Adamstown Borough Council **November 5, 2019**

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Mark Bansner, Jessica Kelly, Alex McManimen, Shad Lewis

Visitors Present: Tom Shumaker, John Schmidt, Deb Schmidt, Tom Unger, Patricia Wee, deLyn Alumbaugh, Paul Marx, Heather Marx, Ethan Marx, Joyce Sweasy, Jon Hamilton, David Bentz, Wendy Bentz, Bob Russo, Susan Russo

Others Present: Dean Johnson, Lisa Crouse, Sam Toffy

MINUTES: The minutes from the October 1, 2019 meeting were approved with a motion from D. Matz, seconded by M. Bansner and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve all bills and receipts presented.

POLICE and/or FIRE REPORT:

The October Police Report was read by Tom Shumaker. Ephrata Borough is still working on finding a replacement for Chief Harvey who retired.

There was no October Fire Report included in the packets.

VISITORS BUSINESS:

John Schmidt, Stoudtburg Village POA President – Mr. Schmidt addressed Council regarding the Stoudtburg Village property owners' concerns with Keystone's desire to build a 12-unit apartment in lieu of the planned 12-unit Inn on Lot 140. Their concerns are based on the limited parking, trash storage, lack of trust in what Keystone says and the integrity of the plaza. He is asking for Council's support in blocking the proposal. R. Good recommended that Mr. Schmidt attend the next Planning Commission meeting so that the members are also aware of his concerns. d. Alumbaugh, a current member of the Planning Commission, stated that the members are aware of Mr. Schmidt's concerns.

SPECIAL TOPICS: None.

PUBLIC WORKS:

Electric Gate at Plant – D. Matz said that M. Palm would like to update the security at the treatment plant by having an electric gate installed. There is currently a padlock securing the gate closed. He has a quote from Lift Masters and by going through CoStars the cost to purchase and install the new gate would be $10,300. Wiring would be extra.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to approve purchasing and installing an electric gate at the treatment plant for a cost of $10,300.

BMP Inspection Report for 16, 18 & 20 Rollingview Lane – A. McManimen said that the report will need to be sent to the HOA.

Aqua-Terra Work Authorization – This is regarding the trunkline. R. Good is referring this item to the Water & Sewer Committee for review to come back in December or January with a recommendation on how to proceed.

TREASURER:

Financial Audit – L. Crouse said that the auditors will be here December 18, January 16 & January 17 to do the financial audit.

FINANCE:

2020 Draft Budget – L. Crouse presented the 2020 budget summary. There will be no increase in taxes or water & sewer.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to adopt the 2020 proposed budget as presented and advertise for final adoption at the December meeting.

WATER & SEWER: None.

COMMUNITY:

53 E. Main Street – Unit 3 Citation – S. Lewis said that he will review this item and report back at the December meeting.

ROADS AND BRIDGES:

Bowmansville Road – M. Bansner said that improvements to Bowmansville Road are ongoing.

Electric Charging Stations – M. Bansner reported that the charging stations have been installed beside the Borough building and are currently activated.

PERSONNEL: None.

RECREATION:

Celebration Park Playground – J. Kelly gave a PowerPoint presentation on the playground at Celebration Park. The playground is a natural play space comprised of cedar which is eco-friendly, safe and can be easily maintained. It consists of a manmade hill and several play zones including a swing set area, an independent play and freestanding area with an 8' spiderweb climber and tree hoppers, and a sliding board area. The project also came in under budget.

Jessica thanked Council, fellow Committee members and Borough staff for their support over her last 5 years serving on Council.

FIRE/SAFETY:

School Crossing Signs – D. Johnson is requesting the purchase of two school crossing signs to be used when students are walking to/from school. M. Palm received a quote of $685 from Garden State Highway Products for two systems which each consist of a base and the sign.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to approve the purchase of two school crossing signs at a cost of $685.

MS4: None.

UNFINISHED BUSINESS:

Ordinance 398 – Amend Chapter 290 of the Code of Ordinances – This proposed ordinance amends the speed limits, several street name changes, adds several stop sign areas and parking prohibited areas. It has already been advertised.

Motioned by M. Bansner, seconded by D. Matz and unanimously carried to adopt Ordinance 398.

Cocalico Elementary School Bond Without Surety – The Cocalico School District submitted a Bond Without Surety in the amount of $55,123.48 as security for the completion of the necessary land development improvements pertaining to the Preliminary/Final Land Development Plan for Adamstown Elementary School.

Motioned by C. Schweitzer, seconded by M. Bansner and unanimously carried to accept the Bond Without Surety as security.

Proposed Loan to Library – The Borough Solicitor prepared a Loan Agreement for $450K, mortgage documents, a promissory note and an Ordinance to amend the Hatt Fund. L. Crouse met with Library personnel to review the documents.

Motioned by S. Lewis, seconded by D. Matz and unanimously carried to approve the loan agreement, mortgage and promissory note as presented.

Motioned by M. Bansner, seconded by S. Lewis and unanimously carried to approve advertising the draft ordinance to amend the existing Hatt Fund ordinance for adoption at the December meeting.

NEW BUSINESS:

C. Schweitzer Letter of Resignation – C. Schweitzer announced that effective November 6th, she will be resigning from Borough Council because she will no longer live in the borough. She said that it has been a true pleasure serving on Council. She said that her husband, Mark Schweitzer is also resigning from the Planning Commission. R. Good gave her a heartfelt thanks for the help and guidance she provided to L. Crouse and S. Toffy over the years.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to accept the letter of resignation from Cindy Schweitzer from Borough Council and Mark Schweitzer from the Planning Commission.

ABI 2020 Fee Schedule – R. Good said this item will be tabled until the December meeting.

Proclamation for Adamstown School Choice Week – D. Johnson presented a Proclamation Commemorating Borough of Adamstown School Choice Week to be recognized January 26 – February 1, 2020.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to adopt the Proclamation as proposed.

House Bill 407 - Blight – House Bill 407 regarding blighted properties in municipalities was recently introduced as a result of it not being addressed completely in the building code. It should help assist municipalities in cleaning up blighted properties.

Open Positions on Borough Council and Planning Commission – R. Good announced that there will be a posting on the Borough website that Letters of Interest will be accepted for the vacancies on Borough Council and the Planning Commission.

EXECUTIVE SESSION: Council went into executive session 8:20PM to discuss personnel issues.

The regular meeting resumed at 8:40PM.

Motioned by A. McManimen, seconded by C. Schweitzer and unanimously carried to authorize L. Crouse to sign up for health insurance with a contribution amount to be set at no more than $300/pay.

Adjournment:

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adjourn.
The meeting ended at 8:42PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary