Adamstown Borough Council **May 2, 2023**

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: R. Good, D. Matz, A. McManimen, d. Alumbaugh, M. Bansner, R. Weaver, J. Johnson-Null

Visitors present: Derek Miller, Chuck Hess, Zach Hoffman, John Schmoyer, Kevin Grant, Wendy Kerschner, Helen Shaak, Ron Hershey, Lilly Weaver, Michele Walter Fry

Others present: Mayor Schmidt, Mike Palm, Sam Toffy

After the Pledge of Allegiance Lilly Weaver, daughter of Council member Randell Weaver, opened the meeting by singing the National Anthem.

MINUTES: Minutes from the April 4, 2023 meeting were approved with a motion from D. Matz, seconded by d. Alumbaugh and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to approve all bills and receipts presented.

POLICE REPORT:

The April Police Report was included in the packets.

FIRE REPORT:

The April Fire Report was read by Chief Miller. There will be a chicken BBQ sale on June 10th from 10AM until sold out. d. Alumbaugh thanked the Fire Company members for helping at the Earth Day event.

VISITOR'S BUSINESS: None.

SPECIAL TOPICS: None.

PUBLIC WORKS:

2023 MIB Report – Last year we spend approximately $6K to review all the borough property values so A. McManimen said he didn't feel we needed to have it done again this year.

Ice Machine – M. Palm said that the ice machine at the pool is shot. $6K was budgeted last year for a new one. It will cost $3,198 to replace it.

Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to purchase a new ice machine for the pool not to exceed $3,200.

Lounge Chairs – The deck improvements have been completed and M. Palm is requesting to purchase 10 chairs for the deck and has a quote of $2009.64. They have been budgeted for.

Motioned by R. Weaver, seconded J. Johnson-Null and unanimously carried to purchase 10 new chairs not to exceed $2009.64.

Grove Restroom Vandelism – There has been vandalism in the men's restroom at the grove including a broken mirror and broken soap dispensers. A. McManimen suggested installing cameras near the restrooms. D. Matz is not in favor of placing cameras near the restrooms. He said that in past years when the restrooms were kept locked, there were minimal issues with vandalism. A. McManimen said that if we are spending money on improving the park, he wants to have the restrooms available. M. Palm provided a quote for security cameras. This was passed on to the Fire & Safety Committee to review and come back to Council with a recommendation.

SCADA System – This system monitors the treatment plant. $55K was budgeted and $52 was spent on the new system. It is up and running.

TREASURER: None.

FINANCE:

Fee Schedule – The Committee continues to work on the Fee Schedule and should have it completed in the next couple of months.

Adamstown Swim Team Community Partners 2023 – J. Johnson-Null said we were approached by the swim team looking for sponsorship. The Committee is requesting that we become a gold level partner at a cost of $500.

Motioned by J. Johnson-Null, seconded by M. Bansner and unanimously carried to become a 2023 community partner at the gold level at a cost of $500 which will be paid from the general fund.

WATER/SEWER/MS4:

177 E. Main Street Water Waiver Request – D. Matz said the property owner requested a waiver in the amount of $222.11 due to a water leak which has been found and repaired.

Motioned by D. Matz, seconded by J. Johnson-Null and unanimously carried to approve a waiver in the amount of $222.11.

COMMUNITY:

Trail Update – d. Alumbaugh gave an update on the Earth Day event held by the trail near the grove. There were Native Americans in attendance who sang and danced then walked and blessed the trail while presenting the posted signs that were donated.

Keiser Fund Raising Concert in the Grove – Borough resident Bob Cook put together a fund raiser in the grove, with all proceeds benefiting the Keiser family who was recently involved in a tragic car accident. d. Alumbaugh is requesting that Council donate Mr. Cook's $100 grove rental fee to the Keiser family.

Motioned by d. Alumbaugh, seconded by M. Bansner and unanimously carried to donate the $100 grove rental fee to the Keiser family.

ADAMSTOWN 2026:

Logo Artwork – Committee member Heather Gilroy created several versions of a new Adamstown Borough logo for Council's review. R. Good feels it looks too busy and said we must be careful not to represent certain

businesses and leave others out. d. Alumbaugh said he would like to have tee shirts and hats for borough residents to purchase. This will be a work in progress.

Summer Music Fest 2023 Artwork – For the second year, there was a tee shirt logo design contest at the school. The winner will be recognized for their accomplishment as well as receiving a basket of art supplies. The winning design is a heart with trees in the background which signifies that we love our parks.

Motioned by d. Alumbaugh, seconded by R. Weaver and unanimously carried to approve the Summer Music Fest 2023 artwork.

ROADS AND BRIDGES:

Street Sweeping – M. Bansner said there will be street sweeping today and tomorrow.

PERSONNEL:

New Employee Increase – The Assistant Treasurer recently hired is due for her 90-day review and increase.

Motioned by A. McManimen, seconded by d. Alumbaugh and unanimously carried to approve allowing the Committee to do the 90-day review and increase her pay according to her offer letter.

RECREATION:

Swim Lessons – Tori Motter will be heading up swimming lessons this season.

FIRE/SAFETY: None.

BUILDING: None.

UNFINISHED BUSINESS:

58 E. Main Street Subdivision – Surveyor Ron Hershey is requesting two waivers, one from the requirement of a street tree in lieu of placing the tree somewhere else on the property and the other is a waiver of a full-blown stormwater management plan by adopting the small projects plan instead. The SWM Agreement was also presented for approval as well as the Financial Security Agreement for Stormwater Management Facilities.

Motioned by A. McManimen, seconded by D. Matz and unanimously carried to allow conditional plan approval contingent upon all items from SDE's review letter #2 dated 4/28/2023 being completed. The SWM Agreement and the Financial Security Agreement were also approved.

NEW BUSINESS:

Adamstown Area Library Benefit – A. McManimen let everyone know that the library will be holding a food & wine pairing fundraising dinner May 18th at IronSpire if anyone is interested in purchasing tickets.

MultiModal Transportation Fund Grant Application – This grant application involves the traffic signal at the intersection of Route 272 and Willow Street. The match for this grant is being waived this year which means if you are awarded the grant, the State will fund the project 100%. Items included will be improving the intersection, upgrading the traffic light which will include the hardware to aid emergency vehicles as well as improving the crosswalk for pedestrians. Mary Chown's fee for working on this application is $6K.

Motioned by R. Weaver, seconded by J. Johnson-Null and unanimously carried to approve paying M. Chown $6K to move forward with the MultiModal Transportation Fund Grant.

RACP Application – This grant application is a 2-phase grant and involves the new borough office building. If you do not make it through the first phase, you do not move on to the second phase. This grant has a 50% match requirement. Mary Chown's fee for working on the first phase of this project is $8K. If we are approved to move forward, we will then have her work on phase 2 which is the business plan at a cost of $10K.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to approve paying M. Chown $8K to move forward with the RACP Application.

Adjournment:

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to adjourn.
The meeting ended at 8:13PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary