The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Mark Bansner, Jessica Kelly, Mike Wetherhold

Visitors Present: Lt. Chris McKim, Donna Wetherhold, Daniel Wieder, Jeremy Motter, Victoria Motter, Ed Motter, Bob Stork, Michele Walter Fry, Val Lacis

Others Present: Lisa Crouse, Sam Toffy

MINUTES: Minutes from the June 7, 2016 meeting were approved with a motion from D. Matz, seconded by M. Bansner and unanimously carried with changes noted.

BILL LIST: Motioned by M. Bansner, seconded by D. Matz and unanimously carried to approve all bills and receipts presented. Hanover Engineering's check for two ventilation system invoices continues to be held until feedback is provided by Hanover.

POLICE and/or FIRE REPORT:

The June Police Report was read by Lt. McKim.

The June Fire Report was read by Deputy Chief Daniel Wieder.

VISITORS BUSINESS:

Jeremy & Victoria Motter – 127 W. Main Street – Mrs. Motter addressed Council regarding a letter she received requiring that the damaged curb and sidewalk along their property be replaced. She expressed her concern with the cost involved. Discussion was held regarding the length of time given for repairs (60 days) and the need to comply with the ordinance currently in place which requires repairs. R. Good turned this over to the Community Committee to come up with a more amicable solution.

R. Good stated that there are numerous properties throughout the Borough with sidewalks and/or curbs in need of repair and the goal is to address those issues once the new sidewalk ordinance is adopted.

SPECIAL TOPICS: None.

PUBLIC WORKS:

Designation of Agent Resolution – A Designation of Agent Resolution form was submitted by M. Palm which is required to designate a representative from the Borough for the snow storm reimbursement. We are expecting to recover approximately $8-$9K.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to appoint M. Palm as the Borough representative in recovering 75% of the storm-related expenses incurred from the last large snow storm.

FINANCE:

ACNB Bank CD Renewal – Discussion was held regarding the renewal of a $200K Stella Hatt CD which matured on 7-3-2016.

Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to authorize the transfer of funds to the ACNB 33-month step-up CD at an interest rate of 1.245%.

Street Lights – L. Crouse said she received an email from MetEd regarding information on tariffs. R. Good suggested sending it, along with our original contract, to our solicitor for her review.

Fee Schedule – The Finance Committee reviewed the current Fee Schedule and recommended several changes:

1. A new fee for a water/sewer waiver/billing adjustment request in the amount of $20.
2. An increase in sludge hauling from $32 to $35.
3. Combine Public Works mobilization and weed control at the rate of $55/hour.
4. Building and zoning permit fees combined for a fee of $50 (sign permits would be eliminated and included under the general permit category).
5. The fee for Zoning Officer would be eliminated since the Borough is billed directly by the Zoning Officer.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adopt the amendments to the fee schedule as recommended by the Finance Committee.

Building & Property Maintenance Codes – C. Schweitzer reviewed the current building and property maintenance codes used by the Borough. She is suggesting that our building code officials and zoning officer review the property maintenance codes and building codes being enforced by the Borough to see if they recommend upgrading to more current versions. S. Toffy will reach out to ABI and CIS to get their recommendations.

WATER & SEWER: None.

COMMUNITY:

Sidewalk Construction Standards – M. Wetherhold provided Council with a revised draft sidewalk ordinance with several changes. He is suggesting that Council members get back to him with any final changes so a motion can be made at the August Council meeting to advertise for adoption at the September meeting. C. Schweitzer questioned if any further thought has been given regarding who will be enforcing the new ordinance and will the criteria standards be part of the adoption process? M. Wetherhold suggested hiring an enforcement officer and having a Community Committee member assist in inspecting properties. C. Schweitzer noted that the fee schedule must be adjusted to reflect the new fees associated with the new sidewalk ordinance and to create fees we need to know what our costs will be.

ROADS AND BRIDGES:

2016-2017 Winter Traffic Services Agreement – PennDOT is again offering a winter services agreement for Adamstown to provide snow removal services on Willow Street from Route 272 to Main Street at a reimbursed cost of $129.16/year.

Motioned by M. Bansner, seconded by D. Matz and unanimously carried to approve the PennDOT Winter Traffic Services Agreement to plow Willow Street from Route 272 to Main Street at a cost of $129.16/year.

Bob Brugger, 404 Adamstown Road – After further discussion regarding parking of vehicles on the lot located across from 404 Adamstown Road, a recommendation was made that no parking be allowed on the Borough-owned lot at any time.

Motioned by M. Bansner, seconded by C. Schweitzer and unanimously carried to prohibit all parking on the Borough-owned lot located across from 404 Adamstown Road.

D. Matz suggested the Community Committee look at other Borough-owned properties on an individual basis and come up with a policy so this situation doesn't happen again.

Speed Limit Signs in Brookview Development – There are 5 speed limit signs shown on the approved plans for the Brookview Development that have never been installed. A. McManimen also requested the installation of a 'Children at Play' sign near the entrance to Celebration Park.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to have the Public Works Department purchase and install 5 speed limit signs and one 'Children at Play' sign in the Brookview Development.

Roadways Needing Repair – M. Palm and M. Bansner looked at several roadways that are in need of repair and will budget for those repairs. There is also an issue with storm water runoff in the area of Bowmansville Road north of Main Street. M. Palm will look into the possibility of installing drains in that area.

Guiderail Near Community Pool – M. Palm is getting a quote on the cost to install guiderail in the area where W. Main Street merges with Rt. 272 near the community pool. Costs will be discussed at the next meeting.

PERSONNEL: None.

RECREATION:

Complimentary Pool Day Passes for YMCA/Bollman Hat – The Adamstown YMCA is conducting a recreation survey involving the Bollman Hat employees to get them more involved with the Y and the community. The Y is requesting several complimentary pool day passes as an incentive for the Bollman Hat employees.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to provide 5 complimentary pool day passes to the YMCA to distribute to Bollman Hat employees.

Pool Membership Stats – R. Vedder comprised an analysis of pool memberships purchased so far this season. Memberships have increased 15% from this time last year and daily gate admissions have increased 41%. The summary report was included in the packets.

FIRE/SAFETY: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Stoudts Summerfest Fun Team Relay – A request was received to use a portion of Borough property near the trail in the woods by the tennis courts during a Summerfest bicycle race scheduled for July 31st. The organizer desires to use individual participant liability waivers rather than a certificate of insurance from the organizer. Council feels this is not in keeping with current practice for other events where a certificate of insurance is required and supplied without question.

Motioned by M. Bansner, seconded by C. Schweitzer and unanimously carried to approve the use of Borough property for the Stoudts Summerfest Fun Team Relay on July 31st contingent upon a certificate of insurance being submitted to the Borough office at least two weeks prior to the event.

Adjournment:

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adjourn.

The meeting ended at 8:00PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary