The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, David Gundrum, Ben Zentner, Ed Zander, Joe Dietrich

Visitors Present: George Beever, Byron Fritz, Jessica Kelly, Donna Wetherhold, Helen Shaak, Terry Eckert, Rich McComb

Others Present: Mayor Buckwalter, Lisa Crouse, Sam Toffy

MINUTES: Minutes from April 2, 2013 were approved with a motion from D. Matz, seconded by J. Dietrich with corrections.

BILL LIST:

A bill in the amount of $4,729.03 for unemployment compensation was approved but is being contested by the Borough because of a potential conflict with severance pay. L. Crouse is awaiting a response from the PA Dept. of Labor and Industry.

Motioned by D. Matz, seconded by J. Dietrich and unanimously carried to approve the bills and receipts presented.

POLICE and/or FIRE REPORT:

Chief G. Beever reviewed his report.

VISITORS BUSINESS:

None.

PUBLIC WORKS:

M. Palm could not be at the meeting; the public works report was included in the packets.

M. Palm is working with three local contractors for pricing on work to be done on the Borough building. All three contractors recommended the same repairs to both ends of the building, and suggested Borough personnel lightly pressure washing the building, which should save a considerable amount of money. $20,000 has been budgeted, but cost should be substantially lower.

WATER:

A list of billing adjustments for late fees was presented to Council.

Motioned by E. Zander, seconded by D. Matz and carried by a vote of 6-0-1 (C. Schweitzer abstained) to grant the billing adjustments as discussed by Council.

Several members of Council, along with L. Crouse and S. Toffy, will be meeting with Bud Bullock of PRWA in the next few weeks to discuss ongoing issues concerning the billing process.

E. Zander discussed a document which will be presented to Jamie Weiler at PRWA, outlining standard billing procedures the Borough would like followed. Byron Fritz suggested editing Item #7 of the document to remove 'Mike Palm' and replace with 'Borough personnel'. Council approved of the change.

Motioned by E. Zander, seconded by C. Schweitzer and unanimously carried to send the Billing Process document to Jamie Weiler as the new billing standard to be used.

Susquehanna River Basin Commission (SRBC) – Two letters received by the SRBC were discussed by Council, one dated April 23, 2013 addressing and approving monitoring and the other dated April 24, 2014 addressing metering issues.

E. Zander suggested budgeting next year for electronic well measuring equipment.

SEWER:

There was a sealed bid opening on April 30, 2013 for the sale of a 1965 Onan Propane Gas Generator. One bid was received from Sam Brubaker, for a bid amount of $1,950.00.

Motioned by D. Matz, seconded by E. Zander and unanimously carried to accept the bid from Sam Brubaker in the amount of $1,950.00.

M. Palm found a leak on a property on Willow Street that is draining into the Borough sanitary sewer system. The homeowner had it televised and found there was a 'Y' in the pipe where spring water was running into the sanitary sewer line. A letter will be sent to the homeowner, giving him until August 1, 2013 to repair the leak.

LIGHTS, PROPERTY & PAVEMENT:

The trees have been planted at Brookview Park, and the benches have been ordered.

J. Dietrich made a recommendation that letters be sent to all homeowners abutting the park notifying them that they need prior approval from the Borough to drive through the park property for any reason.

J. Dietrich recommended sending a final draft to Josele of the revisions discussed by Council for the Parks & Recreation Ordinance to replace the existing Ordinance.

Motioned by J. Dietrich, seconded by D. Matz and unanimously carried to request Josele Cleary prepare a draft of the Parks & Recreation Ordinance.

C. Schweitzer suggested reviewing the condition of the sidewalks in the Borough. J. Dietrich volunteered to head up inspection of the sidewalks, and asked that anyone interested in assisting him, let him know. R. Good recommended giving affected residents until the end of the construction season of 2014 to complete the repairs.

ROADS AND BRIDGES:

The East Cocalico bid results for road oil & chip for Bowmansville Road came in at .99 cents/sq. yd. The bid was accepted by East Cocalico.

M. Palm negotiated with the State to extend the Rt. 272 roadwork into the Borough's cross streets with the paving to be paid for by the State. The Borough may incur some cost for the milling at these intersections.

M. Palm talked with the contractor to see what the Borough's options are for oil & chipping additional roads in the Borough. One option may be purchasing the materials through CoStars and bid the labor.

M. Palm is working on the bids for the 2013 paving program.

PERSONNEL:

R. Good stated that there is currently a vacancy on the Planning Commission. The vacant term runs to 1/2017.

Motioned by C. Schweitzer, seconded by J. Deitrich and unanimously carried to appoint delyn Alumbaugh to the Planning Commission.

SAFETY:

None.

UNFINISHED BUSINESS:

1975 N. Reading Road – R. Good stated that nothing was discussed at the meetings he attended regarding doing a Phase 2 environmental study on the property. The Economic Development Committee of Lancaster County asked to review the Phase 1 study, as they may have someone interested in the property.

323 W. Main Street – Council received a letter from Josele addressing outstanding issues. A second permit application filed by Ms. Celentano dated 4/17/2013 for the installation of a 6' fence was rejected by the zoning officer. Ms. Celentano was issued a Notice of Violation by the zoning officer dated 4/17/2013.

James Moyer – 3111 N. Reading Road – Mr. Moyer is continuing the clean-up of his property.

Omega Systems Renewal Quote – L. Crouse presented a quote for a new server from Omega Systems which will cost about $9,500 for parts and labor. C. Schweitzer made the point that it may not be necessary to have a server. A meeting has been scheduled with Craig Stonaha of Laughing Rock to discuss options his company offers. Nothing has been budgeted for the current year, so this will be a consideration in the 2014 budget.

CivicPlus – Lancaster County will be using CivicPlus to design their new County website. The County will no longer be offering free services to the local municipalities after 12/31/2013, so they have arranged with CivicPlus to offer municipalities a discounted rate to use CivicPlus. C. Schweitzer recommended waiting to make a decision until we can see what direction other municipalities are moving towards.

NEW BUSINESS:

Diaper Changing Station – Concern was expressed regarding any L&I impact to adding this equipment to the restroom. M. Palm will investigate options in the placement of the diaper

changing station and S. Toffy will consult with Randy Maurer regarding any L&I issues and report back to Council.

Adjournment:

Motioned by D. Matz, seconded by J. Dietrich and unanimously carried to adjourn.

The meeting ended at 8:15.

Attested: Sam Toffy, Adamstown Borough Administrative Secretary