Adamstown Borough Council **March 5, 2024**

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: Randy Good, Dave Matz, deLyn Alumbaugh, Alex McManimen, James Johnson-Null, Paul Marx, Mark Bansner

Visitors present: Derek Miller, Chuck Hess, John Hoffert, Wendy Kerschner, Zach Hoffman, Victoria Motter, Cheryl Davis, Steve Davis, Heather Marx, Helen Shaak, Donna Zaun, Brenda Bixler, Michele Walter Fry

Others present: Mayor John Schmidt, Mike Palm, Julie Scherer, Sam Toffy

MINUTES: Minutes from the February 6 & 20, 2024 meetings were approved with a motion from d. Alumbaugh, seconded by D. Matz and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve all bills and receipts presented.

POLICE REPORT:

The February Police Report was included in the packets.

FIRE REPORT:

The February Fire Report was read by Chief Miller. There will be a soup and sub sale on March 9th from 10AM until sold out.

VISITORS BUSINESS:

John Hoffert - Mr. Hoffert presented Council with waiver requests regarding the proposed Forino along the eastern entrance to the Brookview Development. Since most of the project falls in East Cocalico Township, he is requesting a waiver of a Subdivision and Land Development Ordinance, subject upon completion of SDE's comment letter dated February 21, 2024. The Plan will officially be processed through ECT. Council would like the Borough to review lighting and landscaping.

Motioned by D. Matz, seconded by P. Marx and unanimously carried to approve waiver request with conditions as noted.

SPECIAL TOPICS: None.

PUBLIC WORKS:

Johnston Construction Co., Payment Application #1 - The release of $44,047.80 was requested for mechanical work satisfactorily completed on the raw sewage pump replacement project.

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to approve Payment Application #1 in the amount of $44,047.80.

PSI Pumping Solutions, Inc., Payment Application #1 - The release of $38,430.00 was requested for electrical work satisfactorily completed on the raw sewage pump replacement project.

Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to approve Payment Application #1 in the amount of $38,430.00.

Stoudtburg Road Crossing – SDE provided a record drawing that addresses two areas of the road, one at the crosswalk at the clock towers and the other up at the trail crossing. The current signage is outdated and the new signage will have warning signs as well as arrow signs pointing down at the crosswalk. At the trail crossing, there will be warning signs and trail crossing signs posted in each direction. The trail itself will have signs warning pedestrians that they must yield to pedestrians. There will not be a crosswalk painted in this area. M. Palm also recommended that the shrubbery along the west side of the road be cut back. M. Palm will measure from the R/W to see what exactly needs to be trimmed back.

Motioned by d. Alumbaugh, seconded by J. Johnson-Null and unanimously carried to upgrade these two areas on Stoudtburg Road.

ADAMSTOWN 2026:

The Committee will be meeting tomorrow evening to discuss long-range plans for the Borough.

BUILDING:

A. McManimen said the next Committee meeting will be at the end of April.

COMMUNITY:

Feral Cat Issue – d. Alumbaugh said we have had a cat issue for several years and it is not an easy problem to solve. Recently the police were involved in a complaint that was received and a citation was issued. If you are found to be feeding stray cats you are subject to a warning first then a monetary fine. Borough resident W. Kerschner that Spring Township currently has a program where you could take cats to No Nonsense Neutering and the Township will pay for the cost.

Chris Gilroy Letter of Resignation – d. Alumbaugh said that the Gilroys are moving out of state and Mr. Gilroy submitted his Letter of Resignation from the Zoning Hearing Board.

Motioned by d. Alumbaugh, seconded by J. Johnson Null and unanimously carried to accept C. Gilroy's Letter of resignation.

FINANCE:

Resolution 2024-05 – This Resolution is for the adoption of the newly-revised fees. The Fee Schedule has also been updated to reflect the fees in Resolution 2024-05. The fees which were increased were done so to help cover the Borough's costs to process those specific items.

Motioned by d. Alumbaugh, seconded by J. Johnson-Null and unanimously carried to adopt Resolution 2024-05 as well as the revised Fee Schedule.

FIRE/SAFETY:

Lancaster County Drug Task Force - J. Schmidt asked Council to approve their annual voluntary contribution to the Task Force in the amount of $1,916 ($1.00 per capita).

Motioned by d. Alumbaugh, seconded by M. Bansner and unanimously carried to approve a contribution to the Lancaster County Drug Task Force in the amount of $1,916.

Traffic Speeds Near School - At the request of Council, Sgt. Albaugh did a survey of the traffic at the school and came back to Council with suggestions. The police will also start deploying the radar sign in that area. They will also be parked near the school in the mornings and afternoons so they will be visible. It was noted that the majority of the time, it is parents of the school children who are driving in excess of the speed limit. J. Schmidt will bring this back to Council at the April meeting.

IT: None.

PERSONNEL:

Workers Comp - A. McManimen said he is working on getting a revised price for 2024 for workers comp to include the pool employees.

Pool Manager - Received 67 resumes for the Public Works position and narrowed it down to approximately 30. Interviews will begin this week with the hiring process being completed by April.

RECREATION:

Pool Manager - J. Johnson-Null would like to hire Tori Motter as the 2024 Pool Manager due to her experience.

Motioned by J. Johnson-Null, seconded by d. Alumbaugh and unanimously carried to give T. Motter an offer letter for employment as the Pool Manager at an hourly rate of pay NTE $24/hour subject to passing all State requirements.

Swim Team Contract - The 2024 contract was presented to Council.

Motioned by J. Johnson-Null, seconded by d. Alumbaugh and unanimously carried to approve the 2024 swim team contract.

Propane Heaters - The Committee discussed purchasing propane heaters for use at the pool during swimming lessons. They could also be used during other events at the pool. The cost for 3 propane heaters and 4 propane tanks is $708.92. They would be stored next to the guard shack out of the way of patrons. A. McManimen suggested only purchasing 3 propane tanks, since there is no plan on where to store the extra tank. There is currently a tank being stored in the swim team shed. R. Good said any extra tanks should be stored at the plant in an outdoor area.

Motioned by J. Johnson-Null, seconded by d. Alumbaugh and unanimously carried to approve the purchase of 3 propane heaters and 4 propane tanks.

ROADS AND BRIDGES: None.

Pothole - D. Matz said there is a large pothole coming down the hill along Adamstown Road between the school and the stop sign that should be cold patched.

WATER/SEWER/MS4:

D. Matz said he had a tour of the new pumps at the WWTP and everything looks good.

Dog Waste in Storm Grates - D. Matz said that there is someone who walks their dog and throws the dog waste bags on the storm grate in front of his house. He has also seen this at other storm grates along Main Street.

UNFINISHED BUSINESS : None.

NEW BUSINESS:

Traffic Signal Maintenance Contract - A contract between Telco, Inc. and the borough was presented to maintain the traffic signal at Rt. 272 and Willow Street. The cost is $300/year.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to approve contract with Telco, Inc. at a cost of $300/year.

Adamstown Area Library Summer Program - The Library is looking for donations for its Summer Program. In the past we have donated pool day passes.

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to approve donating pool day passes to the Library for its Summer Program.

Display Cabinet - R. Good said the Library would like to use the display cabinet, previously housed in the old borough conference room.

Motioned by d. Alumbaugh, seconded by A. McManimen and unanimously carried to approve allowing the Library to use the display cabinet.

Adjournment:

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to adjourn.
The meeting ended at 8:49PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary