

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Alex McManimen, Randell Weaver, d. Alumbaugh, M. Bansner, Jerry Thomason

Visitors present: Chief Petrick, Derek Miller, Chuck Hess, Nathan Welker, Jeffrey Choy, Scott Major, Deb Schmidt, Helen Shaak, Michele Walter Fry

Others present: Mayor Schmidt, Mike Palm, Sam Toffy

MINUTES: Minutes from the April 6, 2021 meeting were approved with a motion from d. Alumbaugh, seconded by J. Thomason and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to approve all bills and receipts presented.

POLICE REPORT:

The April Police Report was read by Chief Petrick.

FIRE REPORT:

The April Fire Report was read by Chief Miller. There will be a chicken BBQ on Saturday from 10AM until sold out.

VISITOR'S BUSINESS: None.

SPECIAL TOPICS: None.

PUBLIC WORKS:

Bowmansville Road – M. Palm said that there has been a lot of roadwork done along Bowmansville Road north of E. Main Street. There is one more crossing with has an issue with stormwater. Work will begin on June 14th on that portion of the road which will require a power outage for several hours. Headwalls and endwalls will be installed at the ends of the pipe. The work will take approximately 2 to 3 days and the road will be paved afterwards. Quotes were received on April 29th for the improvements project to do the overlay work. The project is broken into two parts – Bowmansville Road north of E. Main Street and south of E. Main Street. The low base bid amount came to \$176,032.88 which is lower than anticipated so M. Palm is recommending awarding the contract to New Enterprise Stone & Lime Company.

Motioned by D. Matz, seconded by J. Thomason and unanimously carried to authorize the contract to do the Bowmansville Road improvement project to New Enterprise Stone & Lime Company at a bid price of \$176,032.88.

SRBC Grant – The SRBC currently has a grant available which involves updating the water level equipment and possibly receiving up to 1,500/source. We have 3 sources and the grant allows up to 7,500 for parts and programming. M. Palm received a price from SDE not to exceed \$375 for the permitting application.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to allow SDE work on the permitting application for the SRBC grant not to exceed \$375.

Pool Trail – There are some issues with washing out along the trail and last year millings were spread in the area to remediate the issue. M. Palm said he talked with a contractor who offered recommendations in alleviating the issue. There is also a brush pile along the wood line which should be removed. The contractor could repair the runoff issues and remove the brush for approximately \$2K.

Motioned by d. Alumbaugh, seconded by J. Thomason and unanimously carried to allow the contractor to repair the runoff issues along the trail and remove the brush along the wood line for approximately \$2K.

New Public Works Employee – A. McManimen introduced new Public Works employee Nathan Welker. Nathan's first day was April 26th.

TREASURER: None.

FINANCE: None.

WATER/SEWER/MS4: None.

COMMUNITY:

YSM Community Park master Plan Proposal – The Adamstown 2026 Committee met in the grove with Ms. Yost several weeks ago and as a result she prepared a detailed report for a master plan proposal for the Adamstown 2026 project at no cost to the borough. It provides a detailed timeline as well as sample photographs and extensive information. The cost of moving forward with Ms. Yost's proposal is \$20K. Once the Committee drafts the grant application, the cost of the proposal would include her review of our draft grant prior to submission. L. Crouse feels that we have the best chance of being approved for a 50/50 grant if we utilize a company that has experience in development of parks, recreation areas and trails. d. Alumbaugh said we should also request a proposal from SDE for comparison. We need an all-encompassing master plan for the next 5 to 10 years so. R. Weaver said we should do a cost analysis to see the difference in cost between doing a 50/50 grant match vs. dividing the projects up over time and doing them inhouse. J. Thomason said he feels that we have the base established and we just need to improve on what is already there, but he feels the proposal from YSM is like starting from a blank canvas, and he feels the cost is out of line. D. Matz agreed. R. Weaver said he feels that unless we have a master plan, we will fail in getting a grant. He said that right now DCNR's focus seems to be more on park revitalization as opposed to other items that the Borough is looking to eventually upgrade, and their match would be up to \$250K. D. Matz has a concern with obtaining a grant through DCNR since they have a big interest in stormwater management, and the Borough may end up with larger costs maintaining stormwater runoff as a result of creating paved trails. d. Alumbaugh said that whether we move forward with the proposal from YSM or not, it provided us with a lot of valuable information that we could use moving forward.

ROADS AND BRIDGES:

No Parking Areas – M. Bansner is working on a list of areas in the Borough where parking should be prohibited. Once a list is generated, the Borough Solicitor will draft an ordinance.

PERSONNEL:

Personnel Policy – A. McManimen said that he did get some notes back on the personnel policy employee handbook and it will be on the June agenda for discussion.

Adamstown Borough Office Relocation – The Committee met with Library personnel last week and they are on board with moving ahead with the general idea and plan that was presented to them. A. McManimen has been working with the Borough Solicitor to draw up documents. In the meantime, he would like to authorize SDE to send out an RFP to look for an architect to put plans together so the project could continue moving forward.

Motioned by A. McManimen, seconded by d. Alumbaugh and unanimously carried to authorize SDE to provide an RFP to solicit architects to submit proposals with costs/scope of work.

RECREATION:

Community Pool Open House – R. Weaver is asking for authorization to advertise the Open House at the pool on Facebook at a cost of \$20.

Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to approve advertising the Open House at a cost of \$20.

Library Story Time – R. Weaver is asking for approval for participants of the library story time to gain entrance to the pool for a fee of \$5 for adults and children 5 and up. Story time days will be June 10th, July 8th and August 12th.

Motioned by R. Weaver, seconded by J. Thomason and unanimously carried to approve a \$5 entry fee to the pool for story time participants on June 10th, July 8th and August 12.

FIRE/SAFETY:

Mayor Schmidt thanked the Police Chief and Fire Chief for keeping communications open with him and keeping him involved with what goes on in the community.

Mayor Schmidt also reminded everyone that the primary elections are on May 18th this year and it is important for everyone to get out and vote.

May 29th and 30th the Mayor will be working in the 'Dunk the Mayor' tank at Community Days. Any profits will be donated to the pool.

UNFINISHED BUSINESS:

Library Sewer Main Repair – The Library has paid 1/3 of the sewer main repair bill, as has Heck Construction. The Borough previously agreed to also pay 1/3 of the bill.

Motioned by A. McManimen, seconded by d. Alumbaugh and unanimously carried to approve paying 1/3 of the sewer main repair bill.

NEW BUSINESS:

Comprehensive Plan for the Cocalico Region – M. Hession of Denver Borough reached out looking for a representative from Adamstown to participate in working on the Comprehensive Plan. The group will be meeting monthly. A. McManimen will see if his wife would be interested.

Stoudtburg Village Financial Security – R. Good said that the Borough Solicitor has been working with their attorney on a plan to disperse monies to the HOA to complete improvements.

Fall Leaf Pickup – Since there hasn't been a large need for leaf pickup in the past, it has been decided that fall leaf pickup will no longer be offered. There is a facility in Ephrata open to the public, Martin Mulch Products, where residents are able to take yard waste for a small fee.

Library Donation Request – As in the past we will again provide the Library with pool passes for their Summer Reading Program.

Adamstown YMCA Donation Request – Council will wait to offer a donation to a specific event that the YMCA will be offering in the future rather than giving a general donation.

EXECUTIVE SESSION: Council went into executive session at 8:15PM to discuss personnel.

The regular meeting resumed at 8:25PM.

Adjournment:

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to adjourn.
The meeting ended at 8:25PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary