Adamstown Borough Council **November 3, 2015**

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Mark Bansner, David Gundrum, Joe Dietrich, Jessica Kelly

Visitors Present: George Beever, Steve Roth, Sandy Roth, Donna Wetherhold, Mike Wetherhold, David Buckwalter, Carol Johnson, Helen Shaak, Deb Schmidt, Bob Stork, Val Lacis, Alex McManimen, Jim Bretz, Greg Krick, Anthony Krick, Emily Fassnacht, Joe Hawley, Mike Marty, Kieren Marty, Michele Walter Fry

Others Present: Dean Johnson, Mike Palm, Sam Toffy

MINUTES: Minutes from the October 6, 2015 meeting were approved with a motion from D. Matz, seconded by M. Bansner and carried by a vote of 6-0-1 (R. Good abstained due to absence). Minutes from the October 12, 2015 meeting were approved with a motion from D. Matz, seconded by D. Gundrum and carried by a vote of 6-0-1 (J. Dietrich abstained due to absence).

BILL LIST: Motioned by M. Bansner, seconded by J. Dietrich and unanimously carried to approve all bills and receipts presented.

POLICE and/or FIRE REPORT:

The October Police Report was read by Chief Beever.
The October Fire Report was read by Chief Roth.

- There is a soup & sub sale on December 5, 2015 from 10:00AM until sold out.

VISITORS BUSINESS: None.

SPECIAL TOPICS: None.

PUBLIC WORKS:

Timbering – J.L. Strauser, who was contracted to timber approximately 76 acres completed timbering approximately 6 acres at Well 4 and has paid $47K of the $87K contract. The second payment was due by March 6th but has not yet been paid. M. Palm is recommending giving the logger a new 6-month contract for work to resume in February, stipulating that all permits must be in effect with East Cocalico Township and everything be in place with neighboring property owners who will be affected by the logging. M. Palm will make arrangements with the solicitor to draw up the contract.

Motioned by C. Schweitzer, seconded by M. Bansner and unanimously carried to follow M. Palm's recommendations regarding providing a 6-month contract for the logger to begin March 2016.

MetEd Seminar – M. Palm will be attending a street light seminar being offered by MetEd regarding the changeover to LED lighting. The Borough is currently leasing sodium vapor lights and is researching switching over to leasing LED lights as opposed to purchasing LEDs.

Willow Street Intersection at Rt. 272 – M. Palm said that the thermoplastic stop bars and cross walks should be installed along Willow Street at the intersection of Rt. 272 within the next 30 days.

FINANCE:

C. Schweitzer presented the 2016 budget summary. There will be no increase in taxes or water/sewer rates for 2016.

Motioned by D. Gundrum, seconded by J. Dietrich and unanimously carried to adopt the 2016 proposed budget for advertisement for final adoption at the December meeting.

WATER & SEWER:

Interceptor Line Update – An email was received from Hanover Engineering outlining the 4 alternatives that were discussed with DCNR regarding the proposed interceptor line. The costs vary significantly, with the least expensive alternative of replacing the line in the same location at a cost of $1.2M and the most expensive being rerouting the line by installing pump stations along Willow Street to the treatment plant at a cost of $6M. Hanover is working on the final alternatives analysis which should be completed early next week.

COMMUNITY:

Sidewalk Construction Standards – A revised draft sidewalk ordinance was prepared by the solicitor and presented to Council. Additional questions and concerns were expressed and after the discussion, it was decided that the Committee would meet to further discuss and report back to Council in December.

ROADS AND BRIDGES:

Immanuel Church Parking – M. Bansner has been in contact with representatives from the church to try to come up with a solution to the parking issues on Sundays. After ongoing discussions it was decided that temporary signs can be put up and taken down each Sunday to reserve parking and/or drop-off/pick-up spaces. Three spaces were approved for use for parishioners limited to the area in front of the church property. The church will be responsible for handling costs associated with obtaining and maintaining the signs, along with placing and removing the signs each Sunday (8:30AM to 10:30AM). The design of the signs must be approved by the Borough Public Works Department, as well as how the signs will be displayed. The signs are not enforceable; they are a request by the church.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to allow Immanuel Church to erect temporary signs to be put up and taken down each Sunday to reserve parking/unloading & loading spaces.

PERSONNEL:

Part Time Office Assistant – A flyer was placed in the Adamstown circulation area of the Shopping News to advertise a part time office assistant to assist the Borough's Treasurer with bookkeeping tasks. No responses were received so a block ad will be placed in the entire circulation area of the Shopping News. The ad will again be posted on the Borough website and Facebook page as well.

RECREATION: None.

FIRE/SAFETY:

Crosswalk at Rt. 272 near Rose Hill Development – Mayor Johnson stated that M. Palm contacted PennDOT regarding the crosswalk and was told that they have a Highway Occupancy Permit which was submitted by the engineers for the Rosehill development. If any signage is to be installed, it must be in compliance with PennDOT's specifications. D. Matz suggested pricing be obtained for a plain sign. J. Kelly said that since this is the only area along Rt. 272 for the children to cross over to gain access to the park and pool areas, and it is a dangerous area, she is requesting that pricing be obtained for a flashing sign as well to compare prices. C. Schweitzer also suggested we also consider installing thermoplastic hash marks across the road at the crossing area. M. Palm will get a budget estimate and will report back to Council at the December meeting.

Noise and/or Nuisance Ordinance – C. Schweitzer provided Council with a draft noise noise/nuisance ordinance for their consideration. After discussing and making some minor revisions, it was recommended that the solicitor draft the ordinance to be approved at the December meeting for advertising.

Motioned by D. Gundrum, seconded by J. Dietrich and unanimously carried to have the solicitor draft an ordinance to be approved at the December meeting for advertising.

UNFINISHED BUSINESS:

Adamstown Pool Improvements Payment #7 – We received a recommendation for payment of Application #7 to Balton Construction, Inc. from Hanover Engineering for improvements completed in the amount of $18,125.58. This amount does not include the $5,441.00 previously withheld from Payment Applications #5 & #6. Change Order #9 (floor paint application credit in the amount of $3,780) was also presented to Council.

Motioned by M. Bansner, seconded by J. Dietrich and unanimously carried to approve payment to Balton Construction, Inc. for Application #7 in the amount of $18,125.58 and to approve C.O. #9.

Kieren Marty – Eagle Scout Kieren Marty addressed Council with an update on the swing and planter project he built adjacent to the Fire Company BBQ pit. He explained that due to several of the planned donations falling through, he had to slightly alter his original plan. The swing and planters were ultimately completed and they add a wonderful addition to the property.

Stoudts Cross Event – Several complaints were received this year regarding the noise level of the event announcer. There were also complaints received that bikers warming up along the public roads and throughout the Stoudtburg Village development were at times startling drivers when entering the roadway into a traffic lane. S. Toffy will notify the event planner of these concerns.

NEW BUSINESS:

2016 Appointments Discussion – R. Good mentioned that appointments are coming up in January and he reminded Council that if they feel there may be issues with the current zoning officer, this would be the time to obtain proposals from interested parties.

Pool Benches – R. Good stated that there are some old pool benches at the community pool that Council should consider selling. M. Palm said he spoke with Kim Evans, the swim team coach, and she said those benches are used during the swim meets. M. Palm will find a location to store the benches during the off season.

Adamstown VFW – R. Good announced that the Adamstown VFW turned in its charter and discontinued business. The building will be sold and any outstanding bills will be paid. The remaining monies will be put into an escrow account should there be a future need for a VFW. Research will be done to determine if the building could be used by the Adamstown Area Library.

EXECUTIVE SESSION: Council went into executive session at 8:17PM to discuss personnel issues as well as a real estate item.

The regular meeting resumed at 9:21PM.

Adjournment:

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adjourn.

The meeting ended at 9:21PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary