Adamstown Borough Council **January 2, 2024**

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Mayor John Schmidt.

Council Present: Randy Good, Dave Matz, deLyn Alumbaugh, James Johnson-Null, Paul Marx, Mark Bansner

Visitors present: Sgt. Albaugh, Zach Hoffman, Victoria Motter, Sherri Ann Welch, Kevin Grant, Carolyn Reiste, Carole Evans, Margaret Harting, Wendy Kerschner, John Schmoyer, Donna Zaun, Richard Schamus, Mike Kalafut, Heather Marx, Thomas Kunish, Louis J. DePaul II, Jim Cartin, Joe Dietrich, Helen Shaak, Curt Unruh, Keith Rodriguez, Debra Briggs, Michele Walter Fry, Rodney Redkay, Blake Daub

Others present: Mike Palm, Julie Scherer, Sam Toffy

Swearing in Council Members: Mayor Schmidt swore in new Council member Paul Marx and re-elected member James Johnson-Null. Alex McManimen, who was also re-elected, was not in attendance.

President of Council:
Mayor Schmidt opened nominations for Council President. Randy Good was nominated by d. Alumbaugh.

Council voted 5-0-1 (R. Good abstained) to appoint R. Good as Council President.

Vice-President of Council:
Mayor Schmidt opened nominations for Council Vice-President. Dave Matz was nominated by M. Bansner.

Council voted 5-0-1 (D. Matz abstained) to appoint D. Matz as Council Vice-President.

R. Good assumed control of the meeting.

REORGANIZATION:

Secretary/Assistant Treasurer - Sam Toffy
Treasurer - Julie Scherer

Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to appoint the above as listed.

Adamstown Representative at Police Meetings - John Schmidt

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to appoint the above as listed.

Vacancy Board - Joe Dietrich
Planning Commission (4-year term to run through 12/2027) - Victoria Motter

Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to appoint the above as listed.

Emergency Management Coordinator - Timothy Soley
Assistant Emergency Management Coordinator - John Schmidt

Motioned by d. Alumbaugh, seconded by M. Bansner and unanimously carried to appoint the above as listed.

Cocalico Area Appeals Board - Zach Hoffman
Cocalico School District Municipal Rep & Alternate for LCTCB - Tommy Ryan & Michael Hession (Alt)

Motioned by d. Alumbaugh, seconded by J. Johnson-Null and unanimously carried to appoint the above as listed.

Zoning Hearing Board Attorney - Dwight Yoder, Gibbel, Kraybill and Hess

Motioned by D. Matz, seconded by J. Johnson-Null and unanimously carried to appoint the above as listed.

Zoning Hearing Board (3-year term to run through 12/2026) - Chris Gilroy (Resolution 24-01)

Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to appoint the above as listed and to adopt Resolution 24-01.

Zoning Hearing Board Alternate (1-year term to run through 12/2024) - Steve Davis (Resolution 24-02)

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to appoint the above as listed and to adopt Resolution 24-02.

Borough Solicitor - Josele Cleary of Morgan, Hallgren, Crosswell and Kane

Motioned by M. Bansner, seconded by d. Alumbaugh and unanimously carried to appoint the above as listed.

Borough Engineer - Systems Design Engineering, Inc.
Sewage Enforcement Officer - Systems Design Engineering, Inc.
Rental Inspector/Code Enforcement Officer - Systems Design Engineering, Inc.
Property Maintenance Code Enforcement Officer - Systems Design Engineering, Inc.

Motioned by J. Johnson-Null, seconded by d. Alumbaugh and unanimously carried to appoint the above as listed.

Zoning Officer - Systems Design Engineering, Inc.
Building Inspector (Commercial & Residential) - Systems Design Engineering, Inc.
Building Inspector (Commercial & Residential) - Associated Building Inspections

Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to appoint the above as listed.

MINUTES: Minutes from the December 5, 2023 meeting were approved with a motion from D. Matz, seconded by d. Alumbaugh and unanimously carried.

BILL LIST: Motioned by J. Johnson-Null, seconded by d. Alumbaugh and unanimously carried to approve all bills and receipts presented.

POLICE REPORT:

The December Police Report was read by Sgt. Albaugh.

FIRE REPORT:

The December Fire Report was included in the packets.

VISITORS BUSINESS:

Mike Kalafut, Stoudtburg Village Resident - Mr. Kalafut said that work will begin in 2024 to renovate the Immanuel EC Church located at 70 W. Main Street. The exterior will be re-painted with 2 or 3 different colors. Other renovations will be done as well. They are looking for corporate support and support from residents in the form of donations, materials and volunteer work.

SPECIAL TOPICS: None.

PUBLIC WORKS:

M. Palm said that they were called in 3 times for high flows due to the rain. They completed a water leak repair on Christmas Eve. The playground equipment which was approved last summer was delivered.

FINANCE: None.

WATER/SEWER/MS4:

D. Matz said the Committee will be meeting soon to discuss several issues.

COMMUNITY: None.

Adamstown 2026:

2024 Estimated Renewal Premiums - d. Alumbaugh said that we are currently applying for a RACP grant to help fund our proposed borough building. After several revisions to the plans for the proposed building, there is a final draft plan. The RACP submission is due January 12th, so it will be submitted this week. Letters of Support have already been obtained from numerous organizations and he is asking residents to submit letters in support of this project as well. He listed some of the many various uses and benefits of the proposed community room which will be available to rent and will be an income generator for the Library. A print of the proposed building was displayed on the screen and questions were answered from those in attendance.

R. Good thanked the Building Committee members for their time and input in this project.

ROADS AND BRIDGES: None.

PERSONNEL:

2024 Estimated Renewal Premiums - The estimated insurance renewal premiums were presented.

Motioned by M. Bansner, seconded by d. Alumbaugh and unanimously carried to approve the 2024 insurance renewal premiums as presented.

2024 Umbrella Insurance Policy - A recommendation was made to increase the umbrella insurance policy from $2M to $3M for a cost of $5,464.

Motioned by M. Bansner, seconded by d. Alumbaugh and unanimously carried to increase the umbrella insurance policy to $3M for a cost of $5,464.

Covid Sick Hours - There was a discussion about eliminating Covid sick hours which were offered in addition to regular sick hours. The elimination of Covid sick hours would be effective January 1, 2024.

Motioned by M. Bansner, seconded by J. Johnson-Null and unanimously carried to eliminate Covid sick hours.

RECREATION: None.

FIRE/SAFETY: None.

BUILDING: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

ABI's 2024 Fee Schedule - ABI submitted their 2024 Fee Schedule for approval.

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to accept ABI's 2024 Fee Schedule as presented.

Laughing Rock's 2024 Fees - The fees for 2024 were presented.

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to accept Laughing Rock's 2024 Fees as presented.

Resolution 24-03, Comprehensive Plan for the Cocalico Region - Resolution 24-03 was presented to adopt the Comprehensive Plan for the Cocalico Region.

Motioned by d. Alumbaugh, seconded by J. Johnson-Null and unanimously carried to adopt Resolution 24-03 as presented.

EXECUTIVE SESSION: Council went into executive session at 7:50PM to discuss land acquisition, litigation and personnel.

The regular meeting resumed at 8:10PM.

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to authorize the purchase of land owned by Mary Jane Steely (parcel #010-06865-0-0000) for a cost of $29K.

Motioned by M. Bansner, seconded by P. Marx and unanimously carried to approve the new personnel policy (Time Off/Leaves of Absence section) as presented.

Adjournment:

Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to adjourn.
The meeting ended at 8:12PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary