Adamstown Borough Council **February 5, 2019**

The meeting of Adamstown Borough Council was held on February 5, 2019. The meeting was called to order at 7:00 PM at the Adamstown Municipal Building 3000 North Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Jessica Kelly, Alex McManimen, Shad Lewis

Visitors present: Lt. Tom Shumaker, Daniel Wieder, Austin Wieder, Sue Weinhold, Kathy Thren, Marj Hyrb, Helen Shaak, Mark DeTrempe, Gabby DeTrempe, Carol Johnson, John Schmidt, Deb Schmidt, Kevin Weaver, Michele Walter Fry

Others present: Mayor Johnson**,** Mike Palm, Lisa Crouse, Sam Toffy

MINUTES: Minutes from the January 8, 2019 meeting were approved with a motion from D. Matz, seconded by S. Lewis and carried by a motion of 5-0-1 (R. Good abstained due to being absent from the January meeting).

BILL LIST: Motioned by D. Matz, seconded by S. Lewis and unanimously carried to approve all bills and receipts presented.

POLICE and/or FIRE REPORT:

The January Police Report was read by Lt. Shumaker.

The January Fire Report was read by Deputy Chief Wieder. The 2018 year-end report was also provided to Council.

VISITORS BUSINESS:

Tom Unger, Systems Design Engineering – Mr. Unger, one of the Principals of Systems Design Engineering (SDE), introduced himself as our new Borough engineering firm.

Kevin Weaver, Slice of Sky – Mr. Weaver addressed Council with the request of installing electric vehicle chargers. He explained that the Driving PA Forward grant program will pay 100% of the cost to install the chargers on government property. An hour of charging at the maximum rate will consume less than a dollar of electricity and will provide up to 30 miles of driving range. R. Good referred this to the Roads & Bridges Committee and will have M. Bansner contact Mr. Weaver to further discuss.

SPECIAL TOPICS: None.

PUBLIC WORKS:

35 W. Main Street – M. Palm met with M. Bansner to discuss the stormwater runoff issue in the area of 35 W. Main Street and it was determined that there is no way to stop the stormwater from draining the way it currently is unless additional storm sewer infrastructure was added or the road was reprofiled which would be very costly. There are storm grates along Broad Street which help catch stormwater and the Public Works Department will be diligent to make sure they are kept clean and free from leaves and debris. A letter will be sent to Mr. Smith, the property owner of 35 W. Main Street, notifying him of such.

Bowmansville Road Upgrading – Last year Randy Dautrich worked on obtaining permitting to replace storm sewer inlets and pipes along Bowmansville Road north of Main Street. The permits were issued last month. M. Palm would like to have SDE look into widening/reprofiling the road and at that time, determine where the inlets need to be installed. R. Good suggested also looking at Bowmansville Road south of Main Street down to Rt. 272. M. Palm will come to Council in March with a recommendation.

TREASURER:

Audit – L. Crouse said the audit took place last week and everything went well. Andrew Kehl from RKL will be at the March meeting to make a presentation.

FINANCE:

Adamstown Area Library Update – C. Schweitzer and R. Good met with representatives of the library to discuss plans for the new building and their ongoing capital campaign to raise monies for the move. The project will cost between $1.2M and $1.4M and they currently raised approximately $900K from fund drives and pledges. The Finance Committee met and discussed the option of in lieu of the $150K donation originally offered, the possibility of instead lending the library $600K from the Hatt fund to complete the project at 2% interest to be paid back over a 25-year period. The Borough would hold the first mortgage on the Main Street property which means that the library would have to pay that current loan off. C. Schweitzer said they are not looking for a decision now, but rather in April or May to give everyone an opportunity to be made aware of the idea first. The Hatt fund was bequeathed to the Borough and Borough Council has held the money to enrich the community. The library should be supported because along with the YMCA, the fire company and the community pool, all community projects make Adamstown what it is. A. McManimen asked if a loan of $600K will be enough to move forward and M. Hyrb said that without the Borough's donation they would need more. R. Good suggested the library take the next month to run their numbers to get a more exact idea and come back to Council at the March or April meeting. K. Thren said there is a possibility that they could break the project into three stages (the main library, the Friends/passport section and the community room), work on the first two sections first and get a Keystone grant to complete the community room. R. Good said his biggest concern is that contractors sometimes like to take shortcuts to save money which costs more money in the end. R. Good is requesting that the library work with Council members, namely A. McManimen who has construction experience, to make sure nothing is done subpar. A. McManimen agreed, saying that if the Borough would have to lend a little more to make sure the correct materials are used, that is something that needs to be determined up front. Once built, the yearly operating budget for the library is also a concern of Council and needs to be carefully monitored by the library.

WATER & SEWER:

307/309 E. Main Street Water/Sewer – The property owner reached out to D. Matz with some questions regarding water/sewer for these properties should he decide to subdivide and sell them. D. Matz explained the process so the property owner will be reaching out to M. Palm to seek additional information.

COMMUNITY:

345 W. Main Street Sidewalk Appeal – The property owner of 345 W. Main Street submitted a sidewalk appeal requesting additional time to complete the required repairs on her sidewalk. She is looking for a time extension through the end of September 2019.

Motioned by S. Lewis, seconded by J. Kelly and unanimously carried to grant the property owner's request to have until the end of September 2019 to complete the required sidewalk repairs.

Property Maintenance Update – There are currently four pending property maintenance violation issues which ABI will be following up on.

ROADS AND BRIDGES: None.

PERSONNEL:

Health Insurance – Health insurance began on February 1st with Delaware Valley Health Trust (DVHT). The Borough received $350 from DVHT to be used as an incentive for participating in health and wellness programs.

RECREATION:

J. Kelly and R. Vedder met with Ephrata Rec representatives last week and had a productive conversation about the 2019 season. J. Kelly was also in contact with the YMCA regarding continuing some of their programs at the pool this season.

FIRE/SAFETY:

Active Shooter Event – D. Johnson said that Chief Harvey will be offering a class on 'How to Survive an Active Shooter Event' on February 20th at 6:30PM at St. Paul's Church. The class will last approximately one hour followed by a 15-minute break then a class on 'Crime Prevention in Houses of Worship' which will last approximately 45 minutes. The class will be limited to the first 150 people who sign up. D. Johnson is requesting a donation to put towards the light refreshments that will be served. Council approved spending up to $150 on refreshments.

MS4:

SWM Revisions by Rettew – The SWM revisions by Rettew are in draft form and will be discussed at the March meeting.

UNFINISHED BUSINESS:

Revised Fee Schedule – The fee schedule was revised to incorporate several changes which included the increase in sewer fees which was adopted at the December meeting, sludge hauling to treatment plant was removed, separate fees were added for light and heavy equipment use, rental licensing fees were changed and property maintenance fees were changed.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to adopt the revised fee schedule as presented.

NEW BUSINESS:

Systems Design Engineering 2019 Schedule of Professional Service Rates – SDE provided their 2019 fee schedule for approval.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to adopt SDE's 2019 fee schedule as presented.

EXECUTIVE SESSION: Council went into executive session at 8:12PM to discuss litigation and personnel.

The regular meeting resumed at 8:40PM.

Motioned by A. McManimen, seconded by C. Schweitzer and unanimously carried to increase Mike Burkholder's hourly rate with the Public Works Department to $15/hour and to authorize M. Palm to hire a seasonal part time laborer for the Public Works Department at a rate of $12/hour, both effective February 5, 2019.

Adjournment:

Motioned by S. Lewis, seconded by A. McManimen and unanimously carried to adjourn.
The meeting ended at 8:42PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary