The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, David Gundrum, Ben Zentner, Ed Zander, Joe Dietrich

Visitors Present: George Beever, Steve Roth, Eric Dickson, Jessica Kelly, Martha Thomas, Debbie Schmidt, Donna Wetherhold, Mike Wetherhold, Kathy Thren, Debbie Dallago, Helen Shaak, Terry Eckert, Rich McComb

Others Present: Mayor Buckwalter, Mike Palm, Lisa Crouse, Sam Toffy, Divy Angnihotri

MINUTES: *Minutes from March 5, 2013 were approved with a motion from D. Matz, seconded by D. Gundrum and unanimously carried.*

BILL LIST:

Motioned by D. Matz, seconded by B. Zentner and unanimously carried to approve the bills and receipts presented.

POLICE and/or FIRE REPORT:

Chief G. Beever reviewed his report.

S. Roth reviewed the Fire Company report.

S. Roth reported that the Fire Company opted to drop the boot drive fundraiser on April 27 and hold a chicken BBQ on the same day which will begin at 10:00AM.

VISITORS BUSINESS:

None.

PUBLIC WORKS:

Street sweeping is scheduled for April 30th and May 1st.

The new generator was delivered to the treatment plant on April 2nd.

M. Palm presented Hanover Engineering's update of on-going projects:

- Act 167 – It is anticipated that the Ordinance preparation for the Engineer for Act 167 compliance will be approximately $3,000. The current Ordinance can be updated or the Borough can opt to do a model Ordinance.

  Motioned by C. Schweitzer, seconded by D. Matz to allow Hanover Engineering to move forward with the stormwater management Ordinance for Act 167 preparation, amount not to exceed $3,000.

- It is estimated that it will cost from $6,000 to $10,000/year for MS4 compliance. Bob Lynn of Hanover Engineering will attend the next Council meeting to discuss MS4 compliance and present an update.

Interceptor Line – The Borough has a permit to maintain the interceptor line by hand without equipment, and has been clearing the areas around the manholes. The manholes will be inspected for infiltration, and any repairs the Borough can make will be done. R. Good commented that it can take from 12 to 18 months to obtain the permits required to replace the interceptor line and suggested we get Senator Brubaker involved to get all of the agencies together in helping to obtain the necessary permits.

FINANCE:

The audit is complete and the insurance audit will begin on Thursday, April 4th.

WATER:

A list of billing adjustments for late fees was presented to Council.

Motioned by E. Zander, seconded by C. Schweitzer and unanimously carried to grant the billing adjustments as discussed by Council.

SEWER:

None.

LIGHTS, PROPERTY & PAVEMENT:

The discussion regarding revising the rules and regulations for parks use continued from last month's meeting and R. Good suggested drawing up a final draft to be discussed at the next meeting.

J. Dietrich suggested planting trees around the perimeter of Celebration Park and installing park benches. He received a quote from Texter Nursery of $200/tree and proposed planting ten trees not to exceed $2,000 and installing up to three park benches not to exceed $2,000. C. Schweitzer was opposed and feels that prior to purchasing anything, the residents should get together and come up with a general plan as to how they would like the layout of the park to be, then move forward with developing it. Residents sponsoring trees and Treevitalize, a State sponsored grant program, were two options mentioned regarding the development of Celebration Park.

Motioned by J. Dietrich, seconded by D. Gundrum and approved by a roll call vote to plant 10 trees not to exceed $2,000 and install up to three benches not to exceed $2,000. R. Good-yes, J. Dietrich-yes, D. Gundrum-yes, D. Matz-yes, B. Zentner-yes, E. Zander-yes, C. Schweitzer-no.

ROADS AND BRIDGES:

The Roads Committee met to discuss options on paving and roadwork. The Borough planned to piggyback with E. Cocalico to get better rates on oil & chip for Bowmansville Road. Adamstown Road was also added to the bid. Bids will be open at E. Cocalico on April 3rd. Since there are more roadways in the Borough that will require oil & chip than originally anticipated, M. Palm will see if withdrawing from the E. Cocalico bid is an option, and the Borough can get a favorable bid on its own.

B. Zentner presented a list of roadwork projects and asked for Council's approval to put them out for sealed bids, one for bituminous paving and one for oil & chip. The paving portion includes the pool parking lot and the existing trail through the grove. C. Schweitzer

suggested installing removable bollards at the entrance to the grove near the pool to prevent vehicles from driving through the park.

Motioned by D. Matz, seconded by B. Zentner and unanimously carried to put roadwork projects out for sealed bids, one for bituminous paving and one for oil & chip.

PERSONNEL:

D. Gundrum presented a health insurance quote which included 14 proposals. After reviewing the coverages with M. Palm and his employees, the Personnel Commitee recommended that Council approve Highmark, Inc. The Borough's current health insurance coverage is increasing 28.54% from last year and Highmark, which was the health insurance used by the Borough two years ago, would increase the rate 2.9% from last year.

Motioned by D. Gundrum, seconded by B. Zentner and unanimously carried to approve Highmark, Inc. quote from the Power Kunkle Group.

SAFETY:

Mayor Buckwalter read a letter to Council that he received from the Lancaster County Emergency Management Agency. The letter praised Eric Dickson for his outstanding volunteer work that he has done in the capacity of Emergency Management Coordinator for the Borough. The Agency also thanked Eric for all of his time and effort he spent in compiling the Notification and Resource Manual, which the they note as being one of the most thorough they have received.

UNFINISHED BUSINESS:

Messner – 1954 Bowmansville Road –To date the Borough is still waiting to hear back from the Messners.

323 W. Main Street – Council was provided copies of letters from a resident regarding this matter.

James Moyer – 3111 N. Reading Road – Mr. Moyer has been making improvements to his property as a result of a letter sent to him by the Borough.

The Cohen Group Franchise Agreement with Blue Ridge – A public hearing was opened by Borough Council to review the proposed new 7-year franchise agreement with Blue Ridge Cable. There were no public comments.

Motioned by D. Gundrum, seconded by D. Matz and unanimously carried to adopt the Resolution authorizing execution of the Agreement which now includes a 5% franchise fee.

NEW BUSINESS:

2013/2014 Memorandum of Understanding – A Memorandum of Understanding between the Lancaster County Conservation District and the Borough outlining both parties' responsibilities regarding erosion and sedimentation control (Subdivision & Land Development Ordinance #282) was presented to Council.

Motioned by C. Schweitzer, seconded by E. Zander and unanimously carried to approve the 2013/2014 Memorandum of Understanding.

Omega Systems Renewal Quote – A renewal quote from Omega Systems for the computer antivirus protection plan was presented at a cost of $245.25 which includes 5 licenses.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to approve the Omega Systems antivirus renewal quote at a cost of $245.25, contingent upon needing 5 licenses.

R. Good discussed a potential server issue and would like to explore the Borough's options going forward. Omega Systems will be contacted for a server quote.

Effective 2014, Lancaster County will no longer offer free website services for municipalities. The County has entered into a partnership with CivicPlus, who serves city and county governments exclusively. For a discounted price, the Borough can procure the same services from CivicPlus, or explore other options.

Rumspringa Half Marathon – Permission was asked to allow runners to use designated roads in the Borough for the Rumspringa Half Marathon.

Motioned by C. Schweitzer, seconded by E. Zander and unanimously carried to approve the use of the designated roads for the Rumspringa Half Marathon.

5K for Jonnie K – Permission was asked to allow runners to use designated roads in the Borough for the annual 5K for Jonnie K.

Motioned by C. Schweitzer, seconded by J. Dietrich and unanimously carried to approve the use of the designated roads for the 5K for Jonnie K.

All future requests by organizations must be presented in writing and must include a current Certificate of Insurance to be considered by Council.

Planning Commission Vacancies – R. Good nominated Jessica Kelly to the Planning Commission. Ms. Kelly's term will run through January 2017.

Motioned by D. Gundrum, seconded by E. Zander and unanimously carried to nominate Jessica Kelly to the Planning Commission.

Adjournment:

Motioned by D. Matz, seconded by E. Zander and unanimously carried to adjourn.

The meeting ended at 9:00PM.

Attested: Sam Toffy, Adamstown Borough Administrative Secretary