Adamstown Borough Council **June 2, 2015**

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Mark Bansner, David Gundrum, Joe Dietrich, Jessica Kelly.

Visitors Present: Chris Progin, Tina Thompson, David Buckwalter, Chris Reber, Helen Shaak, Donna Wetherhold, Mike Wetherhold, Sue Weinhold, Bob Stork, Joe Hawley, Marty Hikes, Rhonda Hikes, Jim Bretz, Austin Schaeffer, Michele Walter Fry

Others Present: Mike Palm, Sam Toffy

MINUTES: Minutes from the May 5, 2015 meeting were approved with a motion from D. Matz, seconded by M. Bansner and unanimously carried.

BILL LIST: Motioned by J. Dietrich, seconded by D. Matz and unanimously carried to approve all bills and receipts presented except for the Aqua-Docs and Hanover Engineering invoices. R. Good stated that Aqua-Docs has been asked to provide MSDS sheets (Material Safety Data Sheets) for the chemicals that were purchased and to date they have not been provided. Until the MSDS sheets are received, payment will be held. R. Good also stated that there are several issues at the pool and until those issues are resolved, payment to Hanover Engineering should also be held.

POLICE and/or FIRE REPORT:

The May Police Report was read by Officer Progin.
The May Fire Report was included in the packets.

VISITORS BUSINESS:

Tina Thompson, Senator Aument's Office – Ms. Thompson introduced herself and wanted to let Council and local constituents know that Senator Aument and his staff are available to address any municipal concerns. Their office is located in Lititz at 301 E. Main Street, and they also have an office in Harrisburg.

Matt Schofield – Mr. Schofield addressed Council regarding the validity of the property lines in the Borough with respect to surveying and asked if Council would consider harboring a portion of the cost it would take to get a clear survey of where the property are located. R. Good suggested Mr. Schofield contact is title insurance company to see if they could provide any information to him.

Bob Stork – Mr. Stork addressed Council regarding issues with difficulty in hearing when Council speaks at meetings. He said others have also expressed the same concern and he suggested that Council consider implementing a microphone/speaker system at its meetings.

SPECIAL TOPICS:

PUBLIC WORKS:

168 W. Main Street Sidewalk Repairs – Repairs were done last fall to the sidewalk/curb area along the property at 168 W. Main Street. Due to the time of year of the repairs, temporary paving was acceptable with the understanding that once the weather permitted, permanent repairs were to be done to Borough standards. S. Toffy will send a letter to the property owner notifying him of this requirement.

Adamstown Community Pool – M. Palm said that his department was asked by the Rec Board to help out more this year so they dedicated a significant amount of time repairing pipes, valves, ladders, leaks, etc. There were also numerous items needing attention that the Rec Board only recently brought to the attention of the Public Works Department.

Diving Board – M. Palm was recently informed by the pool guards that the diving board is very slippery. Duraflex, the diving board manufacturer, advised that the diving board should be taken out of service immediately if there is an issue with traction on the board. There are two options to correct the problem. One option is to send the existing board out to be repaired. This would take about 10 weeks and cost approximately $2K. If the repair shop deems the board to be irreparable, they will destroy the board. The other option is to order a new board. A Duraflex board would have to be ordered to fit the existing Duraflex base. The cost to replace the board would be approximately $4,200. M. Palm is waiting to get an estimated delivery time.

Motioned by D. Gundrum, seconded by J. Dietrich and unanimously carried to approve the purchase of a new Duraflex diving board not to exceed $4,500 contingent that delivery can be made within 2 to 3 weeks.

The existing diving board will be taken out of service immediately as per the manufacturer's recommendation until it can be repaired/replaced.

Dual Head Vacuum – M. Palm was told that the dual head vacuum for the pool has been out of service for some time. He received a quote from Recreonics for a dual head vacuum at a cost of approximately $4K plus shipping. Aqua-Docs offers a different brand dual head vacuum at a cost of $4,700 plus shipping. C. Schweitzer recommended requesting a quote from J.L. Honberger.

Motioned by M. Bansner, seconded by D. Matz and unanimously carried to approve the purchase a new dual head vacuum to maintain water quality at the pool not to exceed $4,500.

It was discussed that due to the unexpected large ticket items that need to be addressed, items such as new pool chairs and outdoor lockers will be put on hold for now.

Privacy Panels for Restrooms – Due to the restroom doors swinging outward and potentially hitting someone walking in the hallway, they will have to be permanently propped open. M. Palm provided a quote from HC Quality Doors, LLC for partitions for the restrooms to provide privacy. The partitions will match the existing toilet dividers.

Motioned by C. Schweitzer, seconded by M. Bansner and unanimously carried to approve the purchase two privacy panels for the restrooms from HC Quality Doors, LLC at a cost of $1,662.

Storage in Ticket Office – The Rec Board discussed having cabinets installed in the ticket office to be used for storage. M. Palm noted that since there is no climate control in the ticket office, plywood cabinets would be best suited for this area. He is waiting to receive a quote but is confident that adequate cabinets and a countertop can be purchased for approximately $1,000. The cabinets would be installed by Borough personnel.

Motioned by D. Matz, seconded by j. Dietrich and unanimously carried to approve spending up to $1,100 on suitable cabinets and a countertop for the ticket office at the community pool.

Grinder Pumps – Due to recently extending a low pressure sewer line along Stoudtburg Road, two property owners have been required to hook up to the sewer line, with a third property owner given the option to hook up. As a result of the elevations, a low pressure line was required which in turn will necessitate that connections to the sewer line will require the purchase a grinder pump system. M. Palm received a quote from Mid Atlantic Pump & Equipment Company for the purchase of three pumps plus one spare pump at a total cost of $11,820. This is a COSTARS price which is a lower cost than what the property owners could otherwise purchase the pump for.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve allowing the property owners to purchase the grinder pump through the Borough at a cost of $3,300 plus freight.

FINANCE:

The Finance Committee will be meeting the week of June 22 and C. Schweitzer requested that if anyone has any large ticket items to be included in the 2016 budget, to please get those items to her prior to the meeting.

Laptop for S. Toffy – Laughing Rock provided a quote for a laptop at a cost of $729.99 for S. Toffy so she can remote in from home. C. Schweitzer is also researching laptops.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to approve the purchase of a laptop for S. Toffy not to exceed $750.00.

WATER & SEWER:

2828 N. Reading Road – The property owner of the Black Forest Hotel had a leak in an underground pipe. The leak has been found and repaired. He is requesting a waiver of the sewer portion above the normal usage.

Motioned by D. Matz, seconded by J. Dietrich and unanimously carried to approve a waiver in the amount of $1,000.

Since the property owner was not aware of the leak until after he received his bill, he is asking for a waiver of the sewer portion above the normal usage from his next water/sewer bill. S. Toffy advised the property owner that he will need to bring that waiver request before Council after he receives his next bill.

275 E. Main Street – The Public Works Department was called out to 275 E. Main Street to shut off water due to a leak. The property owner was billed 4 hours on Invoice #1293 for a total amount of $220 (public works employees, when called out on an after-hours emergency are compensated a minimum of 4 hours overtime). She said the Borough employee was only at her house for approximately 10 minutes and she doesn't feel it is fair to be charged $220. She is requesting a waiver of a portion of her bill.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve a payment of $50.00 to satisfy Invoice #1293 (and forgive the remaining $170).

Council will discuss creating a new policy for billing fees regarding emergency calls.

60 E. Main Street – The property owner said there was a leak in a pipe which has since been corrected. She is requesting a waiver of the sewer portion above the normal usage. The Sewer Committee reviewed this request and concluded that the quarter in question was not unusually high, therefore no waiver will be granted.

COMMUNITY:

Community Days – R. Good commended J. Dietrich on another successful Community Days.

Sidewalk Construction Standards – Hanover Engineering reviewed the construction standards for sidewalks. J. Dietrich will meet with Bob Lynn of Hanover next Thursday and report back at the July Council meeting. C. Schweitzer noted that the specs call for 4' sidewalks which is very narrow and asked Council's opinion on having that revised to 5' sidewalks. M. Palm said that one page of the standards notes minimum 4' sidewalks with buffer and another page notes 5' minimum if no buffer. J. Dietrich will discuss this with Bob Lynn.

ROADS AND BRIDGES:

A small sinkhole was reported on Saturday in front of the property located at 146 W. Washington Street. A cone has been placed near the sinkhole and the Public Works Department will look into it.

PERSONNEL: None.

RECREATION:

Matthew Null, Application to Rec Board – Matthew Null submitted a letter of interest to join the Rec Board to fill the position held by Kyle Herbein. J. Kelly said he has a high interest in becoming involved and would be a great asset to the Rec Board.

Motioned by D. Matz, seconded by D. Gundrum and unanimously carried to appoint Matthew Null to the Rec Board to fill the position held by Kyle Herbein.

Rec Board Minutes – A copy of the Rec Board minutes from the May 7, 2015 meeting was included in the packets.

POLICE BOARD: C. Schweitzer noted that the Police Board can be removed from the agenda since the motion was made at the last Council meeting to withdraw from the regional police process.

FIRE/SAFETY:

Copies of the April 22nd and May 13th Police Committee minutes were included in the packets. The next meeting will be held June 10th at 7:00PM at St. Paul's Church. The Director of the 911 call center will be attending the June 24th Police Committee meeting to explain how they dispatch calls. The Committee is continuing to entertain quotes from various municipalities, but at this time has not received any written quotes. A formal request was sent to East Cocalico Township for a quote for coverage in 2016, giving them a deadline of July 1st to respond. To date a response has not been received.

UNFINISHED BUSINESS:

NEW BUSINESS:

Pool Phase 2 Estimates – An estimate was received from Hanover Engineering for lighting/electrical in the amount of $187,844. R. Good suggested he and J. Kelly meet with Bob Lynn at Hanover to discuss.

C. Schweitzer commented that given all of the issues going on at the pool and how it's been operated and maintained over the years, she is hesitant to move forward with the second phase of improvements until we can see how this season ends. R. Good agreed, saying he feels the second phase of improvements should be delayed a year. He commented that there is an issue with the new floor at the pool being extremely slippery. The correct product was used but it appears that the non-slip granules contained in the epoxy flooring have settled to the bottom, perhaps due to the epoxy having been applied too thick.

Motioned by D. Matz, seconded by D. Gundrum and unanimously carried that due to the current ongoing issues at the pool, Phase 2 pool improvements will be postponed until 2016.

Draft Noise Ordinance – The Borough solicitor provided Council with a draft noise ordinance. C. Schweitzer commented that it will be difficult to enforce an ordinance that requires monitoring decibels. R. Good recommended gathering additional information from Ephrata Borough and sever other municipalities and deferring this until the next meeting.

Two residents who live on Willow Street commented that members of a neighboring property continue to infringe on the wetland area with 4-wheelers, not only creating an excessive amount of noise but also destroying the wetlands. A site visit was done on the property by DEP last summer and the property owners were warned to cease all activity within the wetland area except to enter it at a specified time to remove all dirt ramps that were built. They failed to follow through and continue to infringe on the wetlands.

Motioned by D. Matz, seconded by J. Dietrich and unanimously carried to send a letter to PA DEP and copying the PA Fish & Wildlife regarding our concerns with the wetland area.

Borough Conference Room Calendar – Due to the large number of programs being scheduled in the conference room by the Library, it is difficult for the Borough to find openings on the calendar when meetings have to be scheduled. C. Schweitzer said she would prefer the Borough blocking out Tuesdays and Thursdays, and if those dates are not needed by the Borough, they can be forfeited to the Library for their use. After a brief discussion, it was decided that S. Toffy will meet with Kathy Thren to discuss options to solve this problem and report back to Council at the next meeting.

Adjournment:

Motioned by D. Matz, seconded by D. Gundrum and unanimously carried to adjourn.

The meeting ended at 9:15.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary