

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: R. Good, R. Weaver, A. McManimen, J. Johnson-Null

Visitors present: Lt. Chris McKim, Derek Miller, Patrick Warker, Zach Hoffman, Mike Brown, Donna Brown, Amanda Brown, Brandon Brown, Brian Hawkin, Helen Shaak, Michele Walter Fry

Others present: Mike Palm, Lisa Crouse, Sam Toffy

MINUTES: Minutes from the August 2, 2022 meeting were approved with a motion from A. McManimen, seconded by J. Johnson-Null and unanimously carried.

BILL LIST: Motioned by R. Weaver, seconded by J. Johnson-Null and unanimously carried to approve all bills and receipts presented.

POLICE REPORT:

The August Police Report was read by Chief Petrick.

FIRE REPORT:

The August Fire Report was included in the packets.

VISITOR'S BUSINESS:

Amanda Brown, 341 Jefferson Road – Fence Correction Extension Request – The property owners submitted a zoning permit application to install a 6’ fence along the side/rear yard of their property. They received the approved permit back which noted that the fence must be kept 24” off of the edge of the property. A complaint was filed with the borough regarding the fence due to it abutting up against the curb as well as the 6’ height. After the fact, it was determined that since their property sits on a corner lot there are technically two front yards, therefore the portion of fence along what was thought to be the ‘side yard’ is in violation of the height allowance. It is also in the roadway easement. SDE subsequently sent notice to the property owners that they are in violation and gave them 30 days to move the fence in 10’ so it is out of the easement. The property owners are requesting a time extension through spring 2023 to relocate the fence and are also asking for relief from having to move it the entire 10’, saying that an existing patio is already within the 10’ setback. A. McManimen said SDE will have to look further into this and come back with a solution. If it is determined that the fence could remain, there would have to be an amendment made to the permit clarifying that since it is in the easement, the property owner would be responsible to any damage done to it as a result of roadwork, plowing, etc. R. Good said that more responsibility needs to be put on applicants to research the ordinances to avoid violations.

Helen Shaak – Falling Trees Along Bowmansville Road – Ms. Shaak said there is a tree along Bowmansville Road leaning on the power lines. She said she contacted all of the utility companies and no one is claiming ownership of the pole. R. Good said the borough will look into it.

SPECIAL TOPICS: None.

PUBLIC WORKS:

Messner Tree Service, LLC – Messner provided a quote in the amount of \$6,400 for tree removal at Well 1 (8 trees) and a couple along the trail.

Motioned by A. McManimen, seconded by R. Weaver and unanimously carried to approve Messner’s quote in the amount of \$6,400 to remove the trees.

Martin Paving – Martin Paving provided a quote in the amount of \$15,757.50 to pave Adamstown Road where needed. Materials will cost an approximate additional \$12K through CoStars.

Motioned by A. McManimen, seconded by J. Johnson-Null and unanimously carried to approve Martin Paving’s quote in the amount of \$15,757.50 to repair portions Adamstown Road.

TREASURER:

Pension MMO – L. Crouse provided Council with the 2023 Minimum Municipal Obligation (MMO) in the amount of \$22,776 for the Adamstown Borough Pension Plan.

Motioned by A. McManimen, seconded by R. Weaver and unanimously carried to approve the 2023 MMO in the amount of \$22,776.

Inova Payroll – L. Crouse provided Council with information on Inova Payroll to potentially take over payroll services since Leid Lorah will no longer be offering this service. This company, located in Lancaster, is who Leid Lorah is referring its current customers to. The cost would be \$2,075.60 which is what Leid Lorah charges.

Motioned by A. McManimen, seconded by R. Weaver and unanimously carried to approve contracting with Inova Payroll for payroll services at a cost of \$2,075.60.

DCNR Grant – L. Crouse was notified that Adamstown Borough received a \$100K matching grant for park improvements. She also worked on a DCED grant and is waiting to hear the results in the next couple months.

FINANCE: None.

WATER/SEWER/MS4: None.

COMMUNITY: None.

ROADS AND BRIDGES: None.

PERSONNEL:

Resolution 2202-08 – A. McManimen is coordinating with the borough solicitor to draft a resolution for the destruction of documents. He provided Council with a list of documents that will be included in the Resolution.

Motioned by A. McManimen, seconded by R. Weaver and unanimously carried to adopt Resolution 2202-08 for the destruction of documents.

RECREATION:

Gift Cards for Pool Staff – R. Weaver would like to offer gift cards and letters of appreciation to lifeguards and pool staff as an incentive to get them back next season. A bonus was also offered to those who worked until the very end of the season. After crunching numbers, he is looking to purchase gift cards not to exceed \$4,500.

Motioned by R. Weaver, seconded by J. Johnson-Null and unanimously carried to approve purchasing gift cards for lifeguards and pool staff not to exceed \$4,500.

Managing Pool in 2023 – Due to ongoing issues with the current management of the pool along with staff members stating that they will not return next season without a change in management, the Committee is looking to bring back management of the pool to Adamstown Borough next season. R. Weaver feels that it could be run more efficiently by the Committee resulting in offering more competitive pay to pool employees. A. McManimen said it is a big undertaking and suggested reaching out to former Council person Jessica Kelly who was the Rec Committee Chair, to discuss the issues she ran into when the Borough managed the pool in the past.

Motioned by R. Weaver, seconded by J. Johnson Null and carried by a vote of 3-0-1 to have Adamstown Borough manage the pool for the 2023 season (A. McManimen opposed).

FIRE/SAFETY:

Intersection of Rt. 272 & Bowmansville Road – Mayor Schmidt began research regarding the possibility of having a traffic light installed at the intersection and asked that this item be tabled until the next meeting.

BUILDING: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

2990 N. Reading Road Time Extension – The property owners of 2990 N. Reading Road requested from the ZHB a one-year time extension to allow for more time to complete the work approved, extending the deadline to September 28, 2023.

Symmetry Fiber by Blue Ridge – Notification was received by Blue Ridge regarding their multi-year plan to rebuild their internet service network. Once completed, they will be offering Symmetry Fiber which will deliver ultrafast symmetrical upload and download speeds along with greater reliability. R. Good said he will reach out to Blue Ridge to get more information as well as reaching out to Windstream to see what they have to offer and will report back at the October meeting.

EXECUTIVE SESSION: Council went into executive session at 8:15PM to discuss the new building.

The regular meeting resumed at 8:35PM.

Adjournment:

Motioned by R. Weaver, seconded by A. McManimen and unanimously carried to adjourn.
The meeting ended at 8:35PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary