

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: R. Good, D. Matz, A. McManimen, d. Alumbaugh, J. Johnson-Null

**Visitors present:** Officer Chad Allen, Zach Hoffman, Chuck Hess, Paul Marx, Heather Marx, Mike Marty, Cheryl Davis, Steve Davis, Wendy Kershner, Jim Cartin, Joseph Huling, Stacey Huling, Jason Leshner, Gabe Leshner, Amy Good, Mark Shivers, Helen Shaak, Michele Walter Fry

**Others present:** Mayor John Schmidt, Mike Palm, Julie Scherer, Sam Toffy

**MINUTES:** Minutes from the September 5, 2023 meeting were approved with a motion from d. Alumbaugh, seconded by D. Matz and unanimously carried.

**BILL LIST:** Motioned by J. Johnson-Null, seconded by d. Alumbaugh and unanimously carried to approve all bills and receipts presented.

**POLICE REPORT:**

The September Police Report was read by Officer Allen.

**FIRE REPORT:**

The September Fire Report was included in the packets.

**VISITOR'S BUSINESS:**

Gabriel Leshner, Eagle Scout Project Lion's Club Park Gazebo – G. Leshner addressed Council regarding his plans to make renovations to the gazebo. The estimated cost for the repairs is \$3,300 for the cedar shingles and wood for the benches.

*Motioned by J. Johnson-Null, seconded by D. Matz and unanimously carried to approve donating towards this project NTE \$2,500.*

Henry Speller, 207 E. Main Street – Mr. Speller addressed Council regarding an extension to pay the delinquent water bill and to have the water turned back on. He said he is working with various agencies to get it paid, but needs more time. R. Good recommended that Mr. Speller have the Executor of the Estate (the deceased owner's son) contact the Borough tomorrow to work everything out.

Stacey Huling, Adamstown Pack 61 – S. Huling asked Council if Pack 61 could hold the annual tree lighting ceremony in the grove again, this year on November 26th.

*Motioned by d. Alumbaugh, seconded by J. Johnson-Null and unanimously carried to approve the tree lighting ceremony as well as donating \$500 towards the event.*

**SPECIAL TOPICS:** None.

**PUBLIC WORKS:**

M. Palm reviewed his monthly report with Council.

The pools have been winterized.

**TREASURER:** None.

**FINANCE:**

2024 Budget Preparation – J. Johnson-Null asked anyone with items for the budget to get them to him.

**WATER/SEWER/MS4:**

D. Matz said that the fee structure for Public Works labor should be reviewed/revised. R. Good said that the entire fee schedule is being reviewed and worked on.

**COMMUNITY:**

d. Alumbaugh said that he will be taking over the reporting for the first two grants that L. Crouse formerly worked on.

**ADAMSTOWN 2026:**

Updating Codes – d. Alumbaugh said we have been wanting to update codes to make them more user-friendly. He spoke with our ZHB solicitor who said we are in need of updating, and it was recommended that we have a vision for the next 20 years. He provided a list of items to be done in order to accomplish this. d. Alumbaugh is asking that the 2026 Committee be allowed to gather information regarding codes.

*Motioned by d. Alumbaugh, seconded by J. Johnson-Null and unanimously carried to allow the Committee to gather information regarding revising/improving codes as a first step.*

**ROADS AND BRIDGES:** None.

**PERSONNEL:**

Employee Evaluations – A. McManimen said the Committee will be meeting with employees this month, he just needs to choose a date for the meetings.

**RECREATION:**

Cocalico High School Swim Team Fundraiser – The Cocalico High School Swim Team is looking for donations and J. Johnson-Null is asking that Council donate two adult pool passes to their Purse Bingo fundraising event on Saturday, November 18<sup>th</sup>.

*Motioned by J. Johnson-Null, seconded by d. Alumbaugh and unanimously carried to approve donating two adult pool passes for the Cocalico High School Swim Team Purse Bingo fundraising event on Saturday, November 18<sup>th</sup>.*

**FIRE/SAFETY:**

Security Cameras in Grove – Mayor Schmidt again discussed the idea of security cameras or trail cameras in the grove. Mark Shivers, a police officer in Manheim Township, offered some helpful information saying that you would need to deadbolt the doors if they are to be kept locked. When cameras are used, they send a still shot to the SROs in the county and the suspect(s) are quickly identified. Some Council members were more in favor of locking the restrooms over the winter.

*Motioned by D. Matz, seconded by A. McManimen and unanimously carried to lock the restroom doors in the grove and revisit this issue in the spring.*

Stoudtburg Road and Trail from IronSpire to Stoudtburg Village Crosswalks – Mayor Schmidt would like to make a proposal to upgrade the current crossing at IronSpire. R. Good suggested that the police as well as a traffic engineer get involved before any changes are made to this area. Mayor Schmidt will talk with C. McKim and get back to Council.

**BUILDING:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Trees in Grove – Council would like to order 10 trees to plant in the grove due to several trees that were recently removed. The Master Plan for the grove improvements will be followed when planting the trees.

*Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to purchase 10 trees and materials from Conestoga Nursery for planting at the grove at a cost NTE \$2,400.*

*Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to have Mason Strunk deliver trees and material and plant trees at the grove over a 2-day period at a cost NTE \$1,400.*

Emergency Management Coordinator – With our current EMC no longer living in the area, we are requesting that our current EMC Assistant be appointed as EMC. Mayor Schmidt said that Tim Soley may be interested in the Assistant position, as he has experience in this field.

*Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to appoint John Schmidt as Emergency Management Coordinator.*

**EXECUTIVE SESSION:** Council went into executive session at 8:11PM to discuss personnel.

The regular meeting resumed at 8:20PM.

*Motioned by A. McManimen, seconded by J. Johnson-Null and unanimously carried to approve hiring Shannan Good from Furnace Creek Financials at a rate of \$75/hour to assist Julie as necessary.*

**Adjournment:**

*Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to adjourn.*  
The meeting ended at 8:22PM.

Attested: \_\_\_\_\_  
Sam Toffy, Adamstown Borough Administrative Secretary