The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Cindy Schweitzer, Dave Matz, Joe Dietrich, David Gundrum, Ed Zander, Mark Bansner

Visitors Present: George Beever, Jim Heale, Bob Stork, Mark Schweitzer, Glenda Poole, Donna Wetherhold, Mike Wetherhold, Michele Walter Fry

Others Present: Dean Johnson, Lisa Crouse, Mike Palm, Sam Toffy

**MINUTES:** Minutes from the May 6, 2014 meeting were approved with a motion from D. Matz, seconded by D. Gundrum and unanimously carried with corrections.

**BILL LIST:** Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve the bills and receipts presented.

**POLICE and/or FIRE REPORT:**

Chief Beever read the May Police Report.
Capt. Heale read the May Fire Report.

**VISITORS BUSINESS:**

Bob Stork – Mr. Stork brought up the condition of the Borough's walking path from the tennis courts to Stoudtburg Road. The weeds are high and there is water from a spring running across the path. Borough staff will look into this.

**SPECIAL TOPICS:** None.

**PUBLIC WORKS:**

Stoudtburg Road – Three bids were received for the roadwork. Based on the totals, M. Palm recommends awarding the contract to the low bidder, Martin Limestone, DBA Burkholder Paving for a bid amount of $120,603.60.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to award the roadwork contract to Martin Limestone, DBA Burkholder Paving for a bid amount of $120,603.60.*

Work is anticipated to begin the week of June 23rd. Once the sewer line work is completed, Stoudtburg Road will be resurfaced, which is anticipated to begin after the July 4th holiday.

Martin's Tree Service – A tree in the grove fell behind the pavilion into the school's outfield, damaging their fence. The fence has been repaired. The portion of the tree remaining has a large wound as a result and should be removed. A quote was provided by Martin's Tree Service to cut the tree down and grind the stump at a cost of $2,350. There is also a dead oak tree along the wooded area which should be cut down.

*Motioned by M. Bansner, seconded by J. Dietrich and unanimously carried to hire Martin's Tree Service to remove wounded tree by the pavilion and grind the stump for a cost of $2,350, and also to cut down the dead oak tree along wooded area.*

Low Pressure Force Main – M. Palm explained the costs involved in installing the low pressure force main as an extension of the sewer line on Stoudtburg Road. The Borough will do some of the work and purchase the materials to help lower the cost. Leon Ray Martin Excavating provided a quote in the amount of $7,539.00 to do the excavating and haul away the fill. The pipe and other materials would be purchased by the Borough, along with a spare pump, for a total cost of $10,828.81. Borough staff would install the pipe, backfill and tamp. There will be taps placed in the new line to accommodate the property connections.

*Motioned by E. Zander, seconded by M. Bansner and unanimously carried to install the force main sewer system prior to roadwork paving being done and to notify the two affected property owners that they are mandated to connect within 18 months of completion of construction.*

2000 Ford Truck – The body is rusting through and needs to be replaced. At the July meeting M. Palm will present Council with quotes to replace the body of the truck. Money has been budgeted for this item.

**FINANCE:**

The Treasurer's Report was included in the packets.

Resolution #14-09 (Act 205) – Act 205 must be in place in the event the Borough were to change pension plan providers. At its May Council meeting, Resolution #14-07 (Act 44) was adopted but is being rescinded and replaced with Resolution #14-09 (Act 205), which is all encompassing.

*Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to adopt Resolution #14-09 with the stipulation that Resolution #14-07 is rescinded.*

IGS Energy – An electric contract was signed with IGS Energy that will run from March 2015 through January 2017.

Resolution #14-10 (Reestablish Fee Schedule) – This resolution was created to reestablish the fee schedule to include the stormwater ordinance fees that were recently adopted. Hanover Engineering revised the numbers again and C. Schweitzer is requesting this item be tabled until the July meeting.

Resolution #14-11 (Admin. Of Stormwater Mgmt. Ordinance) – This resolution was created to stipulate what forms will be used for the stormwater ordinance. Exhibit 'B' is missing from the resolution and C. Schweitzer is requesting this item be tabled until the July meeting.

**WATER:** None.

**SEWER:** None.

**LIGHTS, PROPERTY AND PAVEMENT:**

J. Dietrich will meet with Glenda Poole from Stoudtburg Village to go over some issues at Stoudtburg Village and will report back to Council in July.

Brookview resident Jessica Kelly requested that we notify residents of the changes to the Parks & Recreation Ordinance because there are still dogs running off leash in Celebration Park. R. Good suggested including a copy of the recently adopted Parks & Recreation Ordinance in the next water/sewer bill. The annual water quality report will also be included in the next water/sewer bill as well.

Community Days was a great success and there were many volunteers who offered their time to help clean up the park afterwards, including many from the Mohn's Hill Church. R. Good suggested sending a letter to the Church council thanking them for their time. C. Schweitzer asked J. Dietrich if they could provide a copy of the budget for Community Days.

**ROADS AND BRIDGES:** None.

**PERSONNEL:**

Public Works Vacancy – There were seven applications received for the public works vacancy; three of which have some degree of licensing. M. Palm, J. Dietrich and M. Bansner will be conducting the interviews with the chosen applicants.

Health Insurance – Due to increased health insurance premiums for those using tobacco, the Personnel Committee is recommending adding the following sentence to the 'Benefits Listing' section of the Employee Personnel Policy effective May 1, 2015: **Due to the increased costs involved for providing health insurance to people who use tobacco; full-time employees and their spouses and children, who use tobacco and are covered under the Borough Health Plan, are required to contribute an additional $25.00 per bi-weekly pay per covered individual who uses tobacco.**

*Motioned by D. Gundrum, seconded by M. Bansner and unanimously carried to add the sentence above to the Employee Personnel Policy under 'Benefits Listing' effective May 1, 2015.*

The Personnel Committee has reviewed the health insurance contributions and does not recommend any changes at this time.

Michael Burkholder – Mike Burkholder, a resident of Adamstown, has been hired on a temporary part-time basis at $12.00/hour to assist the Public Works Department.

*Motioned by D. Matz, seconded by D. Gundrum and unanimously approved to hire Michael Burkholder as an Adamstown Borough part time employee at the stated wage.*

**POLICE BOARD:**

C. Schweitzer explained that the committee has completed their work on redoing the draft agreement and it will be reviewed and tweaked at the June meeting and hopefully distributed to each municipality for comment in the next month or two. The group agreed to list the potential effective date of the regional force at January 1, 2016. They also did agree to the MMO condition of 75% in 2016. The Regional Finance Committee is working diligently to get numbers together to put into the agreement. There should be a draft available in the next month or so for consideration for Council.

The next Police Board meeting will be held June 26, 2014.

**FIRE/SAFETY:** None.

**UNFINISHED BUSINESS:**

59 E. Main Street – An auction was held on June 3rd for the Borough's property located at 59 E. Main Street by public auction by Kline·Kreider·Good Auctioneers. Daniel K. Stoltzfus of New Holland was the high bidder at $82,000. Settlement will be scheduled on or before August 4th.

Stoudtburg Village Phases 1 & 2 – Hanover Engineering has updated the values associated with the Letters of Credit. R. Good recommended following our engineer's recommendation and have the Letters of Credit posted in the amount of $477,134.36. G. Poole commented that the Letters of Credit are for landscaping and she is requesting funds be reallocated to repair roads in Phase 1 and Phase 2 instead. R. Good will contact National Penn Bank to discuss and will report back to Council in July.

1975 N. Reading Road – Sealed bids are being accepted on or before 4:00PM on June 12, 2014 and will be opened at a public meeting on June 13, 2014 at 3:00PM at the ECT Municipal Building. There is a joint meeting on June 24th and ECT expects to make a decision at their meeting on July 2nd. It is expected that Adamstown Borough Council will make a motion to accept or reject the bid at their July 1st meeting and pass that information on to ECT.

323 W. Main Street – The fence remains in noncompliance with the ZHB decision. A requirement to install an access gate along the interior fence running down the side property has not been installed and a requirement to modify the portion of the fence which is within the rear building line of the townhouse from 6' to 4' has not been done. The suggestion was made to have our solicitor send a certified letter to Ms. Celentano giving her 30 days to bring her fence into compliance with the ZHB decision to avoid having the Borough move forward with their complaint to get the enforcement action moving that has been pending in the Court of Common Pleas.

*Motioned by D. Gundrum, seconded J. Dietrich and unanimously carried to have our solicitor send a certified letter to Ms. Celentano giving her 30 days to bring her fence into compliance with the ZHB decision or the Borough will file a complaint to get the enforcement action moving.*

**NEW BUSINESS:**

WCT Letter of Support Request – The Borough received a request from West Cocalico Township for a letter of support regarding a Multimodal Transportation Fund Grant being offered by DCED that they are applying for to make improvements to the Sportsman Road Bridge.

*Motioned by J. Dietrich, seconded by D. Gundrum and unanimously carried to provide a letter of support regarding a Multimodal Transportation Fund Grant being offered by DCED for West Cocalico Township for improvements to the Sportsman Road Bridge.*

Fuel Tanks – M. Palm received pricing from Sauder Fuels on fuel tanks. The Borough can save from 75¢ to 90¢/gallon by purchasing bulk diesel fuel from Sauder Fuels. By installing a 500 gallon tank with a pump at the WWTP, there would be a cost savings of almost $2,000/year. The tank would cost approximately $2,500.

Water Meters – Some of the water meters are close to 18 years. Several will be pulled and tested to see how they are metering.

Bank Account – The Borough currently uses Fulton Bank for its funds which is currently paying .1% interest. L. Crouse will check interest rates on several other banks and report back to Council in July or August.

Secretary's Dog – R. Good asked Council if anyone would have an issue if the Borough Secretary brought her dog to the office. There were mixed feelings as some felt a dog in the office would not portray a professional atmosphere and others said it would give a home town feel to the office.

*Motioned by E. Zander, seconded by M. Bansner and carried by a roll call vote 4-3-0 to allow the Borough Secretary to bring her dog to the office. (D. Gundrum-N, J. Dietrich-Y, M. Bansner-Y, D. Matz-N, R. Good-Y, C. Schweitzer-N, E. Zander-Y)*

**Adjournment**:

*Motioned by D. Matz, seconded by E. Zander and unanimously carried to adjourn.*

The meeting ended at 8:20PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary