Adamstown Borough Council **November 3, 2020**

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Alex McManimen, M. Bansner, Randell Weaver, deLyn Alumbaugh, Jerry Thomason

Visitors Present: Derek Miller, Sgt. Eric Schmitt, Helen Shaak, Michele Walter Fry

Others Present: John Schmidt, Lisa Crouse

MINUTES: The minutes from the October 6th meeting were approved with a motion from d. Alumbaugh, seconded by J. Thomason and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve all bills and receipts presented. SDE's billing wasn't received until the day of the Council meeting, so it will be reviewed and approved at the December meeting.

POLICE REPORT:

The October Police Report was read by Sgt. Eric Schmitt.

FIRE REPORT:

The October Fire Report was read by Chief Miller. The first soup & sub sale of the year will be held on November 21st at 10AM until sold out.

VISITORS BUSINESS:

SPECIAL TOPICS: None.

PUBLIC WORKS:

Guy Wire Relocation – Well House One – A. McManimen said that the guy wire at well house one is too low and needs to be raised. A generator has been budgeted for in 2021 so power will not be lost at well house one. M. Palm is also requesting that several pine trees be removed from the immediate area at a not-to-exceed cost of $1,500 to make room for the generator.

Motioned by A. McManimen, seconded by J. Thomason and unanimously carried to approve the guy wire reinstallation at $4,600 and removal of the pine trees not-to-exceed $1,500.

TREASURER: None.

FINANCE:

2021 Budget – L. Crouse reviewed the proposed 2021 budget with Council. There will be no rate increases for taxes, water or sewer. The budget is balanced and we look to be ahead on the revenue side in 2020 mainly due to decreasing the workload and projects due to staffing and Covid. She is projecting to increase the 2020 reserve fund contributions in the General, Water and Sewer Collection Funds this year as long as we continue at

the same pace as we are now. There is a slight decrease in water/sewer revenue from the loss of the Stoudt's Brewery. The other highlighted item on the Reserve Fund side is the request from M. Palm for $55K for the generator project, which was originally $50K. R. Good thanked the Committee members and Borough staff for being conscious of expenditures throughout the year and working on saving the Borough money by doing projects in-house. d. Alumbaugh thanked L. Crouse for all her work on the budget.

Motioned by d. Alumbaugh, seconded by J. Thomason and unanimously carried to approve the draft 2021 budget with the change to the Reserve Fund expenditure for advertising and adoption at the December meeting.

WATER/SEWER/MS4: None.

COMMUNITY:

Feral Cats – d. Alumbaugh said that a new location in a barn on a farm was found for a majority of the feral cats currently located near the former Black Angus Restaurant.

Lancaster County Planning Commission Meeting Recap – d. Alumbaugh said he attended the LCPC meeting and gave an update on what was discussed.

SDE's Updated 2020 UCC/Zoning/SWM Fee Schedule – SDE did not include their stormwater fees on their original fee schedule which was adopted at the August Council meeting. The fees were added to their revised fee schedule.

Motioned by d. Alumbaugh, seconded by A. McManimen and unanimously carried to adopt SDE's revised 2020 UCC/Zoning/SWM Fee Schedule.

ROADS AND BRIDGES: None.

PERSONNEL: None.

RECREATION: None.

FIRE/SAFETY:

FEMA – Mayor Schmidt said that FEMA asked all counties to open their emergency web EOC (Emergency Operations Center) mainly due to civil unrest resulting from the election. Mayor Schmidt has gone online and is monitoring it.

Pull-Down Alarm System at New Library – Mayor Schmidt reached out to Randy Maurer at ABI after receiving concern from the Adamstown Fire Department Fire Chief that the emergency pull-down fire alarm was located behind the circulation desk. He was told that the Library occupancy is approximately half of what is required to have a pull-down fire alarm, but they put one in anyway to cover any situation where Library personnel would need to have the building evacuated in any type of emergency. The Library will also be investing in a security system that would notify both fire and police in the event of an emergency.

Email Notification Plan – Mayor Schmidt created an email notification plan and those borough residents who provide their email address would receive helpful information such as a snow emergency, road closure, etc.

UNFINISHED BUSINESS:

5-Year Compresive Plan – R. Good said that the Community Committee should head this up and get started on it.

NEW BUSINESS: None.

Adjournment:

Motioned by D. Matz, seconded by J. Thomason and unanimously carried to adjourn.
The meeting ended at 7:25PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary