Adamstown Borough Council **January 8, 2019**

The meeting of Adamstown Borough Council was held on January 8, 2019. The meeting was called to order at 7:00 PM at the Adamstown Municipal Building 3000 North Reading Road, Adamstown by Council Vice President Dave Matz.

Council Present: Dave Matz, Cindy Schweitzer, Jessica Kelly, Alex McManimen, Shad Lewis

Visitors present: Lt. Tom Shumaker, Daniel Wieder, Austin Wieder, Sue Weinhold, Eric Smith, Helen Shaak, Carol Johnson, Glenda Poole, Ralph Vedder, Roger Weir, Michele Walter Fry

Others present: Mayor Johnson**,** Mike Palm, Lisa Crouse, Sam Toffy

REORGANIZATION:

Annual Appointments:
Secretary/Assistant Treasurer – Sam Toffy

Motioned by A. McManimen, seconded by C. Schweitzer and unanimously carried to appoint S. Toffy as Secretary/Assistant Treasurer for 2019.

Treasurer – Lisa Crouse

Motioned by A. McManimen, seconded by S. Lewis and unanimously carried to appoint L. Crouse as Treasurer for 2019.

Planning Commission (4-year term to run through 1/2023) – Amber Schnader

Motioned by C. Schweitzer, seconded by A. McManimen and unanimously carried to appoint A. Schnader to another 4-year term on the Planning Commission with her new term to run through 1/2023.

Adamstown Representative at Police Meetings – Dean Johnson

Motioned by C. Schweitzer, seconded by S. Lewis and unanimously carried to appoint D. Johnson as Adamstown's representative at police meetings for 2019.

Cocalico Area Appeals Board – Tommy Kashatus

Motioned by A. McManimen, seconded by C. Schweitzer and unanimously carried to appoint T. Kashatus to the Cocalico Area Appeals Board for 2019.

Cocalico School District Municipal Rep & Alternate for LCTCB – Mike Hession and Carolyn Hildebrand (Alt)

Motioned by A. McManimen, seconded by C. Schweitzer and unanimously carried to appoint M. Hession as Cocalico School District Municipal Rep for LCTCB and C. Hildebrand as the alternate for 2019.

Zoning Hearing Board Attorney – Dwight Yoder, Gibbel, Kraybill and Hess

Motioned by A. McManimen, seconded by S. Lewis and unanimously carried to appoint D. Yoder of Gibbel, Kraybill and Hess as the Zoning Hearing Board Attorney for 2019.

Zoning Hearing Board (3-year term to run through 1/2022) – Glenda Poole (by Resolution 19-01)

Motioned by A. McManimen, seconded by C. Schweitzer and unanimously carried to adopt Resolution 19-01, appointing G. Poole to another 3-year term on the Zoning Hearing Board with her new term to run through 1/2022.

Borough Solicitor – Josele Cleary of Morgan, Hallgren, Crosswell and Kane

Motioned by A. McManimen, seconded by C. Schweitzer and unanimously carried to appoint J. Cleary of Morgan, Hallgren, Crosswell and Kane as the Borough Solicito for 2019r.

Rental Inspector/Code Enforcement Officer – John Neely, Associated Building Inspections

Motioned by S. Lewis, seconded by C. Schweitzer and unanimously carried to appoint J. Neely of Associated Building Inspections as the Borough Rental Inspector/Code Enforcement Officer for 2019.

MINUTES: Minutes from the December 4, 2018 meeting were approved with a motion from S. Lewis, seconded by C. Schweitzer and carried by a motion of 4-0-1 (A. McManimen abstained due to being absent from the December meeting).

BILL LIST: Motioned by A. McManimen, seconded by S. Lewis and unanimously carried to approve all bills and receipts presented.

POLICE and/or FIRE REPORT:

The December Police Report was read by Lt. Shumaker.

The December Fire Report was read by Deputy Chief Wieder.

VISITORS BUSINESS:

Eric Smith, 35 W. Main Street – Mr. Smith had two concerns, the first issue involving excessive stormwater runoff on his property as a result of the lack of a crown in the road. He said he recently had his sidewalks/curbing replaced and said if the problem continues it will shorten the life of the new sidewalks. This was referred to the Roads & Bridges Committee for discussion.

The other issue Mr. Smith discussed was with a cockroach infestation which he believes is the result of the adjoining neighbor having purchased a refrigerator which was infested with the insects. He had Orkin treat his house four times but the insects keep returning. He asked his neighbor to have her property treated and he provided her with spray, but he doesn't think she's done anything and the issue continues. S. Lewis asked Mr. Smith to put his complaint in writing so that ABI can address it as a property maintenance issue.

SPECIAL TOPICS: None.

PUBLIC WORKS:

M. Palm has a meeting with PPL to continue with the rebate program for the blowers.

Baby Pool – The concrete was poured for the new zero-entry baby pool.

TREASURER:

iPad – L. Crouse ordered an iPad for the Fire Company which was on sale for $309.

Motioned by C. Schweitzer, seconded by S. Lewis and unanimously carried to waive the reimbursement of the $309 cost of the iPad from the Fire Company.

FINANCE: None.

WATER & SEWER:

D. Matz said that the blowers are up and running, and as a result the electric bill at the plant is lower than it's ever been.

The Committee will be meeting sometime this month or early next month with M. Palm to discuss the interceptor line.

COMMUNITY:

Sidewalk Notices – S. Lewis said that the sidewalk notices were sent out on January 2nd. Two recipients responded with questions, and copies of their audit results along with photos from ABI were forwarded to them which satisfied their questions. One appeal was received requesting additional time to complete the required sidewalk repairs due to a financial hardship. This will be further discussed at the February meeting once an official appeal form is completed and returned along with the appeal fee.

The sidewalk ordinance (Ordinance 387) states that all appeals must be submitted to the Borough office within 15 days of receiving notice, along with the appropriate appeal fee. S. Lewis is recommending setting the fee at $25.

Motioned by S. Lewis, seconded by A. McManimen and unanimously carried to set the appeal fee for Ordinance 387 at $25.

There was a written complaint received on a property on E. Main Street which ABI immediately addressed with a Notice of Violation.

ROADS AND BRIDGES: None.

PERSONNEL: None.

RECREATION:

2019 Pool Contract – The Committee sent out Requests for Quotations to a few groups to get proposals to manage the pool for the 2019 season. Ephrata Rec quoted $788/day when open more than 4 hours up to normal business hours of 12PM to 8PM. If the pool must close early due to inclement weather or any other reason and was open 4 hours or less, the cost is $432/day. And if the pool does not open on any given day due to inclement weather or any other reason, there is no charge.

Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to contract with the Ephrata Rec for pool management for the 2019 pool season.

Baby Pool Update – J. Kelly provided Council with updated pictures of the progress of the new zero-entry baby pool.

FIRE/SAFETY:

Active Shooter Event – D. Johnson said that Chief Harvey will be offering a class on 'How to Survive an Active Shooter Event' on February 20th at 6:30PM at St. Paul's Church. The class will last approximately one hour followed by a 15-minute break then a class on 'Crime Prevention in Houses of Worship' which will last approximately 45 minutes. The class will be limited to the first 150 people who sign up.

School Choice Week – D. Johnson presented a Proclamation Commemorating Borough of Adamstown School Choice Week to be recognized January 20-26, 2019.

MS4:

SWM Revisions by Rettew – The SWM revisions by Rettew are in draft form and will be discussed at the February meeting.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

EOP Plan – R. Weir presented Council with the most up-to-date Emergency Operations Plan (EOP) which was updated in December 2018. The EOP is a reference manual which lists contact names and numbers as well as useful information in the event of an emergency or disaster.

Mr. Weir also said that on January 30th at 10AM there will be a Table Top Drill held at the Adamstown Fire Company. This event will play out scenarios and how to react accordingly. It is geared around EMS personnel but is open to the public.

Get Outdoors Program – Jessica Zook, Youth Services Coordinator for the Adamstown Area Library is requesting use of the Borough's walking trail that runs from Stoudtburg Road to the tennis courts for a 'Get Outdoors Program' which is run by Wellspan Hospital in conjunction with the Library. There would be a post placed at the end of the trail with an engraved plate (example, a leaf rubbing) that children can rub onto their log sheet. All materials, labor and time is taken care of by the hospital and the library. This program involves 4 area libraries and is an opportunity to bring new families to the local parks.

Motioned by C. Schweitzer, seconded by S. Lewis and unanimously carried to allow the use of the trail for the Get Outdoors Program.

Systems Design Engineering, Inc. – Council interviewed two engineering firms at a special meeting on December 11, 2018 and found that Systems Design Engineering (SDE) has more experience with wastewater treatment and has two licensed operators, and therefore would be better suited as the Borough's engineer.

Motioned by C. Schweitzer, seconded by A. McManimen and unanimously carried to appoint Systems Design Engineering, Inc. as the Borough's engineering firm, pretreatment coordinator, sewage enforcement officer and zoning officer.

Motioned by A. McManimen, seconded by C. Schweitzer and unanimously carried to have Hanover Engineering finish up the 2018 projects, finish the pretreatment report for 2018 and provide CADD drawings and other Borough documents.

EXECUTIVE SESSION: Council went into executive session at 8:10PM to discuss litigation.

The regular meeting resumed at 8:33PM.

Adjournment:

Motioned by A. McManimen, seconded by C. Schweitzer and unanimously carried to adjourn.
The meeting ended at 8:33PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary