

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Alex McManimen, Randell Weaver, M. Bansner, Jerry Thomason

Visitors present: Chief Petrick, Tom Unger, Sam Claar, Jill Gilbert, Roger Weir, Cheryl Davis, James Johnson-Null, Patrick Deibler, Barry Burkholder, Helen Shaak, Michele Walter Fry

Others present: Mayor Schmidt, Mike Palm, Lisa Crouse, Sam Toffy

MINUTES: Minutes from the February 2, 2021 were approved with a motion from D. Matz, seconded by J. Thomason and unanimously carried.

BILL LIST: Motioned by J. Thomason, seconded by D. Matz and unanimously carried to approve all bills and receipts presented.

POLICE REPORT:

The February Police Report was read by Chief Petrick. D. Matz questioned the status of having a bill passed to allow the use of radar in the state. The Chief said the Senate is currently working on a bill and any support we could offer to our elected officials would be greatly appreciated. R. Weaver added that in a recent zoom meeting he participated in with Senator Aument, he learned that they are working on the bill being proposed to allow the use of radar. Pennsylvania is currently the only state in the country that does not allow municipal police to use radar.

Mayor Schmidt thanked the police force for the great work they did in assisting in the recent apprehension of a federal fugitive.

Chief Petrick also touched on the Yellow Dot Program sponsored by PennDOT which involves placing a yellow dot sticker on the back window of the vehicle. Along with the sticker is a booklet that would be filled out with any medical information on passengers who use the vehicle and is kept in the glove box (medical issues, allergies, etc.). This would be helpful in the event of an accident where the driver and/or passengers may be incoherent because first responders would see the yellow dot on the window and immediately look in the glove box for the corresponding booklet.

FIRE REPORT:

The February Fire Report was included in the packets.

VISITOR'S BUSINESS:

350 Adamstown Road ZHB Application – A. McManimen said that after their review, they would like to see a duplex grinder pump system serving the 3 proposed rental units. He would also like a condition to be added that the borough would not be responsible for water pressure so if booster pumps would be needed to aid in water pressure to the 3 units, the property owner would be responsible. In addition to those two items, he said that he would like to see separate meters for the 3 units. They could still use one main line coming into the property, but that line would branch off to the 3 individual meters.

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to approve the ZHB application subject to the conditions listed above.

Samantha Claar & Jill Gilbert, RKL – Ms. Gilbert and Ms. Claar presented a review of the 2020 Annual Financial Audit to Council. L. Crouse was again commended on the great job she did in preparing for the audit.

Motioned by J. Thomason, seconded by D. Matz and unanimously carried to approve the report to be filed as final.

SPECIAL TOPICS:

PUBLIC WORKS:

Interceptor Line – M. Palm and T. Unger walked the interceptor line and found one manhole located in the stream and two others in a bad location as well. T. Unger has been making a host of phone calls in an attempt to get an emergency permit to remediate the manhole in the stream. Due to the location of the interceptor line being in a severe wetland as well as running through a bog turtle habitat, it is extremely difficult to obtain the necessary permitting. R. Good said that \$900K has been set aside once the project begins. The current line has been in use since 1964.

2020 Pretreatment Report – The Borough has three businesses that qualify under the industrial pretreatment – Bollman Hat, Goods Chips and Stoudts (Stoudts is no longer in business, but was in 2020). This report is required to be submitted to EPA annually.

Motioned by D. Matz, seconded by J. Thomason and unanimously carried to approve M. Palm signing and submitting the 2020 Pretreatment Report to EPA.

2020 Chapter 94 Report – This report is required to be submitted to EPA annually. It is an in-depth report regarding the wastewater treatment plant.

Motioned by D. Matz, seconded by R. Weaver and unanimously carried to approve M. Palm signing and submitting the 2020 Chapter 94 Report to EPA.

Bowmansville Road – T. Unger and M. Palm walked Bowmansville Road. A few more measurements are needed which should be completed in the next week or two. So he doesn't have to wait until the next Council meeting, T. Unger is asking Council to authorize advertisement to receive bids for paving Bowmansville Road both north and south of E. Main Street.

Motioned by M. Bansner, seconded by A. McManimen and unanimously carried to approve advertising to receive bids for paving Bowmansville Road.

TREASURER:

L. Crouse said that the insurance audit took place in February and is waiting to hear back from the auditor.

L. Crouse has been working on Rec and Community Committee items, including setting up a credit card option with MuniPay for pool memberships as well as working with d. Alumbaugh on establishing a timeline for the grant the borough is working on.

FINANCE:

J. Thomason said there will be a Committee meeting later this month to discuss budget and security standards as well as rules and regulations regarding credit card payments for the community pool.

WATER/SEWER/MS4: None.

COMMUNITY: None.

ROADS AND BRIDGES: None.

PERSONNEL:

Public Works Employee Job Description – A. McManimen said that we posted an ad for the PW position on the borough website and Indeed.com. L. Crouse suggested advertising the position on Facebook for a fee of \$20 which would provide 300 to 1,000 views per day within a 10-mile radius for 5 days. A. McManimen feels that electronic advertising would reach more candidates than a newspaper.

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to approve spending \$20 to advertise on the borough Facebook page and the Committee will look into other avenues as well.

RECREATION:

2021 Pool Membership Application – R. Weaver presented the 2021 pool membership application. The daily rates have been increased to absorb the allowance of paying by credit card this year. The membership rates have not been increased, as it will be a pass-through fee for memberships if paid by credit card.

Motioned by R. Weaver, seconded by M. Bansner and unanimously carried to approve the 2021 pool membership application as presented.

Revised 2021 YMCA Agreement – R. Weaver presented a revised 2021 contract with the Adamstown YMCA. The YMCA would like to change their original Agreement so that they will now offer 3 2-week sessions.

Motioned by R. Weaver, seconded by M. Bansner and unanimously carried to approve the revised 2021 Agreement with the Adamstown YMCA.

Pool Memberships – L. Crouse said that she feels it is important that the Rec Committee members, who run the pool, are able to use the pool. This would allow them to spend time at the pool to observe how it is run which could help in determining improvements that could be made. She is recommending that all Rec Committee members be offered free family memberships. She also feels that Council should spend time at the pool as well and should therefore also be offered free family memberships. Since these positions are volunteer, it may also be an incentive for others in the community to get involved.

Motioned by R. Weaver, seconded by D. Matz and unanimously carried to approve offering free family memberships to Rec Committee members, Council and the Mayor.

Snack Bar – R. Weaver said that ads have been placed for someone to run the snack bar and they received responses from 4 people so far. R. Good recommended that Council give the Rec Committee approval to enter

into a contract with a party they see fit to run the snack bar so they don't have to wait until the next meeting to get approval. The contract would be formally approved at the next meeting.

Motioned by R. Weaver, seconded by D. Matz and unanimously carried to approve allowing the Rec Committee to move forward with entering into a contract with a snack bar vendor.

FIRE/SAFETY:

Main Street Parking During Snow Emergencies – J. Schmidt said he would like to retract his proposal to offer off-street parking for Main Street residents during snow emergencies. He said that during the last snow emergency, not one resident used the alternate parking areas (Bollman's upper lot above E. Main Street and the pool parking lot on W. Main Street). He would like to continue allowing residents to use the pool parking lot in future snow emergencies. He wanted to extend a thank you to Bollman's and their management for offering to allow residents to use their lot, but this lot will not be offered as an alternative parking area for future snow emergencies.

Adamstown Borough Emergency Operating Plan (EOP) – J. Schmidt said he has been updating the EOP and it should be completed and ready to be sent to Council, County and State Emergency services within the coming week. One significant change this year will be moving the borough's primary evacuation center from Weaver's Market to the Elementary School. Mr. Weaver is happy to continue offering the store, should it be needed. Dr. Ella Musser, the school superintendent, will be presenting the proposal to the school board next week. If an emergency were to occur during a school session, Weaver's Market would be used as the evacuation location. The EOP plan was last updated by Roger Weir in 2018.

Security with Drinking Water System – J. Schmidt said a date has been set for March 22nd at 4:00PM at the borough office to meet for a community water facilities tour to learn ways to increase security with the drinking water system.

Lease Agreement with Ephrata Police – The Lease Agreement was presented which would allow the Ephrata Police to use a portion of the library space as a satellite office. L. Crouse asked how heating and air conditioning charges will be handled since the library currently pays the bill. A. McManimen said the bill will be broken down by square footage.

Motioned by A. McManimen, seconded by D. Matz and unanimously carried to approve the Lease Agreement as presented.

UNFINISHED BUSINESS:

Wireless Ordinance – This item will be tabled until the April meeting.

Stoudts Subdivision – A time extension was submitted by Victor Grande to allow the applicants time to sign the plans.

Motioned by J. Thomason, seconded by M. Bansner and unanimously to allow a time extension to July 31, 2021.

NEW BUSINESS: None.

Adjournment:

Motioned by J. Thomason, seconded by D. Matz and unanimously carried to adjourn.
The meeting ended at 8:04PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary