Adamstown Borough Council **January 6, 2020**

The reorganization meeting of Adamstown Borough Council was held on January 6, 2020. The meeting was called to order at 7:00 PM at the Adamstown Municipal Building 3000 North Reading Road, Adamstown by Mayor John Schmidt.

Council Present: Randy Good, Dave Matz, Alex McManimen, Randell Weaver, deLyn Alumbaugh, Jerry Thomason

Visitors present: Sgt. Matthew Randolph, Derek Miller, Daniel Wieder, Steve Roth, Kevin Daniels, Dr. Ella Musser, Melisa Weaver, Deb Schmidt, Allen Zimmerman, Susan Hess, Stephanie Scheifley, Helen Shaak

Others present: Mayor John Schmidt, Mike Palm, Lisa Crouse, Sam Toffy

Mayor Schmidt presided over the meeting and swore in newly elected council members Randell Weaver and Jerry Thomason.

President of Council:
Mayor Schmidt opened nominations for Council President. Randy Good was nominated by D. Matz.

Council voted 5-0-1 (R. Good abstained) to appoint R. Good as Council President.

Vice-President of Council:
Mayor Schmidt opened nominations for Council Vice-President. Dave Matz was nominated by A. McManimen.

Council voted 5-0-1 (D. Matz abstained) to appoint D. Matz as Council Vice-President.

R. Good assumed control of the meeting.

REORGANIZATION:

Annual Appointments:
Secretary/Assistant Treasurer – Sam Toffy
Treasurer – Lisa Crouse

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to appoint the above as listed for 2020.

Adamstown Representative at Police Meetings – John Schmidt
Recreation Committee Community Representative – Ralph Vedder
Vacancy Board – Joe Dietrich

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to appoint the above as listed for 2020.

Cocalico Area Appeals Board – Tommy Kashatus
Cocalico School District Municipal Rep & Alternate for LCTCB – Mike Hession and Carolyn Hildebrand (Alt)

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to appoint the above as listed for 2020.

Zoning Hearing Board Attorney – Dwight Yoder, Gibbel, Kraybill and Hess
Zoning Hearing Board (3-year term to run through 1/2023) – Susan Russo (by Resolution 20-01)
Zoning Hearing Board Alternate – (currently vacant)

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to appoint the above as listed for 2020 and to adopt Resolution 20-01, appointing S. Russo to another 3-year term on the Zoning Hearing Board with her new term to run through 1/2023.

Borough Solicitor – Josele Cleary of Morgan, Hallgren, Crosswell and Kane
Borough Engineer – Systems Design Engineering, Inc.
Sewage Enforcement Officer – Systems Design Engineering, Inc.
Rental Inspector/Code Enforcement Officer – Systems Design Engineering, Inc.
Property Maintenance code Enforcement Officer – Systems Design Engineering, Inc.

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to appoint the above as listed for 2020.

Zoning Officer – Systems Design Engineering, Inc.
Building Inspector (Commercial & Residential) – Systems Design Engineering, Inc.
Building Inspector (Commercial & Residential) – Associated Building Inspections
Building Inspector (Residential) – Contractors Inspection Services

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to appoint the above as listed for 2020.

MINUTES: Minutes from the December 3, 2019 meeting were approved with a motion from D. Matz, seconded by R. Weaver and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by J. Thomason and unanimously carried to approve all bills and receipts presented.

POLICE and/or FIRE REPORT:

The December Police Report was read by Sgt. Randolph.

The December Fire Report was read by Chief Derek Miller. Chief Miller is taking the place of former Chief Steve Roth who served as Adamstown Fire Company's chief for the past 8 years. Kevin Daniels will serve as Assistant Chief.

VISITORS BUSINESS:

Dr. Ella Musser, Cocalico School District – Dr. Musser addressed council regarding helping families in our district that are low income, single parent or with high risk children, who don't have a lot of extended family support. She explained that there are a growing number of young students who could use the help before entering kindergarten but there are not many preschools, head start programs or early childhood programs in our area to offer services to children from birth to preschool. After spending much time looking into this growing issue, they found that other counties are able to tap into grants. Although the poverty level in our

area is rising, in comparison it is not as high a need as other areas and we therefore do not qualify for those grants. Cocalico Care Center stepped forward and said that they could provide finances for half of the role if the school district, through its Education Foundation, could generate funds from the community for the other half of the role. Community Action Partnership of Lancaster, the organization who is providing support in other school districts, offered to hire a representative, supervise and train them, and offer the resources necessary if the school district could generate the funds necessary. The cost would be $55K/year. The school began a fund through their Education Foundation and they currently have about $10K. Dr. Musser explained the importance in offering services to children before entering kindergarten by pointing out a universal screener that the United Way came up with for Lebanon and Lancaster counties to help determine how to prioritize the support it offers to the school districts. Approximately 7 years ago when the study was originated, the Cocalico School District was average with other school districts, with a 30-35% of children who knew basic skills such as recognizing their name, counting to 10, etc. before entering kindergarten. Three years ago we were still at approximately 35% but since then the percentage has dropped continuously and in 2019 only 10% of pre-kindergarten children knew basic skills. Dr. Musser said she would like to get the program in place by the time the upcoming school year begins. deLyn Alumbaugh said that this is something that the Community Committee can assist with.

SPECIAL TOPICS: None.

PUBLIC WORKS:

M. Palm provided Council with the new bidding requirements for 2020.

Restroom Heater Quote – M. Palm provided a quote from Yale Electric Supply Co. for two heaters for the restrooms at the grove. This item has been budgeted for in 2020.

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to approve the quote from Yale for two heaters for the grove at a cost of $858.55.

TREASURER:

2019 Audit – L. Crouse said that the auditors were here on December 18th and will be returning for the annual audit on January 16th & 17th.

2020-2021 Estimated Renewal Premiums – Insurance premiums were renewed through Harding Yost. Rates are favorable with only a slight increase.

YMCA Donation – Every year the Borough gives a donation to the YMCA to help them pay off a loan they took out for the building addition in 2000. The donation is handled through John Lorah at Leid Lorah and the remaining loan amount of approximately $5,350 is ready to be paid off. $5,500 has been budgeted.

Motioned by J. Thomason, seconded by d. Alumbaugh and unanimously carried to pay off the YMCA loan.

FINANCE: None.

WATER/SEWER & MS4:

440 Jefferson Road Waiver Request – The property owners had a spike in their water/sewer bill for two quarters (April & July). They are requesting a waiver of the water amount in excess of the average quarterly usage for those two quarters less the $25 waiver fee for a total waiver amount of $243.14. D. Matz is recommending that the waiver fee of $25 be waived and they be credited $300. The meter has since been replaced.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to waive the $25 waiver fee and issue a credit of $300.

COMMUNITY: None.

ROADS AND BRIDGES: None.

PERSONNEL: None.

RECREATION:

Shade Sail for Baby Pool – The shade sail for the baby pool is scheduled for delivery tomorrow (January 7th). The Public Works staff will help to offload the sail and the contractor will soon pour the footers to set the posts in place.

FIRE/SAFETY: None.

UNFINISHED BUSINESS:

JSL Mechanical – JSL Mechanical submitted final land development plans, a SWM agreement and an escrow agreement for the proposed pole building at 2760 N. Reading Road for approval/signature by Council before being recorded.

Motioned by A. McManimen, seconded by d. Alumbaugh and unanimously carried to approve the plans, SWM agreement and escrow agreement.

NEW BUSINESS:

Systems Design Engineering 2020 Fee Schedule and 2020 SEO Fee Schedule – SDE's 2020 Fee Schedule and 2020 SEO Fee Schedule was submitted for approval.

Motioned by A. McManimen, seconded by R. Weaver and unanimously carried to approve Systems Design Engineering's 2020 Fee Schedule and 2020 SEO Fee Schedule.

ABI 2020 Fee Schedule – ABI submitted their 2020 Fee Schedule for approval.

Motioned by A. McManimen, seconded by J. Thomason and unanimously carried to approve ABI's 2020 Fee Schedule.

Marker Relocation – Borough resident John Schmoyer addressed Council regarding possibly moving a stone marker currently located across from the American Flag Shoppe to the location of the new library. There were originally 10 stone markers placed back in 1829 to mark the location of the turnpike that ran from Reading to Lancaster. Of those 10 markers, only this one remains. R. Good recommended retrieving the stone marker now and storing it until it is ready to be placed in its new location.

Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to support Mr. Schmoyer's efforts to get the stone marker moved as discussed.

Go Lancaster Hiking Program – Jessica Zook, Youth Services Coordinator for the Adamstown Area Library is again requesting use of the Borough's walking trail that runs from Stoudtburg Road to the tennis courts for a 'Go Lancaster Hiking Program' which is run by Wellspan Hospital in conjunction with the Library. There would be a post placed at the end of the trail with an engraved plate that children can rub onto their log sheet. This year's theme is Fairy Tales, so the rubbing plate would relate to that theme. This program involves 7 parks this year and is an opportunity to bring new families to the local parks.

Motioned by J. Thomason, seconded by d. Alumbaugh and unanimously carried to allow the use of the trail for the Go Lancaster Hiking Program, provided library personnel take care of placing the post as was done last year.

2020 Committees – A list of the new 2020 Committees was provided to Council. R. Good asked everyone to review the list and come back at the February meeting with comments.

Adjournment:

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to adjourn.
The meeting ended at 8:05PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary