The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, David Gundrum, Ben Zentner

Council Absent: Joe Dietrich, Ed Zander

Visitors Present: Mindy Fee, Linda Martin, George Beever, Steve Roth, Eric Dickson, Byron Fritz, Michael Smolar, Mary Ann Smolar, Rich McComb, Jon Koch, Terry Eckert, Donna Wetherhold, Mike Wetherhold, James McGinnis, Chris Schnader,

Others Present: Mayor Buckwalter, Mike Palm, Sam Toffy

MINUTES: Minutes from February 5, 2013 were approved with a motion from C. Schweitzer, seconded by D. Gundrum and unanimously carried.

BILL LIST:

Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to approve the bills and receipts presented.

POLICE and/or FIRE REPORT:

Chief G. Beever reviewed his report.

Chief G. Beever thanked Council for their letters of support to State Representative Mindy Fee and Senator Mike Brubaker regarding the Radar Bill.

Steve Roth reviewed the Fire Company report.

S. Roth looked for Council's approval to hold a boot drive at the intersection of Willow Street & Route 272 on April 27 during Extravaganza Weekend.

Motioned by D. Gundrum and approved by a roll call vote to hold a boot drive at the intersection of Willow Street & Route 272 on April 27. R. Good-yes, D. Gundrum-yes, B. Zentner-yes, C. Schweitzer-no, D. Matz-no.

SPECIAL TOPICS:

R. Good expressed concern to Mindy Fee regarding the deteriorating condition of the two bridges on Route 272 in Adamstown and the eventual repair work forcing the shut down of Route 272, and detour traffic utilizing Main Street. When these repairs are eventually scheduled, it will be the recommendation by Adamstown that the roadway not be closed but reduced to one lane of traffic. This was of particular concern to Mr. Schnader who owns Boerhringer's Drive-In. B. Fritz expressed his concern that when the bridges are repaired, consideration be given to improvements of the pedestrian walkways on the bridges, and further suggested they be closed to pedestrians until they

are repaired. It was noted that there are currently no plans for repairs to these bridges and Council may desire to review the latest PennDOT bridge inspection report to determine their condition and likelyhood of repairs.

Lancaster County Act 167 – Act 167 addresses how municipalities and the County handle stormwater. In the past, the Borough has always been given a waiver due to the size of the municipality and did not require a general permit for storm water discharges. Going forward however, the Borough will be required to have a general permit. Hanover Engineering will be completing the necessary mapping to identify discharges into the Little Muddy Creek.

The Department of Environmental protection (DEP) has approved Lancaster County's Act 167 Plan, but with conditions. Municipalities in the County will have a 6-month time frame to adopt a similar plan. One of the conditions in the DEP letter to the County would require DEP approval of all waivers. This becomes problematic with the County as well as municipalities as there is not a clear process for these waivers. The County, along with a number of municipalities, is appealing the DEP and they are seeking the support of Adamstown.

Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to become a party to the appeal of the PA DEP Conditional Approval of Lancaster County Act 167 Plan.

M. Palm stated that because of the uncertainty of the 6-month adoption window, he would like to continue moving forward with preparing the necessary documents to adopt a version of the County's Act 167 plan. M. Palm will request a Scope of Work from Hanover Engineering.

VISITORS BUSINESS: None

PUBLIC WORKS:

M. Palm is requesting that Council approve the Industrial Grounds Maintenance proposal he received for street sweeping services for a rate of $90.00/hour.

Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to accept the Industrial Grounds Maintenance proposal.

Bollman Hat received a pretreatment violation notice as a result of the zinc level exceeding the amount deemed acceptable. A response from Bollman Hat is anticipated.

The emergency generator at the plant is on schedule and should be delivered on April 2nd.

FINANCE:

C. Schweitzer requested that Council adopt a new resolution to increase the Real Estate Tax Certification fee to $20.00/request. This fee is payable to the Tax Collector when a certification is issued.

Motioned by C. Schweitzer, seconded by D. Gundrum and unanimously carried to increase the Real Estate Tax Certification Fee to $20.00/request.

WATER:

A list of billing adjustments was presented to Council, some dealing with late fees and others with collection fees.

Motioned by C. Schweitzer, seconded by D. Gundrum and unanimously carried to grant the billing adjustments as discussed by Council.

Council would like to meet with PRWA to discuss ongoing issues with billing.

SEWER:

D. Matz was given approval by Council to advertise the sale of the old generator in the Lancaster Farming Magazine for sealed bids.

At the recommendation of our solicitor, residents impacted by the recent sewer line work and residents in Adamsgate, will be notified by letter that if future maintenance is required in the easement(s), it is their responsibility to remove and replace any structures they may have in the easement(s).

LIGHTS, PROPERTY & PAVEMENT:

A recommendation was made by the Committee to revise the existing Parks & Recreation Ordinance. The items to be added would be:

- Park closes at dusk
- Dogs must be on a leash
- No alcoholic beverages permitted
- No foul language

It was decided by Council that this topic will be tabled to allow for feedback from the public before a final decision is made.

ROADS AND BRIDGES:

The Roads Committee met to discuss some options on paving and roadwork. They will meet again this month to finalize plans for the roadwork in the Borough this year.

PERSONNEL:

The Personnel Committee did a 60-day evaluation of S. Toffy's performance as part of her hiring.

Motioned by D. Gundrum, seconded by B. Zentner and unanimously carried to approve a $1.00/hour increase in S. Toffy's salary effective with the current payroll.

SAFETY:

Once the revisions to the proposed updated Emergency Operations Plan are approved, E. Dickson will submit the Plan to the County as the most recent version.

Motioned by D. Matz, seconded by D. Gundrum and unanimously carried to adopt the updated Emergency Operations Plan dated Feb. 2013.

Council has approved the draft letter presented by E. Dickson, which is looking for volunteers to serve in an administrative position should a temporary shelter ever be needed. Copies of the letter, along a notice requesting anyone with a medical condition who would need assistance in an emergency, to submit their name to the Borough, will be included in the next water bills.

UNFINISHED BUSINESS:

Messner – 1954 Bowmansville Road – The Sewage System Agreement has been sent to Mr. & Mrs. Messner. To date the Borough has not received a response.

323 W. Main Street – Our solicitor has sent a letter to the homeowners' attorney requesting that the fence height be decreased from 6' to 4' per the Zoning Ordinance. To date the Borough has not received a response.

Going forward, Council stated that they will be following the solicitor's recommendation that it will be the responsibility of any homeowner to remove and/or replace any structures in their easement(s), should the Borough have to do maintenance work within the easement(s).

James Moyer – 3111 N. Reading Road – A letter was sent to Mr. Moyer by the Borough in an effort to get his property cleaned up.

The Cohen Group Franchise Agreement with Blue Ridge – It was decided by Council that the new cable franchise agreement with Blue Ridge will be done by way of resolution. Since there will be a franchise fee of 5% which will most likely be passed on to Blue Ridge customers, a public hearing will be advertised, which will be held prior to the next Council meeting.

NEW BUSINESS:

1975 N. Reading Road – A copy of East Cocalico's budget for the property at 1975 N. Reading Road was presented by R. Good, as well as a quote from Bertolet Construction to East Cocalico for repairs which were requested by the current tenant. R. Good asked for Council's thoughts, so they can be presented at the next Regional Leaders Meeting.

ADJOURNMENT:

D. Matz made a motion to adjourn, seconded by B. Zentner and unanimously carried.

The meeting ended at 9:00PM.

Attested: Sam Toffy, Adamstown Borough Administrative Secretary