BOROUGH COUNCIL AGENDA **JANUARY 5, 2026**

***Consider a Motion to approve the following Annual Appointments:**

Secretary/Assistant Treasurer – Sam Toffy
Treasurer – Julie Scherer

Adamstown Representative at Police Meetings – John Schmidt
Vacancy Board – Joe Dietrich
Planning Commission (4-year term to run through 12/2029) – Zach Hoffman & Kevin Grant

Cocalico Area Appeals Board – Zach Hoffman
Cocalico School District Municipal Rep & Alternate for LCTCB – Randy Good and Mike Hession (Alt)

Zoning Hearing Board Attorney – Dwight Yoder, Gibbel, Kraybill and Hess
Zoning Hearing Board (3-year term to run through 12/2028) – Susan Russo (by Resolution 26-01)
Zoning Hearing Board Alternate (1-year term to run through 12/2026) – Kyle Nixon (by Resolution 26-02)

Borough Solicitor – Josele Cleary of Morgan, Hallgren, Crosswell and Kane
Borough Engineer – Systems Design Engineering, Inc.
Sewage Enforcement Officer – Systems Design Engineering, Inc.
Rental Inspector/Code Enforcement Officer – Systems Design Engineering, Inc.
Property Maintenance Code Enforcement Officer – Systems Design Engineering, Inc.
Zoning Officer – Systems Design Engineering, Inc.
Building Inspector (Commercial & Residential) – Systems Design Engineering, Inc.
Building Inspector (Commercial & Residential) – Associated Building Inspections

*Consider a Motion to approve Minutes – December 2, 2025
*Consider a Motion to approve Check Run, Fulton Bill & Table Items
*Consider a Motion to approve SDE Billing

POLICE and FIRE REPORT:
December Police Report
December Fire Report

VISITORS BUSINESS:

SPECIAL TOPICS:

DEPARTMENT REPORTS:

Public Works – Mike Palm

- December 2025 Report
- Community Days Cabin - *Consider a motion to approve Fisher's Remodeling quote to renovate the cabin at a cost of $16,800
- Bandshell in Grove - *Consider a motion to approve a new roof for the bandshell at a cost of $2K which includes the metal
- Wellhouse #1 - *Consider a motion to approve a new roof at a cost of $2K which includes material for framing and sheeting

COMMITTEE REPORTS:

Building – Alex McManimen

Community – deLyn Alumbaugh

- SLC Excavating, LLC – *Consider a motion to approve Application and Certification for Payment #5 in the amount of $25,107.89 for work associated with trail grading and excavation and the remaining work on stormwater work of Change Order #1
- SLC Excavating, LLC – *Consider a motion to approve Application and Certification for Payment #6 in the amount of $66,589.09 for the completed project, less the retainage
- SLC Excavating, LLC – *Consider a motion to approve Application and Certification for Payment #7 in the amount of $28,529.52 to release project retainage.

Finance – James Johnson-Null

Fire/Safety – Mayor John Schmidt

IT – Paul Marx

Personnel – Alex McManimen

- Employee benefits

Recreation – James Johnson-Null

Roads and Bridges –

Water/Sewer & MS4 – Dave Matz

- Ordinance #427, Revise Water & Sewer Rates – *Consider a motion to adopt as presented
- 46, 48, 57 & 59 W. Main Street, 244 Willow Street & 10 Stoudtburg Road Waiver Request - *Consider a motion to approve late fee waiver request as presented

UNFINISHED BUSINESS:

- Ordinance #426, Hotels & Motels – *Consider a motion to adopt as presented
- Ordinance #428, Short Term Rentals – *Consider a motion to authorize advertising for adoption at the February meeting

NEW BUSINESS:

- Ordinance #429 – Noise - *Consider a motion to approve ordinance for advertising, for adoption at the February meeting
- Feasability Study discussion for DCNR grant application
- Committee discussion
- *Consider a motion to accept ABI's 2026 Fee Schedule as presented

PERMITS:

Issued in December:

- 2800 N. Reading Road – Dentech Offices

Approved/Not Issued:

- 40 Willow Street – Repair Sinking Porch Piers
- 40 Willow Street – Electric Sub Panel & Fence
- 58 Misty Meadow – Pool

Pending:

- 8 Michael Lane – Enclose Existing Slab
- 3094 N. Reading Road – Relocate Deck

GENERAL INFORMATION:

- Adamstown Boy Scout Troop 61 Thank You