Adamstown Borough Council **March 4, 2025**

There was an Executive Session held immediately prior to the regularly scheduled Council meeting to discuss 2980, 2986 & 2988 N. Reading Road, land acquisition and litigation.

The regularly scheduled meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: Randy Good, Dave Matz, James Johnson-Null, Alex McManimen, deLyn Alumbaugh, Mark Bansner, Paul Marx

Visitors present: Sergeant Kertzman, Derek Miller, Dan Wieder, Troy Spade, Wendy Kerschner, Heather Marx, Igor Vechar, Elina Vechar, Ilya Darychuk, Cheryl Davis, Donna Zaun, Jim Bretz, Michele Walter Fry

Others present: John Schmidt, Mike Palm, Julie Scherer, Sam Toffy

MINUTES: Minutes from the February 4, 2025 meeting were approved with a motion from D. Matz, seconded by d. Alumbaugh and unanimously carried.

BILL LIST: Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to approve all bills and receipts presented.

POLICE REPORT:

The February Police Report was read by Sgt. Kertzman,

FIRE REPORT:

The February Fire Report was read by Chief Miller. D. Wieder addressed Council regarding various things that could be done to help the Fire Company financially. There will be a soup and sub sale on March 8th from 10AM until sold out.

VISITORS BUSINESS:

James Bretz, Borough Resident – Mr. Bretz requested to see documentation stating that a current property owner is not responsible to obtain permitting for something the previous property owner built without proper permitting.

Igor Vechar, Borough Property Owner – Mr. Vechar addressed Council regarding when there will be an ordinance for short-term rentals. He recently built a home that he would like to use as an AirBNB and does not want to violate any ordinances. R. Good said that the Planning Commission is currently working on updating the Zoning Ordinance which will include a section for short-term rentals. We will reach out to Mr. Vechar once the ordinance is adopted so he is aware.

SPECIAL TOPICS: None.

PUBLIC WORKS:

2025 LCCD MOU – A. McManiman said he would like to attend a meeting with the LCCD prior to signing the MOU and requested that this be tabled until the April meeting.

DEP Permit Application Fees – Well 2 – Last month Council approved replacing the pump motor at Well #2. DEP is now requiring an engineering module to be filled out and an application fee paid based on population. The Borough's application fee is $1K

Central PA Sweepers – M. Palm said he received the lowest quote from Central PA Sweepers for 2025 spring street sweeping at a cost of $170/hour for 2 trucks/2 days. Street sweeping will take place on May 6 & 7.

Motioned by A. McManimen, seconded by D. Matz and unanimously carried to approve hiring Central PA Sweepers at a cost of $170/hour for 2 trucks/2 days.

2024 Annual Chapter 94 Report & 2024 Annual Pretreatment Report – These reports are required to be submitted to EPA annually. .

Motioned by A. McManimen, seconded by d. Alumbaugh and unanimously carried to authorize SDE to submit the 2024 annual reports.

2011 GMC Truck – M. Palm is looking for authorization to sell the 2011 GMC truck.

Motioned by d. Alumbaugh, seconded by M. Bansner and unanimously carried to approve the sale of the GMC truck.

COMMITTEES:

Adamstown 2026:

The next Committee meeting will be held on April 2nd at 6PM in the Library conference room.

Building:

R. Good said that the State reached out to us regarding two of the four grant applications we submitted (new office building and pump station removal project). They are requesting we submit letters confirming we have additional funds available to complete the projects, should we be awarded the grants.

Community:

d. Alumbaugh will be attending the next Adamstown Fire Company meeting to see if he could come up with a fundraiser plan for them.

Finance: None.

Fire/Safety:

Ordinance #420 – J. Schmidt is looking for approval to advertise draft Ordinance #420 for adoption at the April meeting. This ordinance pertains to lowering the speed limit and limiting tractor trailers along Willow Street.

Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to approve advertising Ordinance #420 for adoption at the April meeting.

IT: None.

Personnel:

A.McManimen announced that the recently hired Library Director resigned, so the Board will begin their hire process again.

Recreation:

2025 Swim Team Contract – J. Johnson-Null is requesting the fee remain the same as 2024, which was $2,200 to use the pool during the season.

Motioned by d. Alumbaugh, seconded by M. Bansner and unanimously carried to approve renewing the Swim Team contract for $2,200 for the 2025 season.

March Madness Sale – Discount memberships will be available from March 15 through March 30, after which time rates will increase to regular season rates.

Roads/Bridges:

M. Bansner said that the structure of the bridge crossing the little Muddy Creek along Bowmansville Road is in great condition. The guide rails leading to the concrete abutments must be connected to the concrete, the cost of which is $5,600 to connect all 4 corners.

Water/Sewer/MS4:

Borough office staff have been investigating alternate water/sewer billing software. Muni-Link looks like the best match, and a demo is being offered to any Council/Borough staff who is interested. R. Good said the goal, if we move forward, would be to have it implemented in 2026. Due to the startup cost, D. Matz is requesting that Council be provided with additional information regarding savings if switching to the new software.

UNFINISHED BUSINESS:

LSA Grant Application Commitment Letter – Pump Station Project – The State is requesting we submit a letter confirming we have additional funds of $112,605 available to complete the pump station project, should we be awarded the grant.

Motioned by A. McManimen, seconded by d. Alumbaugh and unanimously carried to approve sending a letter as outlined above.

LSA Grant Application Commitment Letter – Borough Office Project – The State is requesting we submit a letter confirming we have additional funds of $1,496,453.31 available to complete the project, should we be awarded the grant.

Motioned by d. Alumbuugh, seconded by A. McManimen and carried to approve sending a letter as outlined above (D. Matz opposed).

Resolution 2025-02 – This resolution is to accept the Warwick to Ephrata Rail Trail Extension Feasibility Study and approve it for inclusion as part of the Borough of Adamstown's plans.

Motioned by A. McManimen, seconded by D. Matz and unanimously carried to adopt Resolution 2025-02 as presented.

NEW BUSINESS:

Cocalico High School Readiness Program – d. Alumbaugh was approached by the job trainer of the Work Readiness Program inquiring if the Borough would be interested in participating. M. Palm will reach out to get additional information.

Lancaster County Drug Task Force Contribution – We received the invoice for the annual voluntary contribution to the Task Force in the amount of $1,916 ($1.00 per capita).

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to approve the annual contribution to the Lancaster County Drug Task Force in the amount of $1,916.

Property Maintenance/Property Cleanup – R. Good said that properties must be maintained to avoid receiving warnings or violations.

EXECUTIVE SESSION:

2980, 2986 & 2988 N. Reading Road – As a result of the discussion in Executive Session, a Special Meeting will be scheduled on March 18th at 7:00PM in the Wastewater Treatment Facility to hold a public hearing.

Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to approve holding a Special Meeting as outlined above.

Adjournment:

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to adjourn.
The meeting ended at 7:58PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary