Adamstown Borough Council **February 2, 2016**

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Jessica Kelly, Alex McManimen, Mike Wetherhold

Visitors Present: Lt. Thomas Shumaker, Helen Shaak, Carol Johnson, Glenda Poole, Bob Stork, Val Lacis, Donna Wetherhold, Bob Achey, Travis Wieder, Daniel Wieder, Steve Dunn, Jim Heale, Michele Walter Fry, Ralph Vedder

Others Present: Dean Johnson, Mike Palm, Sam Toffy

MINUTES: Minutes from the January 4, 2016 meeting were approved with a change with a motion from D. Matz, seconded by M. Wetherhold and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by M. Wetherhold and unanimously carried to approve all bills and receipts presented.

POLICE and/or FIRE REPORT:

The January Police Report was read by Lt. Tom Shumaker. He also noted the following:

- Jonathan Zaun began working in January. Four additional officers have been hired and sworn in, two of which will start work February 8th and two on March 7th.
- The resolution for the startup grant has been prepared and approved by their solicitor, and will be acted upon by Council at their March meeting.
- Ephrata Borough Council approved the fleet lease and orders will begin to be placed tomorrow.

Several visitors in the audience spoke out regarding the frequency in which they see the Ephrata police patrolling throughout the Borough since they took over in January. Council and Borough staff have also heard a lot of positive feedback from residents regarding the visibility of the police.

The January Fire Report was included in the packets.

- There is a soup & sub sale on February 6, 2016 from 10:00AM until sold out.
- Members were thanked for their vigil at the station during the blizzard on January 23rd.

VISITORS BUSINESS: None.

SPECIAL TOPICS: None.

PUBLIC WORKS:

Snow Removal – As a result of the recent snow storm, the Public Works Department has been extremely busy clearing and maintaining roads for emergency vehicles. After the snow fall they continued widening roads throughout the Borough as well as removing large snow piles near intersections.

Residents along W. Main Street near the elementary school piled excess snow along the sidewalk area by the Lion's Club Park, making it impossible for the Public Works Department personnel to clear with the equipment they have available. The Borough would like to thank Chris Schnader for offering to help move the snow with his skid loader. Letters will be sent out to all property owners in this area, reminding them that in the future they are not allowed to pile snow along the sidewalk.

The Borough office received many compliments on the great job the Department has done clearing the roads considering the magnitude of the storm.

Balton Construction – M. Palm met with Balton Construction earlier in the month regarding peeling of the exterior paint on the pool building. Balton will have the subcontractor come back in to remove, primer and repaint those areas when weather allows.

Bathhouse Flooring Quotes – Due to the issues with the flooring in the bathhouse not being to spec, the flooring was removed and we were issued a credit for that portion of the contract. M. Palm recently met with three flooring contractors and forwarded quotes to the Recreation Committee for their review. Of the three quotes, M. Palm is recommending the flake floor from Durex at a cost of $13,450. $20K has been budgeted.

Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to approve the quote from Durex at a cost of $13,450 contingent upon M. Palm, J. Kelly or another member of the Recreation Committee see the material on an existing wet floor to ensure it is slip resistant when wet.

FINANCE:

C. Schweitzer said she will be scheduling a Finance Committee meeting in the near future.

WATER & SEWER:

Interceptor Line Update – Hanover Engineering received a letter from the USDA in response to the alternative analysis which was submitted for their review. After reviewing all of the submitted documentation, the USDA has determined that the only acceptable alternative for the sewer interceptor replacement project is Alternative 1 (removal of existing pipe and manholes and installation of the same size pipe and manholes in a continuous replacement of the current conveyance system at a cost of $1,440,000).

COMMUNITY:

Sidewalk Construction Standards – M. Wetherhold provided Council with a list of suggested revisions/questions regarding the draft sidewalk ordinance. After some discussion, R. Good suggested that he consult with our solicitor. M. Wetherhold asked Council to get any comments back to him, at which time he will consult with our solicitor and come back to the next meeting with a draft ordinance for approval to advertise.

ROADS AND BRIDGES: None.

PERSONNEL: None.

RECREATION:

2016 Cocalico Education Foundation – We received a request from the Cocalico Education Foundation to donate to the 10th Annual Iron Chef Cocalico and Benefit Auction.

Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to donate a 2016 community pool membership to the 10th Annual Iron Chef Cocalico and Benefit Auction.

Recreation Committee Community Representative – The Recreation Committee is looking to appoint a community resident representative for the remainder of the year who will be a member of a subcommittee

working closely with the YMCA as they move forward with the contract for the community pool. J. Kelly recommended appointing Ralph Vedder to this position.

Motioned by J. Kelly, seconded by D. Matz and unanimously carried to appoint Ralph Vedder as the community representative to the Recreation Committee for the remainder of the 2016 calendar year.

FIRE/SAFETY:

Revise Parking Regulations – Mayor Johnson presented a draft ordinance which would incorporate changes in our current Chapter 15 of the Code of Ordinances. Due to changes in the method of collection of ticket payments, Sections 409 and 504 had to be revised to reflect that payments must be made to the Borough office as opposed to the Chief of Police. In addition, there was a new Section 410 added which addresses handicap and disabled veteran parking.

Motioned by D. Matz, seconded by M. Wetherhold and unanimously carried to approve advertisement of an ordinance to revise parking regulations.

Resolution 2016-02 – Arrest Without Warrant – Ephrata Borough Police requested that we enact a resolution establishing guidelines authorizing an arrest without a warrant. Lt. Shumaker explained that this resolution would allow the police to make an immediate arrest if necessary.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to adopt Resolution #2016-02 establishing guidelines authorizing an arrest without a warrant.

Public Safety Committee Meeting – Mayor Johnson met with Ephrata Borough Police and others on January 18th for the first Public Safety Committee meeting involving Adamstown and West Cocalico. The new lease fleet program and compiled stats for the year 2015 (Adamstown Borough was not included in these stats), as well as other issues were discussed. The next meeting is February 16th at 6:30PM.

Public Information Brochure Rack – At the suggestion of Chief Harvey, Adamstown Borough will be installing an information brochure rack in the foyer of the municipal building. The brochures will contain helpful information regarding teen drinking, drug use, theft, unsafe access to the internet, etc. The brochure rack will be made available in the next couple of weeks.

UNFINISHED BUSINESS:

Stand-Alone Floodplain Ordinance – It was determined by the LCPC that no review is necessary, as the MPC only addresses regulations contained in the Zoning Ordinance or SALDO (Subdivision and Land Development Ordinance). After review by the Adamstown Borough Planning Commission, no recommendations for changes were made.

Amendment to the Zoning Ordinance – Since the floodplain regulations are being removed from the Zoning Ordinance to be a Stand-Alone Floodplain Ordinance, an amendment to the Zoning Ordinance must be adopted.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to approve advertisement of both the Stand-Alone Floodplain Ordinance and the Amendment to the Zoning Ordinance.

NEW BUSINESS:

Rental of Library Space - R. Good mentioned that we will be receiving a proposal in the next week or so for the rental of the existing Library space. The proposal will be turned over to the Community Committee once received for review and discussion with our solicitor prior to coming back to Council with recommendations in March or April.

School District Meeting – At a recent meeting, R. Good was approached by Cocalico School District Superintendent Bruce Sensenig. Dr. Sensenig requested that Adamstown Borough along with West Cocalico Township attend a meeting with the School District and Denver Borough. Denver Borough is requesting that Adamstown Borough help cover the cost of the policing of the school complex in their borough by covering the cost of any calls involving students from our Borough. The same request is being made of West Cocalico Township. R. Good stated that approximately 8% of the students who attend the school in Denver are Adamstown Borough residents. R. Vedder questioned Council that since we contract with Ephrata Police to cover the Adamstown Elementary School, are there then students attending this school from other municipalities. R. Good responded that there absolutely are. Mr. Vedder said that if this is the case, it is his opinion that Adamstown Borough is already doing its due diligence in contributing it's share. It was decided that a letter will be sent to Dr. Sensenig instead of participating in a meeting.

Motioned by D. Matz, seconded by A. McManimen and carried by a vote of 6-1-0 (M. Wetherhold opposed) to send a letter to Dr. Sensenig notifying him that at this time Council does not feel the need for a meeting to discuss the issue at hand.

YMCA Permit Fee Waiver Request – The YMCA recently submitted a permit application for a sign on their building. They are requesting a waiver of permit fees. C. Schweitzer said she feels that we provided a service which should be paid for or it will set a precedent for other non-profit organizations in the Borough. M. Wetherhold said he is in a difficult position because he is on the Library board which is also non-profit, but he agreed with C. Schweitzer in that it would set a precedent. D. Johnson noted that both the YMCA and the Fire Company are entities which provide services to our residents. He said the Fire Company protects us from fires and the YMCA provides recreation for children, keeping them off the streets and he feels they should be exempt from fees such as these.

Motioned by J. Kelly, seconded by D. Matz and unanimously carried that the YMCA is responsible to pay for their sign permit and will not receive a waiver of the fees.

5th Annual Rumspringa ½ Marathon – Information was presented to Council for the 5th Annual Rumspringa ½ Marathon. An insurance certificate will be provided to the Borough prior to race day.

Motioned by C. Schweitzer, seconded by M. Wetherhold and unanimously carried to approve the use of the roadways for the 5th Annual Rumspringa ½ Marathon contingent that a valid insurance certificate is submitted prior to race day and arrangements are made with the Ephrata Police Department.

Grove Refund Request – Borough resident Kenneth Bird, Sr. reserved and paid to rent the grove on June 25, 2016. He contacted our office to say he has to cancel his reservation and he is asking Council if he can have his payment refunded. C. Schweitzer said she doesn't see a problem with booking that date since it is so early in the year.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to approve a refund to Mr. Bird in the amount of $100.

Incompass Online Agendas – C. Schweitzer provided Council with a link to a website called AgendaFree. This website allows you to create online agendas which link to documents to create paperless packets. She received mostly positive feedback and will provide a Powerpoint presentation of the program at the next meeting.

Library Update – M. Wetherhold gave an update on the status of the Library. He said they are hoping for an April 29th settlement. The Board has been working with architect Lee Olson from the Reading area to create a plan they all agree on. Once the final plan is presented to the Board for review and approval, it will be forwarded to Heck Construction in Denver to compose a cost estimate.

K. Thren and several other Library personnel are working with Katrina Anderson, Director of the Manheim Township Library learn more about fundraising ideas for the Adamstown Area Library. Ms. Anderson has been very successful in fundraising for her library as well as another library.

Adjournment:

Motioned by D. Matz, seconded by M. Wetherhold and unanimously carried to adjourn.

The meeting ended at 7:58PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary