

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: R. Good, D. Matz, A. McManimen, M. Bansner, R. Weaver, d. Alumbaugh, J. Thomason

Visitors present: Tom Unger, Chuck Hess, Rod Redcay, Lori Yiech, Derek Miller, Sgt. Eric Schmitt, Victoria Motter, Ron Hershey, John Schmoyer, James Johnson Null, Steve Davis, Bob Hinkley, Tim Butz, Lori Butz, Stacey Huling, Joseph Huling, Gary Auker, Lance Auker, Helen Shaak, Michele Walter Fry

Others present: Mayor Schmidt, Mike Palm, Lisa Crouse, Sam Toffy

MINUTES: Minutes from the September 7, 2021 meeting were approved with a motion from J. Thomason, seconded by d. Alumbaugh and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve all bills and receipts presented.

58 E. Main Street ZHB Application: The property owners of 58 E. Main Street are looking to subdivide the property which runs from E. Main Street to E. Washington Street. There is currently a 2-family dwelling located at the front of the property in the R-3 Main Street Residential District. The applicant's representative, Ron Hershey of Hershey Surveying said they are requesting a variance for the lot width of the proposed Lot 2 (the requirement is 60' but the actual lot width is approximately 37' wide). No improvements are currently planned for the proposed Lot 2. No action was taken by the Planning Commission at their September 21st Meeting.

POLICE REPORT:

The September Police Report was read by Sgt. Eric Schmitt.

FIRE REPORT:

The September Fire Report was read by D. Miller.

VISITOR'S BUSINESS:

Lori Yeich, DCNR Recreation & Conservation Manager – Ms. Yeich addressed Council regarding potential grant funding. She said their bureau is comprised of 40 members and they have assisted municipalities with funding all over the Commonwealth with their recreation and conservation needs. They have a robust grant program and do provide grant and technical assistance support. Grants are typically submitted once per year. Grant workshops or webinars will be offered in November. Grant applications could then be submitted through the grant portal and are accepted beginning January 18, 2022 through April 6, 2022. Throughout spring and summer, the grant applications are reviewed and ranked by staff, with recipients being notified by fall of the same year. Those municipalities who receive funding will receive their contract by January of the following year, with the projects beginning in the spring/summer of 2023.

Tim Butz, Cub Scouts Pack 61 – Mr. Butz is looking for assistance again this year to hang the Christmas tree lights in the grove. The tree lighting ceremony will take place on November 28th at 5:30PM with the actual tree lighting at 6:00PM. At this time Santa is considering his options on what he plans to do during the event. In past years a \$500 donation has been given to the Cub Scouts.

Motioned by M. Bansner, seconded by d. Alumbaugh and unanimously carried to approve donating \$500 towards the event.

Bob Hinkley, Boy Scout Troop 61 – Scout Master Hinkley thanked Council for the improvements made to the scout cabins in the grove. M. Palm said that additional improvements have been budgeted for, but contractors are running behind due to Covid. d. Alumbaugh said the trail signs have already been approved and purchased, and the Public Works staff will be staining and installing them. Regarding the tree identification signs, he said he is waiting to receive a picture of the type of sign the Scouts plan to use so it could be approved by Council. Mr. Hinkley said he would recommend the type of sign he saw in another location which was made of metal.

Mr. Hinkley said that they receive a generous donation of wreaths, usually the first Saturday in December which are laid on the veteran’s graves by the Boy Scouts and Cub Scouts.

Bill Bixler, 305 Grant Road – Mr. Bixler asked Council if there is any update on the sewer system or any plans to fix it. M. Palm said that Phase 4 of the proposed sewer system improvements will address the issues Mr. Bixler is having which is that anytime there is a heavy rain, his basement toilet backflows due to the sewer line not being sloped adequately. Borough engineer T. Unger said it will be approximately 2 to 3 years until they get to Phases 3 & 4. Mr. Bixler said this ongoing issue will prevent him from being able to sell his property. A. McManimen asked T. Unger if it would help if Mr. Bixler were to submit an official letter outlining the issues he is having. T. Unger said it would most likely help in dealing with the various agencies regarding permitting for that area. R. Good suggesting having the Sewer Committee meet with the Bixlers to further discuss.

Rod Redcay, REAL Life Community Services – Mr. Redcay, Executive Director of REAL Life Community Services, said they are a community services organization. One service they provide is social services. They are able to utilize resources from the county, state and federal government and received grants as well. They provide many services including affordable housing above their offices as well as a youth center in town and a home for mothers coming out of homelessness as well as offering social services and mentoring to them. They also provide a food service program among other community services. Assistance in paying utility bills is also offered by REAL Life Community Services. More information about this organization could be found at www.reallcs.org

SPECIAL TOPICS: None.

PUBLIC WORKS:

Sale of Equipment on MuniBid – M. Palm said he has some equipment he would like to sell on MuniBid which includes the old audio system from the pool and stainless steel bathroom tissue holders.

Motioned by D. Matz, seconded by R. Weaver and unanimously carried to list equipment on MuniBid for sale.

Water System Generator – M. Palm said that a generator for the water system at Well House #1 was budgeted for which provides the option to run two different wells. The price of the generator from Winter Engine through CoStars is \$40K and availability is approximately 36 to 40 weeks out, possibly longer. This will be paid for once the generator is received, so this will be budgeted for next year.

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to authorize purchase of the generator from Winter Engine in the amount of \$40K.

Miscellaneous Materials for Water System Generator – Miscellaneous items for the water system generator will be budgeted for next year.

TREASURER:

2022 Budget – L. Crouse asked Council to get her all budget items as soon as possible.

Centric Bank CD Renewals – L. Crouse said we have two CDs (\$500K) that mature today and Centric Bank offered a renewal rate of .47% for two years.

Motioned by d. Alumbaugh, seconded by J. Thomason and unanimously carried to approve renewing the two CDs with Centric Bank at a two-year renewal rate of .47%.

FINANCE:

2021 Budget – J. Thomason said the next Finance Committee meeting will be on October 13th. S. Toffy will advertise the meeting.

WATER/SEWER/MS4:

Water/Sewer Bill, 155 W. Main Street – The property owner of 155 W. Main Street addressed Council at the September meeting, requesting additional time to pay their water/sewer bill to avoid a water shutoff. No action was taken.

COMMUNITY:

October Regional Leaders Meeting – Tori Motter said that the October Regional Leaders Meeting is scheduled for October 26th and will be held in Adamstown. It could possibly be held at the library. If it is held at the treatment plant, we will need additional tables and chairs.

Tree Planting at Adamstown Elementary School – d. Alumbaugh said he would like to have 4 trees between 6’ and 8’ purchased to be planted along W. Main Street on the school property. He said this part of the Adamstown 2026 plan which includes beautification of W. Main Street, in that they are looking to plant additional trees in various locations. The total cost for the trees is \$470 and they would be purchased by the borough, planted by the Public Works staff and watered by the elementary school. He has already received approval from the school Superintendent. He would also like to start a tree tenders club at the school where students could learn about trees. Lions Club Park will be looked at as well with cleanup, remediation, tree removal and some tree planting. The planting of additional trees in the grove is also part of the plan. All of this is part of beautifying the neighborhood for future generations. M. Palm said they discussed this and approval was given at the September meeting to have Martin Tree Service remove some trees at the Lions Club Park. He said that they also talked about budgeting for remediation work in the park and talking with members of the Lions Club to see how it will be maintained going forward. D. Matz said he does not agree with using taxpayers’ money to put trees on school property, as they are a taxing organization.

Motioned by d. Alumbaugh, seconded by M. Bansner and carried by a vote of 6-1-0 to approve the purchase of 4 trees to be planted along W. Main Street along the school property (D. Matz opposed).

M. Palm said he marked 3 oak trees in the lower end of the grove when he met with the arborist. He said it looks like they are dying but the arborist said they are declining. He asked Council to take a look at them before the next meeting and he will provide pricing to have them removed and eventually plant new trees in that location. He said they have also been trimming trees along the left side of the basketball court for when the fireworks are set off and those trees are beginning to look shabby. He would like to budget to have those removed and possibly plant

smaller trees there. Money will also be budgeted to have several trees trimmed near the wires at the well houses. D. Alumbaugh said that some of this could be included in the Adamstown 2026 plan.

ROADS AND BRIDGES:

Ordinance 408 –Ordinance 408 to amend Chapter 290 has been approved for advertisement at the September meeting and needs to be adopted. The ordinance establishes additional no parking areas throughout the borough.

Motioned by M. Bansner, seconded by D. Matz and unanimously carried to adopt Ordinance 408.

PERSONNEL: None.

RECREATION: None.

FIRE/SAFETY:

Former Resident and Mayor Philip Harting – Mayor Schmidt announced the recent death of former resident and mayor Philip Harting.

BUILDING: None.

UNFINISHED BUSINESS:

Ordinance 410, Act 50 of 2021 (Small Wireless Facilities Deployment Act) – At the October meeting Council discussed and was in favor of moving ahead of adopting an ordinance regarding Act 50 of 2021. J. Cleary drafted Ordinance 410.

Motioned by d. Alumbaugh, seconded by R. Weaver and unanimously carried to authorize the borough solicitor to advertise draft Ordinance 410 for adoption at the November meeting.

Laughing Rock Quote – Laughing Rock provided a quote to upgrade S. Toffy's desktop computer at a cost of \$259.49. R. Weaver suggested approving a not-to-exceed cost of \$400 due to fluctuating prices.

Motioned by R. Weaver, seconded by A. McManimen and unanimously approved to authorize upgrading S. Toffy's desktop computer at a cost not-to-exceed \$400.

Ordinance 409 Update – The Lancaster County Planning Commission received the borough's draft ordinance to amend Chapter 320 of the Code of Ordinances and is in the process of reviewing it.

NEW BUSINESS: None.

EXECUTIVE SESSION: Council went into executive session at 8:49PM to discuss the personnel policy.

The regular meeting resumed at 9:24PM.

Adjournment:

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to adjourn.
The meeting ended at 9:25PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary