Adamstown Borough Council **July 1, 2014**

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Cindy Schweitzer, Dave Matz, Joe Dietrich, Ed Zander, Mark Bansner

Visitors Present: Glenda Poole, Debbie Schmidt, Helen Shaak, Donna Wetherhold, Mike Wetherhold, Bob Stork, Joe Hawley, Steve Rapp, Val Lacis, Michele Walter Fry

Others Present: Dean Johnson, Lisa Crouse, Sam Toffy

MINUTES: Minutes from the June 3, 2014 meeting were approved with a motion from D. Matz, seconded by M. Bansner and unanimously carried with corrections.

BILL LIST: Motioned by D. Matz, seconded by J. Dietrich and unanimously carried to approve the bills and receipts presented.

POLICE and/or FIRE REPORT:

The June Police Report will be forwarded to Council when received by Chief Beever.
The June Fire Report was included in the packets.

VISITORS BUSINESS:

Steve Rapp, Co-Owner & Vice-President of Dentech, Inc. – Dentech, Inc. submitted a bid for $1.7M for the property located at 1975 N. Reading Road, which was the only bid received on the property. The bid was ultimately rejected at the special Joint Leaders Meeting held on June 24th by all municipalities except East Cocalico Township, who planned to vote at its July 2nd meeting. Mr. Rapp presented Council with a more detailed explanation of how they established their bid amount. He also said that the 7.6 acres of land deemed unusable to them would be donated back to the municipalities to be used or eventually sold. Mr. Rapp asked Council and Borough citizens to consider their offer and what it can potentially do for the Borough.

Motioned by D. Matz, seconded by E. Zander and unanimously carried by a roll call vote (6-0-0) to recommend selling the 1975 N. Reading Road property for a cost of $1.7M with the condition of having the 7.6 acres of excess land being donated back to the municipalities. (E. Zander-Y, C. Schweitzer-Y, R. Good-Y, D. Matz-Y, M. Bansner-Y, J. Dietrich-Y, D. Gundrum-absent)

Mark Martin – Rec Board President – Mark explained to Council the Board's plans to upgrade the restroom facilities, renovate the baby pool and upgrade the electrical system at the Community Pool. Improvements are planned to begin in 2015. Council will meet with Mark at the community pool to discuss options.

SPECIAL TOPICS: None.

PUBLIC WORKS:

The Public Works report was included in the packets.

2014/2015 Winter Services Agreement – PennDOT is again offering a winter services agreement for Adamstown to provide snow removal services on Willow Street from Route 272 to Main Street at a reimbursed cost of $127.78/year.

Motioned by C. Schweitzer, seconded by E. Zander and unanimously carried to approve the PennDOT Winter Traffic Services Agreement to plow Willow Street from Route 272 to Main Street at a cost of $127.78 and adopt Resolution #2014.13 for an extended 5-year contract.

FINANCE:

The Treasurer's Report was included in the packets.

WATER:

386 Adamstown Road – A waiver was requested for interest and penalties for 386 Adamstown Road.

Motioned by E. Zander, seconded by C. Schweitzer and unanimously carried to waive interest and penalties in the amount of $15.84.

SEWER:

The sewer line work is completed along Stoudtburg Road. Roadwork is scheduled to begin July 7th.

LIGHTS, PROPERTY AND PAVEMENT:

The Finance Report for Community Days was provided in the packets. C. Schweitzer noted that the Appleumpkinfest was not included in the Finance Report. J. Dietrich explained that it is its own entity; however if there is a profit made, it does go into the Community Days account.

The Women's Club will be disbanding and would like to offer a donation of benches to the Borough. They would like to replace the concrete benches in the park near the playground and will be donating four benches. Additionally, Judy Nichol, the Women's Club President and her husband Jim will purchase and donate two additional benches for this area.

ROADS AND BRIDGES: None.

PERSONNEL:

Public Works Vacancy – There were three interviews scheduled to fill the Public Works vacancy. Two interviews were held and the third withdrew her application. The Personnel Committee would like to re-advertise the position and hold another round of interviews.

POLICE BOARD:

C. Schweitzer explained that the Police Board Finance Committee is working very hard to try to narrow down the startup costs. The next Police Board meeting will be held July 24th at East Cocalico Township.

FIRE/SAFETY: None.

UNFINISHED BUSINESS:

Resolution #2014-10 – The Borough has to expand its Fee Schedule to include the new Stormwater Management Fees. C. Schweitzer worked with Hanover Engineering's suggestions and came up with a revised Fee Schedule.

Motioned by D. Matz, seconded by E. Zander and unanimously approved to adopt Resolution #2014-10 to re-establish the Borough Fee Schedule to include the new Stormwater Management Fees.

Resolution #14-11 (Admin. Of Stormwater Mgmt. Ordinance) – This resolution was created to stipulate what forms will be used for the stormwater ordinance. C. Schweitzer reviewed the Solicitor's opinion in support of establishing the use of forms in a resolution. However C. Schweitzer feels that since there will most likely be numerous changes to the forms as this is a new program, she is suggesting the Borough does not incorporate them in a resolution. There was general agreement of the Council.

Appointment of Storm Water Management Officers for Borough – Officers must be appointed so they can administer the Storm Water Management Ordinance. C. Schweitzer recommended appointing BRW Consultants and Hanover Engineering since they are both involved in the new Ordinance.

Motioned by C. Schweitzer, seconded by M. Banzner and unanimously approved to appoint BRW Consultants and Hanover Engineering as Storm Water Management Officers for the Borough.

Stoudtburg Village Phases 1 & 2 – Some Council members met with the Stoudtburg Village POA and talked with the Borough Solicitor. The Solicitor recommended that the Borough does not request the Phase 1 Letter of Credit because if the Borough does improvements to Stoudtburg Village as outlined in the Letter of Credit, prevailing wages will need to be paid resulting in less money available to do the improvements.

59 E. Main Street – As a result of the sale of the 59 E. Main Street property, Resolution #2014-12 was drafted to authorize the President or Vice President of Council to execute documents for the transfer of real estate.

Motioned by M. Bansner, seconded by C. Schweitzer and unanimously approved to adopt Resolution #2014-12 authorizing the President or Vice President of Council to execute documents for the transfer of real estate.

323 W. Main Street – Council reviewed the ZHB decision and what work has been completed to date. It was noted that all safety concerns in the ZHB decision were completed. What remains is an interpretation of the location of access to the rear yard of the neighboring townhomes.

Motioned by J. Dietrich, seconded E. Zander and unanimously carried that because it appears the property owner at 323 W. Main Street has addressed all of the safety related concerns of the ZHB decision, the Council will not be expending additional taxpayer funds to pursue any further issues related to the ZHB decision but will provide notification to the property owner regarding the outstanding court judgment.

The Zoning Officer shall send letters to the property owner at 323 W. Main Street as well as the complainant, notifying them of Council's decision. The Solicitor will notify the property owner at 323 W. Main Street that the Borough will be pursuing collecting the judgment previously filed against them in the amount of $4,289. If the judgment cannot be collected, a lien will be placed on the property.

NEW BUSINESS:

245 Jefferson Road – Construction work began at the property without the proper permits. The property owner was notified that permit(s) were required and after no attempt was made to obtain necessary permit(s), a Stop Work Order was posted on the property which was removed by the property owner.

Motioned by D. Matz, seconded by E. Zander and unanimously carried to move forward with prosecution for not obtaining the proper permitting and continuing with construction.

Adjournment:

Motioned by D. Matz, seconded by E. Zander and unanimously carried to adjourn.

The meeting ended at 8:25PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary