The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Cindy Schweitzer, Dave Matz, Joe Dietrich, David Gundrum, Ed Zander, Mark Bansner

Visitors Present: George Beever, Steve Dunn, Larry Hartranft, Kathy Thren, Bob Stork, Val Lacis, Glenda Poole, Deb Schmidt, Donna Wetherhold, Mike Wetherhold, Helen Shaak, Michele Walter Fry, Kerry Fisher
Others Present: Dean Johnson, Lisa Crouse, Sam Toffy

MINUTES: Minutes from April 1, 2014 were approved with a motion from D. Matz, seconded by M. Bansner and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve the bills and receipts presented. Bob Lynn will email the latest prints from Hanover Engineering for the proposed pool building renovations.

POLICE and/or FIRE REPORT:

Chief Beever read the April Police Report.
The April Fire Report was included in the packets.

VISITORS BUSINESS:

Kathy Thren – Kathy approached Council with a proposal regarding the purchase of security cameras for inside and outside the building. There have been some issues including theft, vandalism and illegal dumping, as well as the concern for overall safety. Labor and installation would be done in-house by both Borough and Library staff and cost would be equally shared. The Library staff will monitor the screens as necessary. Staff will determine where the cameras will be placed. Discussion was held regarding the type of system, location and installation requirements.

Motioned by J. Dietrich, seconded by M. Bansner and carried by a roll call vote of 4-3-0 to approve sharing in the cost of security cameras not to exceed a total cost of $1,200, with the Borough paying up to $600 and sharing in the installation. (J. Dietrich-Y, M. Bansner-Y, R. Good-Y, D. Gundrum-Y, C. Schweitzer-N, D. Matz-N, E. Zander-N)

Christina Donnelly-Mizeras – A proposal was submitted by Ms. Donnelly-Mizeras offering free community CPR/AED/first aid classes to the residents of Adamstown. The dates/times of classes to be determined.

Motioned by C. Schweitzer, seconded by D. Gundrum and unanimously carried to accept Ms. Donnelly-Mizeras's offer of free community CPR/AED/first aid classes to interested Adamstown residents.

SPECIAL TOPICS:

Stormwater Ordinance – Bob Lynn of Hanover Engineering presented the final draft stormwater ordinance. The deadline for adoption is May 7, 2014. There is a provision in the new ordinance that it supersedes what is contained in the SALDO, but an amendment to SALDO will have to be done as well, which should be done within the next 6 months.

Motioned by C. Schweitzer, seconded by M. Bansner and unanimously carried to approve the adoption of Ordinance 377 which enacts the Act 167 Stormwater Management Ordinance.

Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to amend the previous motion regarding the adoption of Ordinance 377, with the stipulation that it won't go into effect until 30 days from the date of this meeting, or June 3, 2014.

Motioned by C. Schweitzer, seconded by M. Bansner and unanimously carried to move forward with the revisions to the SALDO.

Resolution #2012-02 – Bob Lynn presented resolution 2012-02 with recommended fee changes to reflect the new stormwater ordinance. Some additional revisions will be made prior to adopting the new resolution. This item will be tabled until the June Council meeting.

Rose Hill Maintenance Release – There are two items that must be completed prior to releasing the maintenance bond in the amount of $56,771.02.

Motioned by C. Schweitzer, seconded by M. Bansner and unanimously carried to approve the release of the maintenance bond in the amount of $56,771.02 contingent on the outstanding items being completed.

PUBLIC WORKS:

550 Dump Truck – The new 550 dump truck was delivered; it will be on display at the Borough building at the next Council meeting.

UGI Gas Line Extension – M. Palm was approached by a UGI rep regarding extending the gas line from Bollman's to Goods Chips at the end of E. Main Street. At that time, residents along that area will have the option of tying into the main line. M. Palm will set up a meeting with UGI to discuss the possibility of extending the line along the remainder of Main Street.

Kerry Fisher (476 Adamstown Road) – Some paving was done at Mr. Fisher's property along Adamstown Road to help with some ongoing stormwater drainage issues. Mr. Fisher addressed Council and expressed his concern with the cost of installing curbing. R. Good explained to Mr. Fisher that he is not required to install curbing at this time, but that an asphalt swale will not correct the problem permanently. M. Palm will continue to work with him to try to find a resolution to the stormwater drainage issue.

Blue Ridge Communications – A quote was presented from Blue Ridge Communications for running cable internet into the Waste Water Treatment Plant. The cost is $1,321.00 which includes installation up to the building. Part of the cable franchise contract with Blue Ridge includes one free monthly internet service.

Motioned by E. Zander, seconded by D. Matz and unanimously carried to approve installation of cable at the Waste Water Treatment Plant as requested.

VOIP – M. Palm will be getting some quotes and will discuss at a future date.

Escalator Clause – The Stoudtburg Road roadwork contract contains an escalator clause for the price adjustment of bituminous materials for small quantities (100 tons or less), and will allow the contractor to charge the index price at the time of purchase.

Motioned by D. Matz, seconded by E. Zander and unanimously carried to adopt the escalator clause as presented.

PP&L Grant – The Borough was able to take advantage of a PP&L grant that offered free labor and materials to replace exterior incandescent lamps with LEDs, which will reflect a cost savings going forward.

59 E. Main Street – M. Palm is looking for volunteers from Council to host the next three open houses at 59 E. Main Street, which will be May 17th, May 24th and May 31st. The house will be sold at auction on Tuesday, June 3rd at 5:00PM.

FINANCE:

The Treasurer's Report was included in the packets.

Electric Provider – L. Crouse has been researching pricing on electric providers and R. Good recommended she have authorization to negotiate and sign a contract for the next 36 months.

Motioned by C. Schweitzer, seconded by M. Bansner and unanimously carried to authorize L. Crouse to negotiate power prices for the Borough for next two or three years and enter into a contract.

Fire Company Loan & Resolution – The Adamstown Fire Company purchased a 2013 demo 75' ladder model from Pierce Mfg. at a cost of $599,200.00. Estimated delivery is May 19th. The Borough proposes to loan the Fire Company $180K at 2% interest over 10 years from the Stella Hatt Fund.

Motioned by C. Schweitzer, seconded by E. Zander and unanimously carried to adopt Resolution #2014-06 authorizing the loan to the Fire Company for $180K at 2% interest to be paid back over a 10 year period.

CAO Resolution – L. Crouse met with the pension auditor who advised of the need for a resolution to designate a Chief Administrative Officer of the pension plan for the Borough.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adopt Resolution #2014-08, appointing the Adamstown Borough Treasurer as the Chief Administrative Officer regarding all pension plan issues for the Borough of Adamstown.

Act 44 Resolution – Act 44 must be in place as part of Act 205 in the event the Borough were to change pension plan providers.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to adopt Resolution #2014-07.

WATER:

163 Willow Street – A waiver was requested for interest and penalties for 163 Willow Street.

Motioned by E. Zander, seconded by C. Schweitzer and unanimously carried to waive interest and penalties in the amount of $31.46.

Shut-Off Notices – Shut-off notices will be sent out to those property owners with delinquent water and/or sewer accounts. There has been a decrease in delinquent accounts since the option of payment plans has been offered.

SEWER: M. Palm will be meeting with D. Matz in the near future to discuss sewer issues.

LIGHTS, PROPERTY AND PAVEMENT:

J. Dietrich has been meeting with the Recreation Board to discuss ways to improve the pool facilities. He will address Council in the next couple of months with some ideas.

ROADS AND BRIDGES:

Emmanuel Church Parking – It was noted that in the past few weeks several open parking spaces were available either in front of or near the church during church services.

Corner of Broad and E. Washington Streets – R. Good mentioned that the retaining wall holding up Washington Street is deteriorating and the road can potentially crumble against the house.

PERSONNEL:

Health Insurance – This item will be tabled until the next meeting.

Workman's Compensation – The Personnel Committee is requesting that the workman's compensation section of the Employee Policy be revised to reflect that full-time employees who are on workman's compensation will have their health insurance contribution paid by the Borough for a period no longer than one year ($1,300), after which time the employee will be responsible to pay their contribution to health insurance.

Motioned by D. Matz, seconded by M. Bansner and unanimously approved the workman's compensation section of the Employee Policy to reflect that full-time employees who are on workman's compensation will have their health insurance contribution paid by the Borough for a period no longer than one year, after which time the employee will be responsible to pay their contribution to health insurance. The $1,300 dollar amount was removed from the motion.

Public Works Assistant Superintendent Advertisement - D. Gundrum presented a draft advertisement for a Public Works Assistant Superintendent to fill the position Mike Clauser will be vacating. C. Schweitzer requested removing the sentence…'Applicants that do not hold all desired licensing should apply; the Borough will assist with acquisition of desired licensing.'

Motioned by D. Gundrum, seconded by M. Bansner and carried by a vote of 6-1-0 to approve the advertisement for a Public Works Assistant Superintendent as presented. (C. Schweitzer opposed.)

POLICE BOARD:

C. Schweitzer provided the draft minutes and draft agreement from the April 24th meeting. There was a motion made by R. Vedder and C. Schweitzer regarding the draft charter and provisions of ECT honoring their commitment to the MMO obligation for 2015 and 2016. C. Schweitzer explained that the goal was to get that commitment acknowledged in the minutes and also documented in the draft agreement. However the minutes reflect that the concept was tabled. During negotiations with ECT and Northern Lancaster Regional last year, ECT was willing to pay 100% of the MMO in 2015 and 75% in 2016, then back to the normal percentage of 52% thereafter. Now that negotiations are being made to form a Regional Department with

ECT, WCT and Denver, C. Schweitzer asked if Council wants ECT to honor this previous offer? Council was supportive.

The next Police Board meeting will be held May 22, 2014.

FIRE/SAFETY:

Mayor Johnson was contacted by Jerry Artz, the Administrative Director of Mohn's Hill Church. Mr. Artz said the church would like to do something for Adamstown and was looking for some suggestions of what may be needed. J. Dietrich suggested having some volunteers help to clean up after Community Days. Volunteer work at Celebration Park is also an option once improvements begin. There are several elderly people who may also need help. C. Schweitzer suggested offering a day at the grove as a way of showing the Borough's appreciation. Mayor Johnson will contact Mr. Artz with this information.

UNFINISHED BUSINESS:

1975 N. Reading Road – East Cocalico Township will accept sealed bids for the sale of real estate located at 1975 N. Reading Road on or before 4:00PM on June 12, 2014. The sealed bids will be opened at a public meeting on June 13, 2014 at 3:00PM at the ECT Municipal Building. On July 2, 2014 the Board of Supervisors will vote to either accept or reject the highest bid received.

NEW BUSINESS:

Stoudtburg Village – Stoudtburg residents met with the bank. The HOA requested a meeting with Council regarding internal roads and landscaping in Phase 1. R. Good asked Glenda Poole to meet with the Lights, Property & Pavement Committee to discuss initially.

Planning Commission Vacancy – There currently is a vacancy on the Planning Commission Board. Robert Stokes, a resident of the Borough who is active in the community, has an interest in the position. The term would run through January 1, 2018.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to appoint Robert Stokes to the Planning Commission for a term ending January 1, 2018.

Resolution 14-05 – Pennsylvania is currently the only state in the U.S. that does not implement radar. Adamstown Borough would like to show its support by way of Resolution as well as letters in support of radar radar use to Senator Brubaker and State Representative Mindy Fee.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adopt Resolution 2014-05 and to send letters in support of radar use to Senator Brubaker and State Representative Mindy Fee.

Adjournment:

Motioned by D. Matz, seconded by E. Zander and unanimously carried to adjourn.

The meeting ended at 9:10PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary