Adamstown Borough Council July 7, 2026

The meeting was called to order at 7:00PM at the Adamstown Borough Municipal Office, 3000 N. Reading Road, Adamstown by Council Vice President Dave Matz.

Council Present: Dave Matz, James Johnson-Null, d. Alumbaugh, Alex McManimen, Zach Hoffman, Paul Marx

Visitors present: Chief Chris McKim, Wendy Kerschner, Ken Kerschner, Becky Goodman, Ken Goodman, Heather Marx, Cheryl Davis, Brenda Bixler, Walt Siegel, Paul Trzos

Others present: Mike Palm, Julie Scherer, Sam Toffy

MINUTES: Minutes from the June 2, 2026 meeting were approved with a motion from P. Marx, seconded by Z. Hoffman and unanimously carried with changes as noted. A. McManimen abstained.

BILL LIST: Motioned by d. Alumbaugh, seconded by P. Marx and unanimously carried to approve all bills and receipts presented.

POLICE REPORT:

The June Police Report was read by Chief McKim.

FIRE REPORT:

The June Fire Report was included in the packets. D. Matz thanked the Fire Company for a great job during the recent storm.

VISITORS BUSINESS:

Borough resident Walt Siegel addressed Council regarding speeders on Main Street. He said the speed limit is 25, but some drivers go significantly faster, and he fears that someone will get hit. P. Marx agreed, saying he also sees drivers speeding. d. Alumbaugh will reach out to Mayor Schmidt with this concern to have it addressed by police again.

SPECIAL TOPICS: NONE

PUBLIC WORKS:

- LB Water Quote – M. Palm received a quote of $9,425.46 for the purchase of water meter reading equipment and annual maintenance fee. We recently received a $244K grant from SRBC. As part of that grant, we have matching funds. This LB Water purchase won't be made until we receive information from SRBC that we could apply it to our matching portion.

  Motioned by d. Alumbaugh, seconded by Z. Hoffman and unanimously carried to approve LB Water quote in the amount of $9,425.46 as presented.

- A new tablet is needed to read the meters that will pair up with the new equipment being purchased. A protective case will also be needed.

Motioned by A. McManimen, seconded by P. Marx and unanimously carried to approve the purchase of a tablet and protective case NTE $1K.

- Green Coast Site Prep – A quote was received in the amount of $16,685 for stormwater work at 127 W. Main Street. They are Costars approved.

Motioned by A. McManimen, seconded by d. Alumbaugh and unanimously carried to approve Green Coast Site Prep quote in the amount of $16,685 as presented.

- Green Coast Site Prep – Green Coast was low bidder on Contract A, Streambank Stabilization for the sanitary sewer rehab project, with a quote of $50,471. SDE recommended awarding the contract to them. Work would include clearing the area, reestablishing the streambank and moving the manhole.

Motioned by P. Marx, seconded by Z. Hoffman and unanimously carried to approve awarding Contract A to Green Coast Site Prep for their quote in the amount of $50,471 as presented.

- Fast Supply – The storm water pipe in the rear of the library at 110 W. Main Street is collapsing. A quote in the amount of $10,392.02 was received for the storm water pipe replacement. Borough staff will replace 120' of the corrugated metal pipe with corrugated plastic pipe. Asphalt is not included in this quote but will be included with another project.

Motioned by d. Alumbaugh, seconded by Z. Hoffman and unanimously carried to approve quote from Fast Supply in the amount of $10,392.02 as presented.

- Martin Tree Service – M. Palm received a quote of $5K to remove trees at Well Houses #1 & #4 and at the pool. With the recent storms, a large oak tree in the grove was damaged and needs to be removed as well. They are Costars approved.

Motioned by A. McManimen, seconded by P. Marx and unanimously carried to approve quote from Martin Tree Service in the amount of $5K as presented and to authorize an additional $5K for removal of the oak tree in the grove.

- M. Palm said that another drought warning was issued by the State for Lancaster County. Based on the well levels, we are entering back into a Stage 2 level, which we were recently at.

Motioned by A. McManimen, seconded by P. Marx and unanimously carried to approve moving to a Stage 2 drought warning.

H. Marx questioned if the borough would issue a burn ban, since surrounding communities have issued one. She was told that there is already a permanent burn ban in place except for an open fire for the purpose of preparing food.

- M. Palm said that J. Schmidt reached out to the State to do a break retarder study along Rt. 272 and Willow Street. The study was conducted and State approved prohibiting break retarders. This will be turned over to the Fire/Safety Committee for discussion then brought back to Council.

COMMITTEE REPORTS:

Community/Recreation – J. Johnson-Null

- NONE

Finance/IT – Paul Marx

- NONE

Fire/Safety – John Schmidt

- d. Alumbaugh said that J. Schmidt would like to remind Council that he did a study on security for staff working in the borough offices, and he would like this to continue moving forward. A. McManimen suggested that a final report of his findings be forwarded to Council. J. Scherer said that Lauren from DVHT property & liability did an inspection and was going to draft a proposal. She will reach out to Lauren to follow up.

Human Resources – deLyn Alumbaugh

- d. Alumbaugh said the Committee interviewed James Cosby, a highly qualified candidate they are interested in hiring at a starting pay of $33.75/hour. He has an electrical background and will also save the borough money in that area. He started his paperwork and is interested in starting June 13.

  Motioned by d. Alumbaugh, seconded by A. McManimen and unanimously carried to approve hiring James Cosby contingent upon all paperwork being completed and testing coming back clean.

- An employment application was received from Jonathan Valerio for the position of part-time crossing guard.

  Motioned by d. Alumbaugh, seconded by J. Johnson-Null and unanimously carried to approve hiring Jonathan Valerio contingent upon all paperwork being completed and testing coming back clean.

Pool – Zach Hoffman

- The Committee will be meeting next week. Everything is operating smoothly and the Pool Manager is doing a great job.

Public Works/Infrastructure – Dave Matz

- There will be a meeting in July with two property owners to discuss easements. M. Palm said he is also working on construction of the new well and is in the process of receiving quotes. Depending on when the quotes come in and HRG gives their recommendation, we may have to hold a special meeting.

Strategic Long-Term Planning – Alex McManimen

- Two resident volunteers have joined the Committee. There will be a committee meeting in late August, and a couple of projects happening in the next 5 years that will be discussed.

UNFINISHED BUSINESS:

- NONE

NEW BUSINESS:

- A letter of interest was received from James Bretz to serve on the Planning Commission. He would be finishing a 4-year term running through 12/2029.

Motioned by d. Alumbaugh, seconded by Z. Hoffman and unanimously carried to James Bretz to the Planning Commission with a term running through 12/2029.

Adjournment:

Motioned by A. McManimen, seconded by P. Marx and unanimously carried to adjourn.
The meeting ended at 7:45PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary