BOROUGH COUNCIL AGENDA **March 3, 2026**

*Consider a motion to approve Minutes – February 3, 2026
*Consider a motion to approve Check Run and Table Items

- *Consider a motion to approve SDE Billing

January Fund Balance Sheet

POLICE and FIRE REPORT:

February Police Report
February Fire Report

- 2025 Annual Report

VISITORS BUSINESS:

- Debra Briggs, Mohn's Hill EC Church - *Consider a motion to allow a live nativity at the Christmas tree lighting ceremony

SPECIAL TOPICS:

DEPARTMENT REPORTS:

Public Works – Mike Palm

- February 2026 Report
- Street sweeping tentatively scheduled for May 26 & 27
- *Consider a motion to authorize SDE to put the pump station removal project out to bid
- *Consider a motion to authorize M. Palm to sign the Chapter 94 Annual Report to be submitted prior to the March 31st deadline
- *Consider a motion to approve M. Palm working with HRG Engineers to prepare a contract for redrilling a new well at the existing Well #4 location
- *Consider a motion to approve ordering court signs from Eckert Signs at a cost of $614.50

COMMITTEE REPORTS:

Community /Recreation – James Johnson-Null

- Borough office access for after-hour meetings

Finance /IT – Paul Marx

Fire/Safety –John Schmidt

Human Resources – deLyn Alumbaugh

- *Consider a motion to approve outsourcing payroll to Keystone Payroll as presented

Pool – Zach Hoffman

- *Consider a motion to appoint Jess Kelly as Pool Manager for the 2026 season at a rate of $25.00/hour
- *Consider a motion to purchase a new laptop NTE $2K
- *Consider a motion to approve the fee schedule for the 2026 pool season
- *Consider a motion to approve the Swim Team Agreement for the 2026 season

Public Works/Infrastructure – Dave Matz

- *Consider a motion to approve a $100 pass-thru fee for residential meter calibration testing
- 11 N. Village Circle Waiver Request - *Consider a motion to approve waiver request as presented
    - LB Water calibration test results

Strategic Long-Term Planning – Alex McManimen

UNFINISHED BUSINESS:

- Seeding at the pickleball courts
- Resolution 2026-04 - *Consider a motion to adopt Resolution 2026-04 to reestablish fees as presented to include fees for short-term rentals, hotels/motels & meter calibration testing
    - *Consider a motion to adopt revised Fee Schedule as presented

NEW BUSINESS:

- *Consider a motion to approve CourseVector quote in the amount of $5,933.50 for new borough website
- *Consider a motion to outsource the borough newsletter
    - Newsletter flyer

PERMITS:

Issued in February:

- 147-149 W. Main Street - Shed
- 9 N. Village Circle - 100 Amp Service

Approved/Not Issued:

- 40 Willow Street - Repair Sinking Porch Piers
- 40 Willow Street - Electric Sub Panel & Fence
- 58 Misty Meadow - Pool

Pending:

- 168 E. Main Street - Replace Electric Service
- 8 Michael Lane - Enclose Existing Slab
- 3094 N. Reading Road - Relocate Deck

GENERAL INFORMATION: