

The meeting was called to order at 6:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good. Borough Council went into Executive Session to discuss sale of the existing building as well as acquiring a new building. The regular meeting began at 7:00PM.

Council Present: R. Good, D. Matz, A. McManimen, M. Bansner, d. Alumbaugh, R. Weaver

Visitors present: Chuck Hess, Chief John Petrick, Steve Dunn, Dan Wieder, Zach Hoffman, Kelsey Hoffman, James Johnson Null, Helen Shaak

Others present: Josele Cleary, Mayor Schmidt, Mike Palm, Lisa Crouse, Sam Toffy

MINUTES: Minutes from the February 1, 2022 meeting were approved with a motion from D. Matz, seconded by d. Alumbaugh and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by R. Weaver and unanimously carried to approve all bills and receipts presented.

A motion was made by M. Bansner, seconded by D. Matz and unanimously carried to approve General Code Estimate dated 12/3/2021 for Supplement No. 7 of the Code of Ordinances.

A motion was made by A. McManimen, seconded by d. Alumbaugh and unanimously carried to accept the As-Built Plan for 6 Jason Avenue and release the remaining \$2,310 once all outstanding bills have been paid in full.

**POLICE REPORT:**

The February Police Report was read by Chief Petrick.

**FIRE REPORT:**

The February Fire Report was read by Deputy Chief Dan Wieder. He said the next soup & sub sale will be March 19<sup>th</sup> from 10AM until sold out. It will be the last one for the year.

The Fire Company's Annual Report was distributed to Council in February.

American Rescue Plan Funds Request – Deputy Chief Wieder provided Council with a detailed report regarding gear and equipment necessary to do their jobs as well as grants and funding they have obtained to help with the costs involved. The Fire Company is in need of purchasing 5 sets of structural coats and pants which will cost \$16,595. They are requesting that the Borough use \$16,595 (approximately 8.5%) of the approximate \$200K it is receiving in American Rescue Plan Funds for the purchase of this gear.

*Motioned by D. Matz, seconded by A. McManimen and unanimously carried to allocate \$16,595 of the American Rescue Plan Funds to pay for the 5 sets of structural coats and pants for the Fire Company as requested.*

**VISITOR'S BUSINESS:** None.

**SPECIAL TOPICS:** None.

**PUBLIC WORKS:**

Leak Detection Equipment – M. Palm is requesting to purchase 8 PermaNET loggers that would go into the water system and their purpose is to look for active leaks. There is an annual fee of \$320 and a 5-year fee for the SIM card, which is included in the up-front cost of \$10K. This is a budgeted amount.

*Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried to purchase 8 PermaNET loggers at a cost of \$10K.*

Sewer Interceptor – M. Palm gave an update and showed pictures of a portion of the interceptor line where the stream relocated over the years and runs through several manholes located along the interceptor line. Trees and brush were cleared along the line in preparation for Mr. Rehab coming this week to televise this portion of the line.

MIB Quote – We received an MIB quote to field resurvey borough buildings for \$3,200. A. McManimen obtained two additional quotes which weren't as economical. The last time this was done was in 2017 based on inflation. R. Good said that the existing borough building should be taken off since it will be sold soon.

*Motioned by A. McManimen, seconded by D. Matz and unanimously carried to update the quote and proceed if it is within a 10% increase.*

Survey Proposed Trail from Stoudtburg Road to the Tennis Courts – A portion of the trail from Stoudtburg Road to the tennis courts was re-adjusted when the Stoudt property sold to IronSpire. There are plans to stone and pave that portion. M. Palm is requesting that the trail in that area be surveyed. A. McManimen said that since this is part of the overall park plan, rather than working on a small part of it now, we should wait to see the final overall plan so all of the costs are known up front. d. Alumbaugh said that we have already budgeted to do the paving from Stoudtburg Road to the first hard bend near the Fasnacht property at the woods. He said that all involved property owners were made aware of plans to pave the trail.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to survey the trail from Stoudtburg Road to the bend in the trail at the Fasnacht property.*

**TREASURER:**

Tax Collector Bank Account – L. Crouse said that Fulton Bank reached out to let her know that going forward there will be certain fees applied to the municipal government bank account of the Tax Collector Rosemary Johnston. The fee will be 75¢ per transaction in excess of 100 transactions. To avoid these fees, L. Crouse made arrangements for the Tax Collector to open a personal business account in her name using her personal information. She is bonded and this change was recommended by Fulton Bank.

*Motioned by d. Alumbaugh, seconded by R. Weaver and unanimously carried to allow the Tax Collector to open a personal business bank account in her name to avoid fees from using her current municipal government bank account.*

**FINANCE:** None.

**WATER/SEWER/MS4:**

Interceptor Line – D. Matz said that in the future, it will be a requirement to take 10 lead & copper samples every three years in various areas. The locations must be changed periodically but cannot be the site of a new construction home since new construction does not use those materials. He is recommending having SDE draft a

letter to various property owners requesting certain information and if they meet the criteria required for a testing site, getting their permission to allow their property to be used as a testing site. The property owner will be responsible for taking the sample.

**COMMUNITY:**

Adamstown 2026 – d. Alumbaugh said the 2026 meeting the previous week was well-attended. The Committee is continuing on working on selective grants and the Master Plan. He, along with L. Crouse and J. Schmidt, took a grant-writing course to better understand the process.

**ROADS AND BRIDGES:**

Roadwork – M. Bansner said with the warmer weather coming up, the Public Works Department will begin prepping/painting curbs, patching Adamstown Road where necessary and evaluating storm sewers throughout the borough. Street sweeping will be done in May as well as line painting.

**PERSONNEL:**

Lincoln Financial Group – Life and disability insurance is up for renewal 5/1/2022 for a 2-year commitment with a \$150 increase.

*Motioned by A. McManimen, seconded by d. Alumbaugh and unanimously carried to renew life and disability insurance with Lincoln Financial Group beginning 5/1/2022 for a 2-year period.*

Capital BlueCross – Dental insurance is up for renewal 5/1/2022 with no increase.

*Motioned by d. Alumbaugh, seconded by A. McManimen and unanimously carried to renew dental insurance with Capital BlueCross beginning 5/1/2022 for a 1-year period.*

**RECREATION:**

2022 Ephrata Rec Center Contract – R. Weaver said there is a 17% increase due to a wage increase for 2022.

*Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to approve the 2022 contract with the Ephrata Rec Center.*

2022 Snack Bar, Swim Team & YMCA Contracts:

Snack Bar – After receiving several letters of interest, Full Service Concessions was selected to run the snack bar. Their menu is very flexible and they currently have two food trucks and a stand at a farmer’s market. An incentive bonus up to \$3K is being offered this year if certain criteria are met throughout the season.

Swim Team – There was a 10% increase added to the swim team contract this year.

YMCA – The YMCA contract covers day camp, group swim lessons and private swim lessons.

*Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to approve the 2022 contracts for the Snack Bar, the Swim Team and the YMCA. A Certificate of Insurance must be provided.*

2022 Membership Rates & Calendar:

Membership Rates – There was a 10% increase added to the membership rates this year. There were also changes made to the definition of a Family Membership.

Events Calendar – A calendar of 2022 summer pool events was provided to Council which include member appreciation nights, night swims and swim meets, to name a few.

*Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to approve the 2022 membership rates and events calendar.*

Water Issue in Women’s Locker Room – There has been an ongoing issue with water pooling on the floor in the women’s locker room behind the toilets. R. Good made several suggestions on a permanent solution. Borough resident and PC member Zach Hoffman offered to take a look at it. He suggested that for now, they could drill a hole in the block wall in the area of the pooling to allow the excess water to drain out then do a more permanent fix before the 2023 season. Z. Hoffman will report back to Council at the April meeting.

**FIRE/SAFETY:**

Mayor Schmidt is requesting that moving forward, Council members go through Mayor Schmidt or one of the other Fire/Safety Committee members if they have any concerns for the Fire Department or Police Department and vice versa.

**BUILDING:**

Library Building – A. McManimen said the Committee met with the Library over the last month and talks are ongoing. He feels they are going well and we could move forward with a Resolution. He said we will wait to request the draft Agreement until we receive a draft sketch.

*Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to request the borough solicitor prepare a Resolution.*

Survey Existing Building & Mark Pins – A survey of the existing borough building should be done prior to the sale of the building. A. McManimen suggested the lines between the building and the Fire Company as well as the building and the antique store also be surveyed. Fire Company President Steve Dunn questioned why the property line wasn’t going to be moved in order to have the existing Fire Company sign along Poplar Street be on Fire Company property, which was the original plan. A. McManimen said that it would be too costly to move the property line and Zoning Officer C. Hess explained that a land development plan would be necessary.

*Motioned by A. McManimen, seconded by d. Alumbaugh and unanimously carried to have the existing building as well as the lines between the building and the adjacent properties surveyed.*

R. Good asked S. Dunn to provide a cost for the April Council meeting to run electric to the new location of the siren pole. Future electric bills should be forwarded to L. Crouse for payment. R. Good said the Finance Committee could discuss which fund it will be paid from.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

105 N. Broad Street Review Letter #1 – Review Letter #1 from C. Hess was provided to Council.

Historical Society of Cocalico Valley – We received a request to sponsor the 65<sup>th</sup> Anniversary Celebration by making a donation.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to match last year's donation to sponsor the 65<sup>th</sup> Anniversary Celebration of the Historical Society of Cocalico Valley not to exceed \$100.*

**Adjournment:**

*Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to adjourn.*  
The meeting ended at 8:17PM.

Attested: \_\_\_\_\_  
Sam Toffy, Adamstown Borough Administrative Secretary