

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: R. Good, D. Matz, d. Alumbaugh (via Zoom), M. Bansner, A. McManimen, J. Johnson-Null

Visitors present: Chief Petrick, Joe Dietrich, Steve Rapp, Tom Rapp, Helen Shaak, Michele Walter Fry

Others present: Mike Palm, Sam Toffy

MINUTES: Minutes from the July 5, 2022 meeting were approved with a motion from D. Matz, seconded by M. Bansner and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve all bills and receipts presented.

POLICE REPORT:

The July Police Report was read by Chief Petrick.

FIRE REPORT:

The July Fire Report was included in the packets.

VISITOR'S BUSINESS:

Joe Dietrich – Adamstown Community Days 2022 Financial Report – J. Dietrich presented Council with the financial report from the 2022 Community Days event. This year it was held over a 4-day period. There was a minimal loss of only \$322, however if the bingo fundraiser and other events held throughout the year are taken into consideration, there was a profit made. A new carnival ride vendor was used this year and a total of \$41K in ride tickets were sold, \$20K of that on Sunday. Community Days received \$8,300 of that.

J. Dietrich said that the Community Days committee members would like to take the grove on as a project as a way to give back to the community. Nothing would interfere with the grant plans and all expenses would be covered by the committee. For this year's project they would like to fill in the areas that need to be reseeded in an attempt to re-grow grass, specifically the areas along the paved road as well as other areas throughout the grove. R. Good said he feels it needs to be investigated since the grove was donated to the community and he would not vote to turn it over to another organization. J. Dietrich explained that it wouldn't be like that – it wouldn't cost the borough anything and his committee would come to Council for their approval of each proposed project. D. Matz said he feels they should work directly with the Council committee. R. Good asked for a formal request letter to be submitted.

SPECIAL TOPICS: None.

PUBLIC WORKS:

Memorandum of Understanding – A Memorandum of Understanding between the Lancaster County Conservation District and the Borough outlining both parties' responsibilities was presented to Council.

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to approve the 2022-2023 Memorandum of Understanding.

TREASURER: None.

FINANCE: None.

WATER/SEWER/MS4:

6 W. Market Street High Water Bill – The borough office was contacted by the property owner saying her water bill was unusually high and she realizes she may have a leak which she is investigating. She is requesting to be able to pay her bill in payments over the next 3 months and is asking Council to waive late fees while payments are being made.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to approve property owner paying water/sewer bill in payments over the next 3 months and waiving the late fees.

COMMUNITY:

MECAdvising, LLC Consulting Agreement – d. Alumbaugh requested that Council consider signing the Consulting Agreement with Mary Chown of MEC Advising, LLC so she is able to research grant opportunities for the new borough building once Council is ready to move forward. A. McManimen would like the Agreement to include verbiage saying that Ms. Chown will notify Council with how many hours she feels will be necessary to write the grant.

Motioned by d. Alumbaugh, seconded by A. McManimen and unanimously carried to approve signing of the Consulting Agreement with MECAdvising, LLC.

ROADS AND BRIDGES:

Roadwork – Adamstown Road is scheduled for repairs to mill the surface and repave. One quote was received, and they are waiting for two additional quotes. East Main Street from Bowmansville Road to the borough line will need tar and chip as well as West Main Street near the Lions Club Park will need some leveling then tar and chip, but that will be done next year.

Willow Street – Property owners are concerned with speed along Willow Street since the recent traffic accident involving a tanker truck hitting a building. There was also a request to prohibit truck traffic from using Willow Street. The resident was told that it is a State road and they would need to start at the borough level to have a traffic study conducted. Since Willow Street is also in Brecknock Township, it will take effort on their part as well to accomplish this. R. Good turned this over to the Fire & Safety Committee to pursue.

Intersection of 272 & Bowmansville Road Traffic Concerns – There has been an ongoing concern with this intersection due to vehicles driving around other vehicles waiting to turn across traffic when motorists along Bowmansville Road are pulling out onto Rt. 272. There have been numerous accidents over the years. R. Good said he would like the Fire & Safety Committee to do some preliminary work to see if we could potentially qualify for a traffic light and if we could get a grant for the light.

PERSONNEL:

School Crossing Guard – Last school year the crossing guard was unable to cross the students on several occasions and Public Works staff had to fill in for her. A. McManiman would like to discuss with the school district having them provide an aide from the school to fill in for the crossing guard going forward if she is unavailable.

Motioned by A. McManimen, seconded by d. Alumbaugh and unanimously carried to approve allowing A. McManimen to talk with the school district regarding providing an aide from the school to fill in for the crossing guard if she is unavailable.

RECREATION:

Pickleball Courts – The Breneman Company provided a quote in the amount of \$3,200 to paint two pickleball court play lines on two tennis courts utilizing the tennis net as a pickleball net.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to approve a quote from The Breneman Company in the amount of \$3,200 to paint pickleball lines on the tennis courts.

Ilycia Hanney – A Letter of Interest was received from Ilycia Hanney to be a Community Representative on the Recreation Committee.

Motioned by M. Bansner, seconded by A. McManimen and unanimously carried to appoint Ilycia Hanney as a Community Representative on the Recreation Committee for the 2022 calendar year.

FIRE/SAFETY:

Borough News Magazine – Mayor Schmidt shared an article about Adamstown Borough that was featured in the August issue of the Borough Magazine.

BUILDING:

Cyber Insurance – Harding Yost provided information on cyber insurance which is being offered as an option. The cost is \$3,500/year with a \$1M limit and \$25K deductible. This will be tabled 30-60 days until more research could be done.

Resolution 2022-07 – This Resolution authorizes execution of documents relating to the sale by auction of the borough-owned property located at 3000 N. Reading Road.

Motioned by A. McManimen, seconded by D. Matz and unanimously carried to adopt Resolution 2022-07 authorizing the execution of documents relating to the sale by auction of the borough-owned property located at 3000 N. Reading Road.

Document Scanning – A. McManimen researched and obtained several quotes to have the borough documents scanned. The average cost is around \$8K so he is requesting a motion not to exceed \$8,500. The boxes will be gone through to see what could be purged prior to beginning the scanning process. A resolution will need to be adopted prior to purging any documents.

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to approve hiring a scanning company to scan borough documents not to exceed \$8,500.

Lease Agreement – R. Good said it will cost approximately \$1K/month to stay in the current location. He said he is not ready to have the lease agreement signed at this time, but he feels that it would work better if the borough offices remained at their current location until the new building is constructed. He is expecting to have a final agreement next month for approval, which will be month to month as needed. Space at IronSpire was also an option offered.

Sales Agreement with Library – A. McManimen will have the borough solicitor finalize the sales agreement with the Library and provide the documentation necessary to move forward with purchasing the land, to be approved at the September meeting. He would also like to address any zoning items by moving forward with the necessary steps to obtain the required variances.

Motioned by A. McManimen, seconded by d. Alumbaugh and unanimously carried to authorize the borough solicitor to finalize the sales agreement with the Library and provide the necessary documentation.

UNFINISHED BUSINESS:

227 Adamstown Road – The Final Stormwater Management Plan was submitted regarding the proposed single-family home project at 227 Adamstown Road and SDE provided Review Letter #2 dated July 28, 2022. There are only a few minor plan amendments to be made as well as financial security.

Motioned by M. Bansner, seconded by A. McManimen and unanimously carried to approve the Final Stormwater Management Plan conditional upon addressing the remaining outstanding review comments in SDE’s Review Letter #2 dated July 28, 2022.

NEW BUSINESS: None.

EXECUTIVE SESSION: Council went into executive session at 7:45PM to discuss potential purchase of ground around the reservoir.

The regular meeting resumed at 7:51PM.

Adjournment:

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adjourn.
The meeting ended at 8:07PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary