Adamstown Borough Council **May 6, 2025**

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: Randy Good, Dave Matz, James Johnson-Null, Alex McManimen, deLyn Alumbaugh, Mark Bansner, Paul Marx

Visitors present: Chief Chris McKim, Lt. Matt Randolph, Derek Miller, Troy Spade, Kylie Stoltzfus, Wendy Kerschner, Ken Kerschner, Zach Hoffman, Heather Marx, Lorenzo Bonura, Bob Hinkley, Tammy Miller, Austin Miller, Michael Keiser, Marcia Dengler, Jimaline Hawthorne, Helen Shaak, Kayla Nixon, Cory Nixon, Kyle Nixon, Jared David, Travis Leed, Gabe Leed, Sandy Gideon, Deb Schmidt, Bob Cook, Donna Zaun, Joyce Sweasy, Ken Goodman, Ralph Vedder, Jim Bretz

Others present : John Schmidt, Mike Palm, Julie Scherer, Sam Toffy

MINUTES: Minutes from the April 1, 2025 meeting were approved with a motion from D. Matz, seconded by d. Alumbaugh and unanimously carried.

BILL LIST: Motioned by J. Johnson-Null, seconded by d. Alumbaugh and unanimously carried to approve all bills and receipts presented.

POLICE REPORT:

The April Police Report was read by Sgt. Randolph.

FIRE REPORT :

The April Fire Report was read by Chief Miller. There will be a chicken BBQ sale on June 7th from 10AM until sold out.

VISITORS BUSINESS :

Troy Spade, SDE Engineer - The Borough is in the process of obtaining Easement Agreements from the property owners of 121 & 127 W. Main Street so that work could be done on the storm sewer pipe running through the properties. There is a failing retaining wall located at 127 W. Main Street and Mr. Spade is seeking Council's approval to get proposals from structural engineers to address this issue and revisit at the June meeting. .

Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to approve allowing SDE to solicit proposals as outlined above. .

Austin Miller, Eagle Scout – Mr. Miller presented his proposed Eagle Scout project to Council which involves building and installing 3 little libraries – one at the Adamstown grove, one at St. Paul's Church and one at Peace Church. The approximate cost is $1,200 for supplies.

Motioned by d. Alumbaugh, seconded by J. Johnson-Null and unanimously carried to approve the Eagle Scout project as presented. The motion was amended by M. Bansner, seconded by J. Johnson-Null and unanimously carried to approve a $500 donation towards the project.

Bob Hinkley, Troop 61 – Mr. Hinkley questioned the status of improvements to the scout cabins in the grove. M. Palm said that this has been budgeted for and he will be subbing some of the work out once he receives quotes.

SPECIAL TOPICS: None.

PUBLIC WORKS:

M. Palm shared pictures of improvements made at the community pool including painting and replacing 7 valves.

Street sweeping is taking place today and tomorrow.

2025 LCCD MOU – A Memorandum of Understanding between the Lancaster County Conservation District and the Borough outlining both parties' responsibilities, was presented to Council.

Motioned by A. McManimen, seconded by D. Matz and unanimously carried to approve the 2025 LCCD MOU as presented.

COMMITTEES:

Adamstown 2026:

d. Alumbaugh explained the process of applying for and being awarded grants.

Building: None.

Community:

d. Alumbaugh said the grove restrooms will be open during the day and locked up at night.

Finance:

R. Good commended J. Scherer for doing a phenomenal job since she has taken over as Borough Treasurer. Payroll has been brought in-house as well as a new pool software system.

Fire/Safety:

Ordinance #420 – J. Schmidt is looking for a motion to adopt Ordinance #420 which pertains to lowering the speed limit and limiting tractor trailers along Willow Street.

Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to adopt Ordinance #420 as presented.

Adamstown Fire Company Annual Donation – J. Schmidt is recommending increasing the Fire Company's annual donation by $10K. It's not budgeted but additional funding will come out of the interest money the Borough will earn this year. D. Matz added that when the County decides on radios in the future, the Borough will consider offering financial assistance to the Fire Company to obtain them.

Motioned by d. Alumbaugh, seconded by P. Marx and unanimously carried to increase the Fire Company's donation by $10K.

Police Contract - J. Schmidt said he is not comfortable with how the police contract is being handled. He doesn't feel the decision to choose police protection should be made by a handful of people on the F&S Committee, but rather by the citizens of Adamstown Borough. He would like to hold a public meeting to allow the residents and business owners of the Borough to share their thoughts and concerns. A. McManimen said that the Committee could hold as many meetings as they feel necessary, but it should ultimately make the recommendation to Council, since this falls under Fire and Safety.

IT: None.

Personnel:

A. McManimen said that M. Palm participated in continuing education this past week to keep up with licensing requirements.

Recreation:

J. Johnson-Null said that as of today we have taken in $6,830 from swim lessons and $49,488 for memberships. The new pool software is up and running well so passes will no longer be handwritten.

HomeBase Services - Last year HomeBase was used for timekeeping at a cost of approximately $100/month and payroll was done through Inova. J. Johnson-Null is recommending using HomeBase for both timekeeping and payroll, with the cost of adding payroll being comparable to what Inova charged. The total cost for both timekeeping and payroll through HomeBase will not exceed $300/month.

Motioned by d. Alumbaugh, seconded by J. Johnson-Null and unanimously carried to use HomeBase for timekeeping and payroll NTE $300/month.

Roads/Bridges:

M. Bansner said that the structure of the bridge crossing the little Muddy Creek along Bowmansville Road is in great condition. The guide rails leading to the concrete abutments must be connected to the concrete, the cost of which is $5,600 to connect all 4 corners.

Water/Sewer/MS4:

D. Matz reiterated all of the projects going on in the borough right now as well as the need to conserve water due to the low well levels.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Resolution 2025-04 - This resolution is regarding establishing procedures for standard destruction of public meeting audio/video recordings once utilized as needed to prepare draft minutes.

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to adopt Resolution 2025-04 as presented.

Adamstown Area Library Summer Reading Program - In past years the borough has donated 15 one-day pool passes to the Summer Reading Program.

Motioned by A. McManimen, seconded by d. Alumbaugh and unanimously carried to donate 15 one-day pool passes to the Summer Reading Program.

Library Bike Rack - The Library Board approved the location of the placement of the bike rack. R. Good said M. Palm will get pricing from CoStars. It will probably be lower cost to put pavers in than to use concrete.

Pickleball Courts - The Invitation to Bid will be an electronic opening on April 25th at 2PM and will be officially awarded at the May Council meeting. Construction is expected to begin mid-June with the project being completed by Labor Day. Z. Hoffman mentioned that parking will be difficult with the pool open. Following the pre-construction meeting, Council will meet with A. Yost at the pool to discuss the items the Rec Committee is requesting, to see if they could be included in a grant through Park & Rec PA. The pool will need maintenance soon including painting, deck work and shade structures, as well as plaster replacement within the next 5 years, which will cost approximately $5M.

Adjournment:

Motioned by D. Matz, seconded by P. Marx and unanimously carried to adjourn.
The meeting ended at 8:31PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary