

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: R. Good, D. Matz, M. Bansner, A. McManimen, d. Alumbaugh, R. Weaver

Visitors present: Officer Chad Allen, Derek Miller, Chuck Hess, Paul Marx, Heather Marx, Jim Cartin, Gary Dengler, Marcia Dengler, Jimaline Hawthorne, Jennifer Harting, Nate Boyd, Ashley Dennis, Henry Speller, Michele Walter Fry

Others present: Mayor John Schmidt, Mike Palm, Julie Scherer, Sam Toffy

MINUTES: Minutes from the August 1, 2023 meeting were approved with a motion from D. Matz, seconded by d. Alumbaugh and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to approve all bills and receipts presented.

POLICE REPORT:

The August Police Report was read by Officer Allen. R. Weaver thanked him for their presence at the pool this summer.

FIRE REPORT:

The August Fire Report was read by Chief Miller. There will be a chicken BBQ on September 30th from 10AM until sold out.

VISITOR'S BUSINESS:

Ashley Dennis, 207 E. Main Street - Ms. Dennis addressed Council regarding the delinquent water/sewer bill at her deceased father's property. She received a shutoff notice and is requesting additional time to pay the bill. D. Matz suggested she check into who is Executor of the estate so the bill could be paid.

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to approve a 2-week extension until September 20th to pay the delinquent amount of \$889.28 to avoid water shutoff.

SPECIAL TOPICS: None.

PUBLIC WORKS:

M. Palm reviewed his monthly report with Council.

TREASURER: None.

FINANCE:

Pension MMO -Council was provided with the 2024 Minimum Municipal Obligation (MMO) in the amount of \$24,882 for the Adamstown Borough Pension Plan.

Motioned by d. Alumbaugh, seconded by R. Weaver and unanimously carried to approve the 2024 MMO in the amount of \$24,882.

WATER/SEWER/MS4: None.

COMMUNITY:

Code Enforcement Inspector - d. Alumbaugh said that we will have an inspector in the borough approximately 2 hours each week to better enforce our codes. He will also be available to meet with residents by appointment.

ADAMSTOWN 2026:

Trail Update - d. Alumbaugh said that weather permitting, millings should be spread along the trail the week of September 18th.

ROADS AND BRIDGES: None.

PERSONNEL:

Resignation of Lisa Crouse - Borough Treasurer Lisa Crouse turned in her Letter of Resignation effective September 5, 2023.

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to accept L. Crouse's Letter of Resignation.

Motioned by A. McManimen, seconded by d. Alumbaugh and unanimously carried to appoint Julie Scherer as the new Treasurer effective immediately.

Online Evaluations - A. McManimen said that employee evaluations are now available online and he would like them to be completed by September 15th.

RECREATION:

End of Season Swim Lesson Report - Tori Motter, who headed up swimming lessons this season, submitted her end of season report. Gross income totaled \$11,810 and expenses were \$6,330.54 for a net income of \$5,479.46. It was a very successful season and she is looking forward to next season.

2023 Pool Season - R. Weaver said we are approximately \$52K ahead of budget this season and have sold a record number of memberships. It has been a very successful season.

Pool Employee Appreciation Bonuses - R. Weaver discussed purchasing gift cards for those pool employees who worked a significant number of hours throughout the season. This was done last year as well.

Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to approve purchasing gift cards for pool employees who worked a significant number of hours throughout the season, not to exceed \$2K.

FIRE/SAFETY:

Security Cameras in Grove - Mayor Schmidt said a survey was done by Ephrata Police Department detectives regarding surveillance in the grove near the restroom area and as a result, several suggestions were offered. He will get pricing and present it to Council at the next meeting.

BUILDING:

Building Meeting - A. McManimen said there will be a Building Committee meeting on Thursday at 4:00PM in the Library. We are moving ahead with obtaining costs for a grant.

UNFINISHED BUSINESS:

Zoning Officer - R. Good said we will have a Zoning Officer from SDE stationed in the borough to schedule appointments with borough residents a couple of hours one day/week. When not scheduled with appointments, he will spend time in town looking for any type of sidewalk and property maintenance violations which will then be addressed.

NEW BUSINESS:

Resolution #2023-06 - Resolution #2023-06 names authorized signers for financial documents as well as other Borough documents.

Motioned by d. Alumbaugh, seconded by M. Bansner and unanimously carried to approve Resolution #2023-06, naming authorized signers for the Borough.

EXECUTIVE SESSION: Council went into executive session at 7:30PM to discuss personnel.

The regular meeting resumed at 7:50PM.

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to approve giving J. Scherer \$1/hr. increase with her new title effective September 5, 2023.

Adjournment:

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to adjourn. The meeting ended at 7:51PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary