

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Alex McManimen, Randell Weaver, d. Alumbaugh, M. Bansner, Jerry Thomason

Visitors present: Chief Petrick, Tom Unger, Victor Grande, Cheryl Davis, Jeffrey Choy, Matt Thomas, Michele Walter Fry

Others present: Mayor Schmidt, Mike Palm, Lisa Crouse, Sam Toffy

MINUTES: Minutes from the March 2, 2021 were approved with a motion from d. Alumbaugh, seconded by D. Matz and unanimously carried.

BILL LIST: Motioned by J. Thomason, seconded by d. Alumbaugh and unanimously carried to approve all bills and receipts presented.

POLICE REPORT:

The March Police Report was read by Chief Petrick.

Chief Petrick said that House Bill 606 which authorizes municipal police officers to use radar moved out of the House Transportation Committee which is a very good indication that it is moving in the right direction. He thought from there it would go to the floor of the House for a vote, but later found out that it went from that Committee into the House Appropriations Committee. He is not sure why but will be looking into it.

D. Matz told the Chief that a woman from the Meadows development is again stealing soil from the grove, exposing tree roots and jeopardizing the health of the trees. Police spoke to her last summer and ordered it to stop immediately. Borough personnel replaced the soil that was removed. Council all agreed that since she continues to do it, they would like to prosecute.

FIRE REPORT:

The March Fire Report was included in the packets.

VISITOR'S BUSINESS:

Victor Grande (Stoudt's Subdivision) – V. Grande, engineer for the applicants, addressed Council regarding obtaining conditional plan approval for a 2-lot subdivision and Amendment Providing for Grant of Access and Linear Trail Easement. Should the property be sold and a new developer wanted to move the existing trail, they would be required to provide the Borough with a location for a new trail.

Motioned by d. Alumbaugh, seconded by J. Thomason and unanimously carried for a conditional plan approval.

Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to authorize execution of the Amendment to Agreement.

Jeffrey Choy – Mr. Choy addressed Council regarding the possibility of installing electric charging stations at the community pool parking lot. He is currently working with the Library as well as several other businesses in the area to install stations at those locations. Funding is provided by Volkswagon and apparatus will be provided at cost. This was

turned over to the Roads and Bridges Committee to further review since they were tasked with looking into the charging stations which are located at the Borough office building.

SPECIAL TOPICS: None.

PUBLIC WORKS:

Parking Along Adamstown Road – M. Palm was contacted by someone inquiring if he is allowed to park his dual axel truck along Adamstown Road near the Lions Club Park. There is currently parking allowed in that area, but if Council wants to prohibit parking, Chief Petrick said that proper No Parking signage must be posted and an ordinance must be adopted in order to enforce the no parking. Without an ordinance, a ticket could be issued only if a vehicle is parked within 30' of the existing stop sign or more than 12" from the curb. Council is in favor of having this a no parking area and passed it to the Roads and Bridges Committee along with Mayor Schmidt and the Police Chief to determine what other areas in the Borough could be included in the proposed ordinance.

Pool Sound System Quote – It has been budgeted to upgrade the existing sound system at the community pool. After obtaining several quotes, M. Palm is recommending using Woodcrest Audio who provided a quote of \$7,290.62. The Ephrata pool used the same company for their sound system.

Motioned by d. Alumbaugh, seconded by J. Thomason and unanimously carried to authorize Woodcrest Audio to provide an upgraded sound system at the community pool at a cost of \$7,290.62.

Street Sweeping Quote – Street sweeping will take place on May 4th & 5th with a rain date of May 6th and will be done by Industrial Grounds Maintenance who was used in previous years. The cost will be \$105 per truck hour.

Motioned by D. Matz, seconded by R. Weaver and unanimously carried to hire Industrial Grounds Maintenance to do street sweeping.

Sewer Bypass Line and Replacement Parts for Pump Station Quotes – M. Palm said they have been having an ongoing issue at the pump station with rags and other items getting clogged. He is looking to install screening devices but before that could be done, a bypass line must be installed so the pump station could be bypassed while the work is being done. A quote was received from L.B. Water to provide the necessary parts at a cost of \$804.46. A second quote was received from L.B Water in the amount of \$3,681.12 to replace existing valves and check valves.

Motioned by A. McManimen, seconded by D. Matz and unanimously carried to accept the two quotes from L.B. Water to complete the necessary work.

Interceptor Line – M. Palm said he and T. Unger reviewed the interceptor line map for potential rerouting. He said that there are 5 manholes at the end of the driveway by Route 897 that are not located in the wetlands that he is looking to get permitting to begin rehab on. T. Unger is looking for authorization to get permitting to begin this work for the first 5 manholes. Ideally, they are looking to reroute the portion of line where a manhole is under water and abandon that section of line. R. Good said we want to continue to have a gravity flow so there will not be a need to install a pump station.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to authorize SDE to begin the permitting process not to exceed \$15K so they could begin rehab work on the 5 manholes in question.

TREASURER:

Laughing Rock Firewall Quote – L. Crouse obtained a quote from Laughing Rock in the amount off \$1,396.93 to upgrade our existing firewall to remain PCI compliant as a result of offering online credit card payments for the community pool memberships. The labor could be deducted from our block hours.

Motioned by d. Alumbaugh, seconded by J. Thomason and unanimously carried to allow Laughing Rock to update the Borough's firewall at a cost of \$1,396.93.

Cocalico Career Network – L. Crouse attended a meeting at the school and met with Michele Shirey who is the career counseling and enrichment coordinator for the school district. They are building a database for their high school students to utilize with they are seeking internships or career shadowing. She asked if the Borough would be interested in being part of the program for those students who may be interested in any of the areas of municipal government including public works, bookkeeping, web design, etc. It would involve an hour per day for a semester. R. Good and A. McManimen are both in favor. L. Crouse will look further into the program.

FINANCE:

J. Thomason said he and several others met with Fire Company personnel and went over finances together. The Fire Company is looking to purchase a crew truck and will have other expenses coming up in the near future.

WATER/SEWER/MS₄:

Delinquent Water/Sewer Accounts – D. Matz said that back in December, courtesy letters were sent to those property owners with delinquent water/sewer accounts notifying them that shutoff letters would be sent in spring to encourage them to bring their accounts up to date. Several of those notified did make payments, however there are a handful who still have not paid anything. He wants everyone to be aware that we will resume sending shutoff notices with those 7 property owners be sent shutoff notices first.

Library Sewer Main Repair – D. Matz said that back in February the sewer main backed up, causing sewage to flow into the new Library building. When the building was being constructed, Heck Construction put a sewer trap in the line between the Library building and the house to the east of it. It was discovered that there was already an existing sewer trap in the line which contributed to the backflow of sewage into the building. Heck Construction repaired the issue and billed the Library \$11,938. Marjorie Hyrb of the Library Board approached Borough Council asking for help in paying the bill, saying the Borough requested that a sewer trap be installed when there was already one in place. R. Good said that the sewer line was supposed to be inspected but no one ever contacted the Borough to have an inspection done. D. Matz said that since we hold the note to the building, we hold a vested interest he would agree to paying 1/3 of the bill. A. McManimen said he feels we shouldn't be the first party to commit to solving the problem, and he would like to see an effort between the Library and Heck Construction to come back to the Borough with a solution. R. Good said this will be tabled.

COMMUNITY:

Revised Planting Quote – d. Alumbaugh thanked M. Palm for providing a revised planting quote from Espenshade's in the amount of \$592.06 for the area around the sign near the community pool. The type of plants had to be revised due to the message board located under the sign, so that they would not grow and block the message board. The plants will be installed by the PW Department to save money.

Motioned by d. Alumbaugh, seconded by J. Thomason and unanimously carried to approve the revised quote from Espenshade's in the amount of \$592.06 for plants and shrubbery for the sign near the community pool.

Adamstown 2026 Agenda – d. Alumbaugh said that members of what began as Adamstown's 5-year plan, which include the Community and Recreation Committees as well as volunteer resident, are all in agreement to officially change the name to 'Adamstown 2026'. He personally thanked members for their dedication and hard work to get this initiative off the ground. He provided a timeline of everything that needs to take place in order to accomplish the end goal of coming up with a 5-year plan as well as writing a grant. T. Unger said that it was discussed that SDE would fly a drone overhead to get a high-resolution aerial view of the school, park, pool, Adamstown Road and Main Street. He is suggesting that it be done before the trees begin to bud and is requesting approval at a cost not to exceed \$800.

Motioned by d. Alumbaugh, seconded by J. Thomason and unanimously carried to allow SDE to provide an aerial view of areas requested with a drone at a cost not to exceed \$800.

ROADS AND BRIDGES: None.

PERSONNEL:

Personnel Policy – A. McManimen said that over 75 applications were received before being narrowed down to the chosen candidate. In going through the through the hiring process, he feels the current personnel policy is dated. He reached out to 3 firms and is requesting that the Committee select one of the firms not to exceed \$4K to have the personnel policy redone to bring it up to date and make sure it is legal.

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to allow the Personnel Committee to select a firm to update the personnel policy at a cost not to exceed \$4K.

RECREATION:

Snack Bar Contract – At the last meeting, Council gave the Committee approval to select a snack bar vendor. R. Weaver said that after reviewing the applicants, they decided to hire Kim Porter, owner of Happy Dog Kettle and Grill. She currently runs the snack bar at the Ephrata, Denver and Reamstown pools.

Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to approve hiring Kim Porter to run the snack bar for the 2021 pool season.

FIRE/SAFETY: None.

UNFINISHED BUSINESS:

6 Jason Avenue – After reviewing the documents, Borough solicitor J. Cleary recommended approval of the SWM Agreement and Escrow Agreement subject to meeting all requirements of the Borough engineer and legal counsel. It was recommended that the motion also include that a water meter pit be install as required by the Borough engineer.

Motioned by d. Alumbaugh, seconded by J. Thomason and unanimously carried to approve the SWM Agreement and Escrow Agreement subject to meeting all requirements of the Borough engineer and legal counsel and that a water meter pit be installed as required by the Borough engineer.

NEW BUSINESS:

Library Story Time in the Grove – Jess Zook from the Library is requesting permission to hold story time as well as other events in the grove. S. Toffy will check the calendar for availability.

Motioned by J. Thomason, seconded by d. Alumbaugh and unanimously carried to approve the Library holding story time as well as other events in the grove.

Creation of Lancaster County Health Department – The Borough received a letter from Manheim Township along with a draft resolution supporting the creation of a County Health Department. Mayor Schmidt feels, as do many other mayors in the County, that it is not a good idea citing that it would be hard to budget and hard to manage. He said that there are 67 counties in Pennsylvania and 57 cities, yet there are only 4 cities and 6 counties with independent health departments. When Covid hit, the State bypassed those with independent health departments. They had no say and received no statistics. The County Commissioners have recently appointed a Director of Health who will fall under Human Resources and will be utilized to see what direction he could take. They are not at this time looking to create a Health Department and Mayor Schmidt strongly agrees with them. R. Good said he would like to see us send a letter to the County Commissioners telling them that we have investigated it and are opposed to a Health Department. We feel it is not necessary and we are not encouraging the growth of government.

Motioned by D. Matz, seconded by R. Weaver and unanimously carried to send a letter to the County Commissioners telling them that we have investigated it and are opposed to a Health Department because we feel it is not necessary and we are not encouraging the growth of government.

Spring Leaf Pickup – Every year the Borough has offered free spring and fall leaf pickup. This event was cancelled last year due to Covid. In past years, the spring leaf pickup service was not used by most residents. R. Good feels that we should not resume leaf pickup in the spring. M. Bansner agrees.

EXECUTIVE SESSION: Council went into executive session at 8:15PM to discuss personnel.

The regular meeting resumed at 9:02PM.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to hire Nathan Welker to fill the PW position at \$20/hour, to amend the personnel policy to pay \$2/hour for each minor license obtained and \$3/hour for every major license obtained and to give a \$1/hour increase after 6 months of employment.

Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to give A. McManimen authority to meet with the Library and pursue plans to move forward with the real estate plans.

Adjournment:

Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to adjourn.
The meeting ended at 9:05PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary