Adamstown Borough Council **July 7, 2015**

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Mark Bansner, David Gundrum, Joe Dietrich, Jessica Kelly.

Visitors Present: George Beever, Donna Wetherhold, Mike Wetherhold, Glenda Poole, Alex McManimen, Steven Roth, Alice Hummer, Bob Stork, Ray Burns, Helen Shaak, David Buckwalter, Jim Bretz, Jeff Bretz

Others Present: Dean Johnson, Sam Toffy

MINUTES: Minutes from the June 2, 2015 meeting were approved with a motion from D. Matz, seconded by M. Bansner and unanimously carried.

BILL LIST: Motioned by J. Dietrich, seconded by M. Bansner and unanimously carried to approve all bills and receipts presented. Payments to Aqua-Docs and Hanover Engineering for invoices held during the June Council meeting were approved for release. There was a question on three bills (Paul Zimmerman Hardware and two Lowe's bills). S. Toffy will look into this and report back to Council.

POLICE and/or FIRE REPORT:

The June Police Report was read by Chief Beever.

The June Fire Report was read by Chief Roth.

- The new radio system is up and running. There have been some issues in our area due to weather and a TV station located in Washington. The County is aware of it. Chief Roth explained that the tower located on the hill in the Borough is not being used, but it may provide better reception if put into use. Chief Beever will be attending a meeting in the morning regarding the radio issues and will inquire.
- There will be a chicken BBQ at the Fire Company on July 18th from 10:00AM until sold out.

VISITORS BUSINESS:

Helen Shaak – Ms. Shaak asked why the billing period of the water bills fluctuates so much from one quarter to the next. C. Schweitzer explained that the reads are done when staff gets the opportunity to do them. R. Good requested a list of the read dates from the past two years be prepared for the next meeting.

SPECIAL TOPICS:

PUBLIC WORKS:

The public works report was included in the packets.

FINANCE: None.

WATER & SEWER:

SRBC Notice of Violation – The Borough received a notice of violation from the Susquehanna River Basin Commission regarding the usage of an excessive amount of water. This was due to severe water leaks in the

past few months at 2828 N. Reading Road and 245 Jefferson Road. Hanover Engineering is responding to the violation notice.

Pretreatment Ordinance #379 – The original pretreatment ordinance was adopted in 1994 and modified/amended in 2002. There are some changes again being made and rather than amending the existing ordinance again, a new pretreatment ordinance is being presented for adoption.

Motioned by D. Matz, seconded by D. Gundrum and unanimously carried to adopt Pretreatment Ordinance #379 which will replace original Pretreatment Ordinance #262 and revised/amended Pretreatment Ordinance #302.

Resolution #15-05 – A resolution is required by the EPA to amend the Enforcement Response Plan for the industrial waste pretreatment program which the Borough adopted in 1994.

Motioned by D. Matz, seconded by D. Gundrum and unanimously carried to adopt Resolution #15-05 to amend the Enforcement Response Plan for the industrial waste pretreatment program.

COMMUNITY:

Sidewalk Construction Standards – J. Dietrich met with Hanover Engineering to discuss revisions to the current construction standards. There are still a lot of outstanding issues regarding who will conduct inspections, will there be a fee for inspecting, who will enforce, etc. R. Good recommended that the Committee meet again to discuss the open issues prior to meeting with Bob Lynn, then talk with other municipalities to how they handle inspections and how well it's working, and report back to Council.

Grove Rental – The issue of non-profit organizations using the grove without paying the rental fee was discussed. C. Schweitzer commented that she feels only non-profit organizations located within the Borough should be exempt from paying the fee. R. Good mentioned that there are some non-profit organizations outside of the Borough that volunteer their time in the Borough. It was decided that there should also be exceptions made for those organizations, which should come before Council on an individual basis.

Motioned by J. Dietrich, seconded by D. Gundrum and unanimously carried to allow non-profit organizations within the Borough to use the grove at no cost.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to grant a reprieve of the grove rental fee for Mohn's Hill Church Backyard Kids Club which is scheduled for the last week of July.

ROADS AND BRIDGES:

Jefferson Road & Second Street Paving Quote – A quote in the amount of $5,905.85 was presented from Burkholder Paving for paving Jefferson Road and Second Street in the area where the waterline was repaired.

Motioned by M. Bansner, seconded by D. Gundrum and unanimously carried to approve the quote from Burkholder Paving in the amount of $5,905.85 or a lesser quote, to pave Jefferson Road and Second Street.

Immanuel Church Parking – Lana Schlagel, a member of Immanuel Church requests a meeting with the Borough to discuss parking options at Immanuel Church. The Roads and Bridges Committee will follow up with Church representatives.

PERSONNEL:

Mid-year reviews were conducted and it was determined that the office and public works department are running efficiently.

RECREATION:

Celebration Park Grant – J. Kelly presented Resolution #15-04, which is requesting a greenways, trails and recreation program grant of $75K from the Commonwealth Financing Authority. The Borough would match with $15K.

Motioned by J. Kelly, seconded by M. Bansner and unanimously carried to approve Resolution #15-04 requesting a greenways, trails and recreation program grant in the amount of $75K from the Commonwealth Financing Authority.

FIRE/SAFETY:

Copies of minutes from the June 10th and June 24th committee meetings were included in the packets. Spring Township, Ephrata Borough, Northern Lancaster Regional and East Cocalico Township are among the potential police protection options that are under committee review.

UNFINISHED BUSINESS:

Draft Noise Ordinance – Samples of noise ordinances were included in the packets for discussion. The Borough's solicitor noted that a noise ordinance would have to be enforced by the police, and therefore should be discussed with them prior to being adopted. R. Good turned this over to the Fire & Safety Committee to discuss and report back to Council at the next meeting.

NEW BUSINESS:

2015/2016 Winter Services Agreement – PennDOT is again offering a winter services agreement for Adamstown to provide snow removal services on Willow Street from Route 272 to Main Street at a reimbursed cost of $127.89/year.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve the PennDOT Winter Traffic Services Agreement to plow Willow Street from Route 272 to Main Street at a cost of $127.89.

Jim Franey Proposal for Services – Due to issues with the current zoning officer's schedule, the Borough has been looking into other options for zoning services. Jim Franey who is currently one of the two Building Code Officials for the Borough submitted a proposal. D. Gundrum said he feels that someone should have a discussion with the zoning officer prior to making a decision. C. Schweitzer will talk to him and report back to Council.

33 E. Main Street Violation – In March of 2015 the property owner hired a contractor to replace some load-bearing posts in the basement without the proper permitting. The owner was notified by our building code official (ABI) and instructed to submit a permit application along with signed and sealed drawings. To date no drawings have been submitted.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to authorize ABI to proceed in a manner they see fit to rectify this situation and bring the property into compliance.

Basketball Courts – The Borough received a request from Darrell Gockley of the Gehman Mennonite Church to use the basketball courts on August 22nd from 8:00AM to 7:00PM to hold a basketball tournament open to the community.

Motioned by J. Dietrich, seconded by D. Matz and unanimously carried to allow the basketball courts to be used for an all-day basketball tournament on August 22, 2015 contingent upon providing a certificate of insurance to the Borough office at least one week prior to the event.

PSU Tree Grant – The Borough received a letter from PSU regarding a grant they received from the National Fish and Wildlife Foundation whereby interested landowners can obtain seedlings to plant riparian buffers or convert turf to trees. It was determined that there are no specific areas in need of trees at this time.

Reinholds Fire Company Request – The Reinholds Fire Company will be holding their 100th Anniversary Parade on August 1st and is requesting permission to have our local Fire Police assist with traffic.

Motioned by C. Schweitzer, seconded by J. Dietrich and unanimously carried to approve the use of our Fire Police during the 100th Anniversary Parade in Reinholds on August 1st.

EXECUTIVE SESSION: Council went into executive session at 8:27PM to discuss legal issues with Stoudtburg Village.

The regular meeting resumed at 8:55PM.

Motioned by D. Matz, seconded by D. Gundrum and unanimously carried to have S. Toffy send a letter to all property owners in Stoudtburg Village notifying them of the upcoming judicial tax sale of the common ground.

Adjournment:

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adjourn.

The meeting ended at 9:01.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary