expressed an interest in seeing pricing prior to moving forward with preparing final plans and specs.

Motioned by J. Dietrich, seconded by C. Schweitzer and approved by a roll call vote (6-1-0) to hire Hanover Engineering to prepare final plans and specs for pool renovations to go out for bid (D. Gundrum-Y, J. Dietrich-Y, M. Bansner-Y, D. Matz-Y, R. Good-Y, C. Schweitzer-Y, E. Zander-N).

Mr. Lynn also discussed the recently proposed FEMA map revisions for Lancaster County. He provided a sample letter that will be distributed by the Borough to each property owner affected by the recent changes which allows them the opportunity to appeal the proposed changes.

SPECIAL TOPICS: None.

PUBLIC WORKS:

35 Broad Street – There has been an ongoing issue with the deteriorating condition of the retaining wall at the intersection of E. Washington Street and Broad Street. Repairs to the wall will begin this week and should cost approximately $3K - $5K.

DEP Inspection – There was a DEP inspection at the waste water treatment plant on October 3rdl which passed without incident.

VOIP – There have been two quotes received on the proposed VOIP system, which has been budgeted for. C. Schweitzer, D. Matz and D. Johnson along with M. Palm, will meet with contractors from those companies and come back to Council with their recommendation in acquiring a VOIP system.

FINANCE:

The Treasurer's Report was included in the packets.

The draft budget was included in the packets for Council's review. There is no proposed increase in taxes or water/sewer. The draft budget will be presented at the November Council meeting for adoption of a proposed budget which will then be advertised, with the final budget being considered at the December meeting.

WATER:

17 Rebecca Drive – On July 31st it was brought to the Borough's attention by the property owner that water was ponding around the curb stop. It was determined after inspection that there is most likely a leak somewhere between the curb stop and the house. M. Palm is recommending a letter be sent giving the property owners 30 days to come up with a plan to begin efforts to have the leak repaired.

42 Rebecca Drive – The water was shut off at this property when it went to settlement but the property owner was billed the entire quarter. A credit of $70.62 is due the settlement company.

Motioned by E. Zander, seconded by C. Schweitzer and unanimously carried to approve a credit to the settlement company in the amount of $70.62.

49 Misty Meadow Drive – Charges in the amount of $73 were accrued on this account by the previous homeowner after settlement.

Motioned by E. Zander, seconded by C. Schweitzer and unanimously carried to write off charges in the amount of $73 from the account which resulted from the previous homeowner after settlement.

SEWER:

Sewer Line Replacement Project - D. Matz gave an update on the sewer trunk line replacement project from the Mad Hatter to the Misty Meadow Development. He said that Hanover Engineering is continuing to work on obtaining the required permitting and construction will not begin until 2016 or 2017.

LIGHTS, PROPERTY AND PAVEMENT: None.

ROADS AND BRIDGES: None.

PERSONNEL:

Annual Employee Reviews – D. Gundrum held the annual employee reviews and had positive feedback regarding the staff. His recommendations to Council will be discussed as part of the budget approval process.

POLICE BOARD:

The draft police agreement and estimated startup costs were provided in the packets. The public also received copies of the draft police agreement. C. Schweitzer and Ralph Vedder summarized each section of the agreement, allowing Council to express any issues or concerns they may have regarding the draft document. There was some discussion concerning the legality of section 3.5 which seems to restrict a future Council from action. This will be further reviewed by the Adamstown solicitor when she reviews a future draft of the police commission agreement. Notification of Adamstown's review will be provided to the rest of the municipalities.

FIRE/SAFETY:

Security Cameras – There were several security cameras installed in the Library. Additional cameras were placed in the conference room, hallway and Borough office.

LED Street Lighting – D. Johnson is working with M. Palm and will report back to Council.

Dog Ordinance – The question came up at a past meeting by a resident whether we should consider passing a muzzle ordinance due to the increase of dog attacks. D. Johnson and Chief Beever researched other municipalities, and found that none currently have a muzzle ordinance. Council does not wish to propose a muzzle ordinance at this time. Chief Beever talked with the owner of the dog involved in the recent attacks and feels the situation is in better control.

UNFINISHED BUSINESS:

1975 N. Reading Road – Adamstown's portion of the loan in the amount of $62,343.03 for the sale of 1975 N. Reading Road has been paid off. West Cocalico Township requested their 32% share reimbursed in cash for the 7 acre parcel donated back to East Cocalico Township. Council recommended a letter be sent to Mark Hiester at East Cocalico Township requesting reimbursement of Adamstown's portion (6%) of the value of the donated land.

Motioned by D. Matz, seconded by D. Gundrum and unanimously carried to submit a letter to East Cocalico Township requesting reimbursement of Adamstown Borough's 6% share of the 7 acre parcel donated back to East Cocalico Township by Dentech.

NEW BUSINESS:

BFit Now LLC 5K Run – An email was submitted by Anne Hess, owner of BFit Now LLC requesting approval of a 5K run through Adamstown on November 15, 2014 beginning at 8:30AM. A Certificate of Insurance will be forwarded prior to the event date.

Motioned by C. Schweitzer, seconded by E. Zander and unanimously carried to approve the use of the Borough's roadways for the BFit Now LLC 5K run on November 15th contingent upon receiving a Certificate of Insurance prior to the race.

EXECUTIVE SESSION: Council went into executive session to discuss water/sewer collection litigation. The meeting was then reopened to the public so a motion could be made.

Motioned by D. Gundrum, seconded by E. Zander and unanimously carried to move ahead with foreclosure of municipal liens associated with the property located at 84 W. Main Street.

Adjournment:

Motioned by D. Matz, seconded by E. Zander and unanimously carried to adjourn.

The meeting ended at 9:29PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary