The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Jessica Kelly, Alex McManimen, Mike Wetherhold

Visitors Present: Chief Harvey, Steve Roth, Sandy Roth, Alyssa Raven, Justin Baas, Helen Shaak, Donna Wetherhold, Ralph Vedder, Shad Lewis, Michele Walter Fry, Val Lacis

Others Present: Mike Palm, Lisa Crouse, Sam Toffy

MINUTES: Minutes from the September 6, 2016 meeting were approved with a motion from D. Matz, seconded by M. Wetherhold and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by M. Wetherhold and unanimously carried to approve all bills and receipts presented. There was a question on an invoice for the pump house. M. Palm will look into it.

POLICE and/or FIRE REPORT:

The September Police Report was read by Chief Harvey. He said he was honored and proud to report that Adamstown Borough has not had any Part 1 crimes in the month of September and only one Part 2 crime which was an identity theft perpetrated out of state. The Chief also commented that his department continues to receive positive feedback from the residents of the Borough.

The last three of the new fleet of police cars are currently being delivered and Chief Harvey said they plan to bring a few cars up to the next Council meeting for a show and tell.

In light of DA Craig Stedman looking for increased funding for the Drug Task Force, C. Schweitzer commented that it was proposed at a recent budget meeting to increase our support to the Drug Task Force by 50¢ per capita for a total of $1.50 per capita. Chief Harvey said that considering some municipalities don't give anything, they are very appreciative of the Borough's efforts, and he offered to have DA Stedman meet with Council to do a presentation.

The September Fire Report was read by Chief Roth.

- There will be a chicken BBQ Saturday, October 8th from 10AM until sold out.
- Fire Prevention Week will be held on Sunday, October 9th from 1PM to 3PM.

VISITORS BUSINESS:

Alyssa Raven – Ms. Raven, YMCA Adamstown Branch Executive Director, along with Justin Baas, Program Coordinator, presented a power point presentation of everything the Adamstown YMCA has to offer its members. Ms. Raven also talked about a survey that was taken by pool members and the most noted improvements at the community pool this year included cleanliness and staff management.

SPECIAL TOPICS: None.

PUBLIC WORKS:

Keystone Engineering Proposal – M. Palm presented a proposal from Keystone Engineering for a preliminary engineering report on variable frequency drives for wells 2 and 3 as well as community pool monitoring and WWTP SCADA. Keystone recently provided the SCADA work for the well house. The cost for the scope of work is $5,500.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to approve the authorization to proceed with the preliminary engineering report for SCADA system upgrades.

Nitrogen Credits – In the past the Borough has purchased its nitrogen credits through Ephrata Borough, but they are no longer able to sell their credits. Going forward we will be required to either go on PennVEST and purchase credits or find another WWTP that has credits to sell. M. Palm will look into this.

MS4 Report – M. Palm asked Council to review the draft 2015 MS4 report as prepared by Kara Kulpson of Rettew Associates and get any comments back to her as soon as possible.

Community Pool – R. Good commented on the great job the Public Works Department did on the water quality at the pool this year.

TREASURER:

MetEd Street Lights – L. Crouse said she received the signed contract from MetEd to switch the street lights and she emailed them the first grouping of lights to be switched over which will be the lights along W. Main Street by the school. She has not been given a time frame yet for when they will be converted.

PPL Street Lights – L. Crouse said she received the signed contract from PPL to switch those 12 lights as well, and anticipates they will be converted within the next couple of months.

FINANCE:

Finance Committee Meeting – The Finance Committee met earlier this evening. There are some revisions to be made to the draft budget after which time it will be distributed to Council for the November meeting for adoption at the December meeting. There are no proposed tax or water/sewer increases.

WATER & SEWER:

84 W. Main Street – The property owners at 84 W. Main Street recently received a notice that a lien would be filed if the outstanding balance of $5,159.42 on their water/sewer account was not paid by October 14th. They requested the option of making monthly payments in lieu of a lien being placed on the property.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to deny their request to make payments and to move forward with filing a lien in the amount of $5,159.42 if the outstanding balance is not paid by the deadline of October 14th.

3094 N. Reading Road – A request was made by Ed Loomis's son Jim, on behalf of his father, for an extension on the time given to relocate the sewerline at 3094 N. Reading Road. Mr. Loomis was originally given a deadline of October 11, 2016. Council discussed and agreed to a time extension which will be determined once a letter is submitted to the Borough by Jim Looms stating the engineer that will be used as well as an outline of the timeframe anticipated to obtain the permit to cross the stream before work can actually begin. Once the Borough receives this information, Council will discuss a reasonable time extension.

COMMUNITY:

Draft Sidewalk Ordinance – M. Wetherhold presented the final draft sidewalk ordinance which has been advertised for adoption. The solicitor's representative recommended removing from the draft ordinance, the

section listing permitted trees in sidewalk buffer areas, but C. Schweitzer commented that the draft ordinance has been advertised so no additional changes can be made at this time.

R. Good suggested that by January 2017, Council come up with an outline for the guidelines to be followed as well as the fees for inspections, which will be adopted at the January meeting. An inspector will also be appointed at that time.

Motioned by M. Wetherhold, seconded by J. Kelly and carried by a vote of 4-2-0 to approve the adoption of sidewalk Ordinance #387 (C. Schweitzer and D. Matz voted no).

Library Update – The Library entered its public capital campaign and will be visiting each of the municipal parks on the first four Saturdays in October. Each event will run from 10AM to 2PM. October 1st will be held at Schoeneck park followed by Denver park on October 8th, Reamstown park on October 15th and Adamstown grove on October 22nd. The Brecknock municipal event will be held Thursday, October 20th at Brecknock Orchards from 5PM to 7PM. The Library has created 4'x8' signs representing donations received in the capital campaign which will be used towards the new Library. A sign will be placed in each of the municipalities.

ROADS AND BRIDGES: None.

PERSONNEL: None.

RECREATION:

Planting Trees – There are several trees in the grove that need trimming/removing. R. Good stated that there is $2K budgeted for trees this year and he is requesting that Council approve up to $2K to purchase White Oaks for in the grove. D. Matz suggested he look into the possibility of planting American Elm trees. He also recommended it be coordinated with Joe Dietrich so it won't interfere with the Community Days event. R. Good will come back at the November meeting with a plan.

Trail on Mountain – Sandy Roth questioned the status of the proposed trail along the mountain. C. Schweitzer commented that she understood the Planning Commission was recommending against it due to the proximity to the well houses as well as the private land that would have to be crossed and the liability.

FIRE/SAFETY: None.

MS4:

We received a request from Rettew Associates to send a letter of support to the NFWF for a grant application for funding toward regional efforts in MS4. Council was polled and the letter of support was sent.

Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to ratify sending the letter of support for the NFWF Technical Capacity Grant.

UNFINISHED BUSINESS:

Online Agenda – An online agenda was sent to Council which contains links to the documents which are also contained in the hard copy packets. There is no cost for the program and it would save on paper as well as time to prepare for the meetings. It will also be much easier to archive. This program also allows an area to take notes online prior to and during the meetings. M. Palm got quotes for the purchase of refurbished and new IPads. The cost for 8 refurbished IPads is approximately $3K and the cost for 8 new IPads is

approximately $3,600, both with a one-year warranty. If Council decides to pursue this, policies would have to be established regarding the use and return of the IPads. There would also be a stricter cutoff date for agenda items to be included. C. Schweitzer will come back to the November meeting with a policy and complete pricing.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to move forward with the necessary steps to switch over to the use of IPads.

133 W. Main Street Update – The Planning Commission met to discuss the ZHB application submitted by the Adamstown Fire Company. They recommended to not allow three units but did recommend to allow for two units. There will be a ZHB meeting on October 10th. After discussing what is permitted by the Zoning Ordinance vs. what is being requested by the Fire Company, Council is in support of the Planning Commission's recommendation. It was also recommended that we have our solicitor attend the ZHB meeting to represent the Borough's interest.

Motioned by D. Matz, seconded by C. Schweitzer and carried by a vote of 5-0-1 to provide a letter to the ZHB expressing our support of the Planning Commission's recommendation and requesting our solicitor attend the ZHB meeting to represent the Borough's interest (A. McManimen abstained).

NEW BUSINESS:

SWM Application 302 Willow Street – A small projects application for a proposed garage at 302 Willow Street was submitted for approval.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to approve the SWM Application for 302 Willow Street.

Comments on PC's Recommended Revisions to the ZO – This item will be tabled until the November Council meeting

EXECUTIVE SESSION: Council went into executive session at 8:33PM to discuss a personnel issue as well as the possible purchase of real estate.

The regular meeting resumed at 8:45PM.

Adjournment:

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to adjourn.
The meeting ended at 8:47PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary