The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Mark Bansner, Jessica Kelly, Alex McManimen, Mike Wetherhold

Visitors Present: Lt. Tom Shumaker, Helen Shaak, Carol Johnson, Donna Wetherhold, Lisa Seifrit, David Seifrit, Matt Schofield, Michele Walter Fry

Others Present: Dean Johnson, Mike Palm, Lisa Crouse, Sam Toffy

MINUTES: Minutes from the April 5, 2016 meeting were approved with a motion from D. Matz, seconded by M. Bansner and unanimously carried with changes noted.

BILL LIST: Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve all bills and receipts presented. R. Good suggested holding RKL's check until we receive hard copies of the audit.

POLICE and/or FIRE REPORT:

The April Police Report was read by Lt. Shumaker.

- The first quarter 2016 police report has been distributed.
- Lt. Shumaker noted that the Ephrata Police Department is happy to give tours of the police station to elementary school students.

The April Fire Report was included in the packets.

VISITORS BUSINESS:

Matt Schofield, 171 W. Main St. – Mr. Schofield recently submitted a zoning permit application to erect a 6' fence on his side property line but was informed that the ordinance allows for no higher than a 4' fence on a side property line. He feels the Borough's interpretation of the ordinance is not accurate and that he should be allowed to place a 6' fence. C. Schweitzer noted that the Planning Commission is currently looking at revising the height requirements, but it will take several months until the new ordinance is adopted.

SPECIAL TOPICS: None.

PUBLIC WORKS:

Street Sweeping – Annual spring street sweeping is in progress. The police assisted in ticketing several vehicles that did not move.

Snow Storm Reimbursement – M. Palm attended a FEMA meeting regarding reimbursement for the last large snow storm. Another individual meeting will be held in May. Approximately $13K was spent on the storm, 75% of which the Borough is looking to get reimbursed.

Pool Leak – The joint thought to be leaking was caulked between the stainless steel gutter and the concrete. It finished curing and the pool will be filled beyond that point to be sure it holds water.

Pedestrian Crossing Signals at Rose Hill – M. Palm provided two quotes for pedestrian crossing signals for Council's review. One quote is approximately $4K and the other is approximately $14K. The more expensive option provides a push button which engages the flashing lights when pressed. The less expensive option doesn't have a push button option but it would flash constantly. Either option would have signs in both directions preceding the flashing signs to warn of pedestrian crossing ahead.

D. Johnson visited locations which had both types of signs. Ephrata Borough has a constantly flashing pedestrian crossing sign. Lt. Shumaker, when questioned, stated that they have not received any complaints regarding the sign and to date there have been no incidents in this area. He does have a concern, however, that drivers on a busy highway like Rt. 272 would eventually become immune to the constantly blinking sign. A sign that blinks only when pressed would be more apt to grab a driver's attention. C. Schweitzer and M. Bansner have a concern with a push button sign on Rt. 272 due to traffic moving at such a high rate of speed. They feel there is a greater likelihood of rear end collisions due to drivers slamming their brakes on when the sign begins to flash. Lt. Shumaker offered to take a videos of each type of sign and send it to S. Toffy for Council's review. J. Kelly suggested possibly placing self-standing pedestrian crossing signs in the roadway for the first 6 months as another way to alert drivers of the crossing area ahead. M. Palm will look into this to see if PennDOT will allow them.

404 Adamstown Road Parking Issue – The property owner at 404 Adamstown Road is parking multiple vehicles across the road on Borough property. There is no driveway from the roadway to the Borough property and there is a concern that from moving the cars on and off of the property, the edge of the roadway will begin to crumble. M. Palm spoke with adjoining property owner Lloyd Fasnacht who confirmed that the area where the cars are being parked is Borough property. S. Toffy will send a letter notifying the property owner of 404 Adamstown Road that he cannot park his vehicles on Borough property.

> *Motioned by D. Matz, seconded by M. Bansner and unanimously carried to send a letter to the property owner of 404 Adamstown Road notifying him that he can no longer park his vehicles on Borough property.*

LED Street Lights – M. Palm and M. Wetherhold met to discuss the LED street lights. Currently MetEd owns approximately 124 street lights and the Borough owns approximately 24 in the Misty Meadow Development. R. Good said he would like to see MetEd take over those 24 lights as well. There are several contracts coming up for renewal which can potentially be changed out inexpensively for LEDs. The Borough could see a cost savings of between $8K to $9K per year if all of the street lights are switched to LEDs. The earliest a switch could be made is October 2016. R. Good asked that M. Palm, M. Wetherhold and L. Crouse come to the June meeting with an analysis report reflecting savings, paybacks, etc. with switching to LED lamps.

FINANCE:

Reserve Budget 2016 – Copies of the reserve income and expenses for 2016 were included in the packets and R. Good asked Council to start looking towards budget items for 2017.

WATER & SEWER:

444 Adamstown Road – The property owners took possession in January 2016 but are in the process of renovating the property prior to moving in. Their 1st quarter water bill was extremely high and after some investigation, it was determined that there is a leak in the pipe between the pit meter and the house. The water to the property has since been turned off. They are requesting a waiver of the water/sewer bill.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to charge the property owners the base rate of $90.55 plus $50.00 to cover the cost of Borough staff's time and to offer a one-time waiver in the amount of $269.60 after proof is provided to the Borough of the repairs made to correct the leak.

COMMUNITY:

Sidewalk Construction Standards – M. Wetherhold provided Council with a new draft sidewalk ordinance along with a list of the changes between the last draft and the current draft. R. Good requested that Council respond to M. Wetherhold by May 17th with their comments so that a final draft can be prepared and presented at the June meeting for a motion to advertise for adoption at the July meeting.

Willow Street, Lots 1-12 – M. Wetherhold drafted a letter to the Lancaster County Board of Assessments requesting that the Borough-owned lots on Willow Street be removed from the tax roll. There is no guarantee the request will be honored, but this is the process required to request removal. C. Schweitzer suggested that we note in the letter that we'd like to maintain the property in its natural state for local residents.

Motioned by D. Matz, seconded by M. Wetherhold and unanimously carried to send a letter to the Lancaster County Board of Assessments requesting that the Borough-owned lots on Willow Street be removed from the tax roll.

ROADS AND BRIDGES: None.

PERSONNEL: None.

RECREATION:

Grant for Celebration Park – The grant application is currently in limbo due to the budget impasse with the state. J. Kelly spoke with someone who stated they are hoping to hold a board meeting in May or June to discuss how the grant money would be distributed. If the grant is denied, they can reapply for this coming year. R. Good asked J. Kelly to send letters to Representative Cox and Senator Aument along with a copy of the grant application, and ask for any assistance they can provide in the approval process.

Appointment of Citizen Rep for Celebration Park – The Committee would like to appoint a citizen representative to help move the project along. They are recommending appointing Jessica McManimen who is currently member of the Planning Commission and also lives in the Brookview Development.

Motioned by C. Schweitzer, seconded by M. Bansner and carried by a vote of 6-0-1 (A. McManimen abstained) to appoint Jessica McManimen as the citizen representative for the 2016 calendar year to assist the Recreation Committee in the development of Celebration Park.

Dumpster Enclosure at Pool – The Borough currently has an ordinance requiring dumpsters to be enclosed with a screening. R. Good noted that two properties in the Borough were recently required to install dumpster screenings and he said the dumpsters at the community pool should also be screened.

Motioned by D. Matz, seconded by M. Bansner and carried by a vote of 6-1-0 to authorize the Public Works Department to find a location, and build a pad and enclosure to contain the dumpsters at the community pool (C. Schweitzer voted no).

Asphalt Deck at Pool – R. Good stated that the former Rec Board had coated the asphalt deck annually but it was not done last year. M. Palm got a price of approximately $625 from the same company the Rec Board purchased the material from in the past. R. Good is asking Council to approve allowing the Public Works Department to purchase the material along with the necessary tools for the application to coat the asphalt deck.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to allow the Public Works Department to purchase the coating material at a cost of approximately $625 plus the necessary tools needed to coat the asphalt deck at the pool.

FIRE/SAFETY: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

UGI Meeting – S. Toffy will be setting up a meeting with UGI regarding the potential installation of a gas line along Main Street from Bollman Hat to the Elementary School. There are several commercial businesses and residential property owners interested in hooking up.

Mirror at Mad Hatter – A gentleman who has an antique stand at the Mad Hatter recently stopped in the office with a concern regarding pulling in and out of the Mad Hatter parking lot with traffic coming around the bend on Willow Street. He is asking if the Borough would consider installing a mirror on the telephone pole located across from the parking lot entrance. There had been a mirror on the pole in the past, but was removed due to being damaged. R. Good requested that S. Toffy reach out to PennDOT to investigate.

Cocalico Education Foundation Fire Police Request – Mike Burkholder, a member of the Adamstown Fire Police, submitted a request from the Cocalico Education Foundation asking if our Fire Police can assist in a Civil War Living History Day event to be held in Denver on May 21st from 10AM to 5PM.

Motioned by M. Wetherhold, seconded by M. Bansner and unanimously carried to allow three Adamstown Fire Police to assist the Cocalico Education Foundation at their Civil War Living History Day on May 21st from 10AM to 5PM.

Soccer Shots Program – Lisa Weaver submitted a request to use Celebration Park to run the summer Soccer Shots program from June 15th through August 3rd. The suggestion was made to have the organization check with the Adamstown Elementary School to see if they could use the school field to host the summer program because it is a larger facility, there is more parking and there are restrooms available to use in the grove. S. Toffy will contact Mark Laudenslager.

5th Annual Stoudts Cyclocross Race – A request was received by David Borden to use the Borough's roads during the annual Stoudt's Cross Cyclocross Bicycle Race to be held on November 6, 2016.

Motioned by D. Matz, seconded by M. Wetherhold and unanimously carried to allow the bike race on November 6, 2016 contingent on a Certificate of Insurance being submitted prior to the race, that the volume be kept at a reasonable level and that any property that may be damaged is restored.

Adjournment:

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adjourn.

The meeting ended at 8:14PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary