**Adamstown Borough Council** **May 7, 2019**

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Mark Bansner, Jessica Kelly, Alex McManimen, Shad Lewis

Visitors Present: Lt. Chris McKim, Tom Unger, Sue Weinhold, Carol Johnson, Stephanie Scheifley, Bob Stork, Michele Walter Fry

Others Present: Dean Johnson, Lisa Crouse, Sam Toffy

**MINUTES:** Minutes from the April 2, 2019 meeting were approved with a motion from D. Matz, seconded by M. Bansner and unanimously carried.

**BILL LIST:** Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve all bills and receipts presented.

**POLICE and/or FIRE REPORT:**

The April Police Report was read by Lt. Chris McKim.

The April Fire Report was included in the packets.

**VISITORS BUSINESS:**

Justin Baas, YMCA – Mr. Baas gave an update on the YMCA-sponsored activities including exercise classes, swimming, youth programming and Adamstown FunFest. FunFest is a campaign to support youth programming and scholarships at the Adamstown YMCA where no one is turned away due to the inability to pay. All funding donated will go to the YMCA to support this cause. Free activities include a dunk tank, pony riding and face painting. Food and drinks can be purchased as well as bingo participation. The Borough donated $650 last year. Funfest will be held on July 16th. Mr. Baas presented Council with a letter requesting a donation in support of this free event.

**SPECIAL TOPICS:** None.

**PUBLIC WORKS:**

Ford 450 Truck – M. Palm is looking for Council's approval to sell the Ford 450 truck on MuniciBid for not less than $5K.

*Motioned by D. Matz, seconded by S. Lewis and unanimously carried to approve selling the Ford 450 truck for not less than $5K.*

Pedestrian Trail from Stoudtburg Road to Pool – M. Palm would like to get the trail surveyed and have posts installed at all of the corners to designate where the trail is. T. Unger from SDE provided a quote of approximately $3K for the survey. He explained that they will have to tie into and survey three properties. According to the easements provided by the Borough Solicitor, it appears that there is no easement granted for a small portion of the trail area on Lloyd Fachnacht's property which is one of the properties that the trail runs through. There has been an ongoing concern by resident Bob Stork that the trail is not properly

maintained. He said that the area from the fenced retention pond up to the macadam roadway near Stoudtburg Road is poorly marked. He also said that there are low-lying branches impeding the trail. A. McManimen said that several days earlier he walked the entire trail with the scouts and everything looked fine. R. Good asked the Rec Committee to further discuss including whether it should be marked, how it will be marked and how will it be maintained. The Community Committee offered to review it instead. C. Schweitzer commented that the main concern is the portion of the trail that the Borough currently does not have an easement for.

*Motioned by C. Schweitzer, seconded by D. Matz and carried by a vote of 6-1-0 to survey only the non-Borough property from Stoudtburg Road to the Fachnacht property (M. Bansner opposed).*

Basin Inspection Proposal – The Committee met with M. Palm and got several proposals and decided to stay with Rettew Associates. They will inspect the basins for a cost of $500/basin and if any issues are found, they will discuss with the property owner(s).

*Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to accept the proposal from Rettew Associates to inspect the basins at a cost of $500/basin.*

Memorandum of Understanding – A Memorandum of Understanding between the Lancaster County Conservation District and the Borough outlining both parties' responsibilities was presented to Council.

*Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to approve the 2015/2016 Memorandum of Understanding.*

**TREASURER:**

Community Pool – L. Crouse met with representatives of the Ephrata Rec Center to discuss office procedures at the pool.

Liquid Fuels Audit – The audit for liquid fuels was done in mid-April and everything went well with the exception that the amount that L. Crouse is bonded for does not cover the amount of the check that is deposited into the Borough's liquid fuels fund. It was recommended that her bond be increased to cover that amount of approximately $70K.

*Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to increase bond amount for L. Crouse to cover the amount of the liquid fuels deposits into the account.*

**FINANCE:** None.

**WATER & SEWER:**

2161 Bowmansville Road SWM Small Project Agreement – A Small Projects SWM Agreement was presented to Council for approval regarding the construction of a 3-car garage with living space above. C. Schweitzer commented that the sketch shows the stormwater having to run uphill into the proposed storm pit. T. Unger explained that it will be piped into the pit.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve the SWM Small Project Agreement for the proposed project at 2161 Bowmansville Road.*

**COMMUNITY:**

Rental Inspection Checklist Recommended Changes – A draft rental inspection checklist was presented to Council at the April meeting. Several suggestions were made by Council as well as by the Fire Company. Those changes have been incorporated into the checklist. One item remains in question that Council would like changed (smoke and carbon monoxide detectors in every bedroom). S. Lewis will discuss with ABI and report back.

**ROADS AND BRIDGES:**

Electric Docking Stations – M. Bansner met with Kevin Weaver of Slice of Sky to further discuss the possibility of having electric docking stations installed. The stations can be 100% fully funded through the Driving PA Forward program as long as all stations are located on government property. In order to get a grant, a voucher must be applied for. The equipment, construction, installation, trenching and wiring can all be included in the grant. The service can be offered either for free or the user can be charged. R. Good feels that users should be charged for their usage. D. Matz questioned the safety of the plugs and Mr. Weaver said that the plug has a female end and there is more danger plugging in an extension cord. L. Crouse will check with Harding Yost to see what the cost of liability insurance would be.

*Motioned by M. Bansner, seconded by D. Matz and unanimously carried to allow Slice of Sky to apply for a $30K voucher for 6 cords and once received, determine the location and cost to run conduit and to upgrade to 400 AMP service.*

**PERSONNEL:** None.

**RECREATION:**

Snack Bar Fryer – J. Kelly is requesting up to $700 to spend on a second fryer for the snack bar. She said that there was a second fryer at the snack bar in the past.

*Motioned by J. Kelly, seconded by S. Lewis and carried by a vote of 6-1-0 to purchase a second fryer not to exceed $700 (C. Schweitzer opposed).*

Security Cameras – The Committee has been discussing the installation of security cameras. The Ephrata pool has security cameras so R. Vedder worked with the Ephrata Police as well as the Ephrata Rec to get several estimates and a quote. R. Good suggested posting signs alerting the public that there are cameras installed.

*Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to approve spending up to $6,500 to purchase and install security cameras at the pool.*

**FIRE/SAFETY:** None.

**MS4:**

MS4 Ordinance – Rettew Associates is currently working on the draft of the ordinance.

**UNFINISHED BUSINESS:**

JSL Mechanical Conditional Approval – T. Unger said that one item needing to be addressed is the driveway off Rt. 272. It is not a shared driveway but rather belongs to the adjoining property. Mr. Unger is recommending

that there be a legal easement allowing JSL Mechanical to use the driveway. Council is in agreement. A. McManimen questioned that if the property owner does not maintain the detention basin and the Borough inspects it, can the Borough get reimbursed for its costs? Mr. Unger said that he believes there is verbiage in the Agreement covering that.

**NEW BUSINESS:**

Stoudtburg Road Crosswalk Hazard – There are large bushes encroaching into the roadway near the crosswalk along the east side of Stoudtburg Road. The bushes are located in the right-of-way. R. Good said that the property owner should be responsible for removing the bushes. The zoning officer will address this with a letter to the property owner.

Adamstown Area Library Request – The Library is requesting day passes to the pool as a donation to their Summer Reading Program.

*Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to approve donating 15 day passes to the pool to the Library for its Summer Reading Program.*

Clothing/Collection Bins – A complaint was received regarding a clothing collection bin located on Main Street. The zoning officer will look into this.

**Adjournment**:

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adjourn.*
The meeting ended at 8:30PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary