Adamstown Borough Council January 8, 2013

The reorganizational meeting of Adamstown Borough Council was held on January 8, 2013. The meeting was called to order at 7:00 PM at the Adamstown Municipal Building 3000 North Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Ed Zander, Joe Dietrich and Ben Zentner

Council Absent: David Gundrum

Visitors present: Byron Fritz, Mike & Donna Wetherhold, Angela Celentano, Terry Eckert, Jessica Kelly, Helen Shaak, Debbie Schmidt, Richard McComb and deLyn Alumbaugh

Others present: Mayor Buckwalter**,** Mike Palm and Sam Toffy

Randy Good presided over the meeting.

Annual Appointments:
Secretary/Assistant Treasurer – Sam Toffy
Motioned by D. Matz, seconded by B. Zentner and unanimously carried.

Treasurer- Lisa Crouse
Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried.

Borough Solicitor- Josele Cleary of Morgan, Hallgren, Crosswell, and Kane
Borough Engineer- Hanover Engineering
Motioned by D. Matz, seconded by E. Zander and unanimously carried.

Sewage Enforcement Officer – Scott Brown and Christopher Taylor of Hanover Engineering
Zoning Officer – Barry Wagner of BRW Associates
Motioned by D. Matz, seconded by E. Zander and unanimously carried.

Rental Inspector/Code Enforcement Officer- Robert Getz
Motioned by D. Matz, seconded by E. Zander and unanimously carried.

Zoning Hearing Board Attorney – Dwight Yoder of Gibbel, Kraybill and Hess
Motioned by D. Matz, seconded by B. Zentner and unanimously carried.

Zoning Hearing Board – 3 year term – deLyn Alumbaugh (Resolution)
Motioned by D. Matz, seconded by E. Zander and unanimously carried.

Planning Commission - 4 Year Term – Tim Sweigart
Motioned by D. Matz, seconded by E. Zander and unanimously carried.

Recreation Board - 3 Year Term – Kyle Herbein, John Zaun and Steve Ilgenfritz
Motioned by D. Matz, seconded by E. Zander and unanimously carried.

Presentation of Plaque: Byron Fritz was presented with a plaque for 30 years of service on the Planning Commission.

Minutes: *Minutes from December 4, 2012 were approved with a motion from D. Matz, seconded by B. Zentner, and unanimously carried.*

Bill List: *Motioned by D. Matz, seconded by B. Zentner and unanimously carried to approve the bills and receipts for January.*

Police and/or Fire Report:
November Police Report accepted by Council.
December Fire Report accepted by Council.

Visitors Business:
Request for signs in Celebration Park at Brookview Estates – Resident Jessica Kelly stated that there is an ongoing problem with people coming to the park and allowing their dogs to run off leash and not cleaning up after them. She asked if signs can be posted requiring dog owners to clean up/keep pets leashed, and she also suggested possibly a sign stating the park is closed from dusk to dawn.

Council Action – Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to approve the installation of a dog clean-up station in the park.

S. Toffy will check Borough Ordinance to see if this park is covered under the rules and regulations of the Ordinance and report back to Council.

Public Works:
Public Works report accepted by Council.

In addition:

- The window and door on the side of the Borough building was broken and has been repaired.
- The door handle at the restroom at the Grove was broken and has been replaced.
- The issue with the front Borough office door not locking was discussed; will be looked at by M. Palm for repair.
- The generator was ordered for the wastewater treatment plant; was approved at last meeting. Work on the concrete pad will soon begin.

Material Matters quote for General Permit which is required to haul sludge to farm fields was reviewed. *Motioned by D. Matz, seconded by E. Zander and unanimously carried to approve $2,300 quote from Material Matters to prepare the permit, and $500 for the application fee to the State.*

Additional Items:
M. Palm thanked Council for the Christmas gift certificates for staff.

COMMITTEE REPORTS:

Finance:
C. Schweitzer reports that during the absence of the treasurer, the essentials are being done, bills paid and deposits made.

Water:
Nothing to report.

Sewer:
The sewer replacement project to the rear of the Main Street homes is essentially completed. Televising the completed work is still on the to-do list. *Motioned by D. Matz, seconded by E. Zander and unanimously carried to approve Application for Payment #2 in the amount of $51,910.69 and Application for Payment #3 in the amount of $96,202.99, payable to Trinity Excavating for their services.*

Update on interceptor line clearing - Hanover Engineering was on site, delineating wetlands and the interceptor line as required by agencies. The Borough is waiting to hear back from them before work can proceed on the actual sewer line work, which is independent of the fence and cattle issue.

Stober Fence update - R. Good reports that Mr. Stober has indicated to him the fence cost came in much higher than he anticipated; he is currently looking into options as to how the vegetation will be controlled. Cattle, herbicides or selective trimming are being considered. Additionally, Lancaster County Conservancy is looking into attaining additional ground for a bog turtle habitat.

Lights, Property, Pavement:
Council recommended a latching system for the Welcome to Adamstown sign. J. Dietrich spoke to Mr. Eckert who quoted $980.85; J. Dietrich will discuss with M. Palm to find a less expensive option.

Paid personnel at the Library have seen an increased level of being ill in the past month. They made a request to have the duct work checked. M. Palm will have someone check into this. R. Good suggested getting a price on air quality testing.

Roads and Bridges:
Nothing to report.

Personnel:
Severance agreement for M. Burkholder - 3 months pay and 3 months benefits beginning January 1, 2013 and ending March 31, 2013. *Motioned by C. Schweitzer, seconded by E. Zander and unanimously carried to approve the severance agreement as presented.*

Fire/Safety:
Mayor Buckwalter and Eric Dickson met with Mike Weaver of Weaver Markets and were told that the Borough can use the Weaver Markets banquet facility in the event of an emergency. A committee meeting will be held on Monday, January 14, 2013 at 6:30 PM at the Fire Company to discuss revisions to the Emergency Operations Plan.

UNFINISHED BUSINESS: None

NEW BUSINESS:

R. Good suggested it may be more cost effective to subcontract out Building Code Official (BCO) work, possibly to CIS and/or ABI. This will be an agenda item for the February meeting.

R. Good presented the E. Cocalico Township 2013 contract for police services. Police protection for 2013 is $248,987.40. B. Fritz stated that 6% of the budget is billed for police services based on tax base and call volume. Both have increased over the last 10 years. Generally, the Council is very satisfied with the service just not the ever increasing cost. R. Good will request E. Cocalico Township's line item budget for 2013.

Fence issue at 323 West Main Street - M. Burkholder provided a summary to the Council regarding the status of the Zoning Permit for the installation of a fence at this property. She noted that the permit was issued and then resinded after additional information was provided by the contractor. Homeowner Angela Celentano stated that construction has stopped until the issues are resolved but for the most part construction is finished. After a brief discussion of the circumstances Council indicated they will get back to the property owner after additional investigation.

Planning Commission vacancy - S. Toffy will check all board and committee positions for potential vacancies and contact Donna Wetherhold and the Grapevine to advertise open position(s).

Lancaster County SPCA - The newly formed SPCA will be serving Lancaster County and will open its doors February 1, 2013, to assist all municipalities. This will be an agenda item for the February meeting.

Regional meeting - The joint meeting will be held at Adamstown on January 22, 2013 at 7:00 PM. Mindy Fee will be at that meeting and the public is invited to attend. S. Toffy to coordinate meetings for Mindy to meet with Library and Borough staff at Mindy's request.

Executive session was held to discuss litigation.

Adjournment:

The meeting was adjourned by the unanimous consent of the Council.

Attested: Sam Toffy, Adamstown Borough Administrative Secretary