

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: Randy Good, Alex McManimen, Randell Weaver, deLyn Alumbaugh, Jerry Thomason, M. Bansner

Visitors present: Chief Petrick, Dan Weider, Cheryl Davis, Steve Davis, John Schmoyer, Patrick Deibler, Angelique Anderson, Denton Anderson, Melvin Zimmerman, Nora Jane Zimmerman, Samantha Johnson, George Hobson, Matt Brown, Michele Walter Fry

Others present: Mayor Schmidt, Sam Toffy

MINUTES: Minutes from the January 5, 2021 were approved with a motion from d. Alumbaugh, seconded by J. Thomason and unanimously carried with noted changes.

BILL LIST: Motioned by J. Thomason, seconded by d. Alumbaugh and unanimously carried to approve all bills and receipts presented.

VISITOR'S BUSINESS:

Borough resident John Schmoyer wanted to thank Council and the PW employees for the successful move of the highway marker which is now located at the new library.

SPECIAL TOPICS:

d. Alumbaugh addressed Council regarding a phone call that S. Toffy received from borough resident Patricia Wee who was looking for a way to help a family in need by donating a monetary gift. After suggesting Ms. Wee contact the Elementary School for more guidance, we were made aware of the Cocalico Family Fund. This Fund, started in 2009, is run by the school district and provides families in need with financial assistance for a variety of needs. 100% of all donations received goes back to students and their families. To donate to the Cocalico Family Fund, contact Leslie Stricker at 717-336-1405.

POLICE REPORT:

The January Police Report was read by Chief Petrick. The Chief said that there is a transparency portal on their website which is available to everyone.

FIRE REPORT:

The January Fire Report was read by D. Weider. The next soup & sub sale will be February 20th.

VISITORS BUSINESS: None.

PUBLIC WORKS: None.

TREASURER: None.

FINANCE:

J. Thomason said there will be a Committee meeting later this month to discuss budget and security standards as well as rules and regulations regarding credit card payments for the community pool.

WATER/SEWER/MS4:

50 Willow Street – Premier Spouting, located at 50 Willow Street, has been listed in the water/sewer account as Industrial and the Committee is proposing changing it to Commercial since it has been confirmed by SDE by means of an inspection that there is no industrial pretreatment required at this facility. No credit will be given.

25 W. Main Street Waiver Request – We received a waiver request from the rental property owner of 25 W. Main Street as a result of an unusually high quarterly water bill from October through December 2020. The leak has since been found and repaired. After reviewing the account, the Committee is recommending a credit of \$400 for the water overage less the \$25 waiver fee.

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to authorize a credit of \$400 less the waiver fee of \$25 for a total waiver amount of \$375.

Pretreatment Program – SDE sent an application to EPA this week in an attempt to get the borough out of the pretreatment program which will result in saving borough businesses a significant amount of money if approved. It will not lessen the pretreatment requirements but it will lessen the paperwork.

COMMUNITY:

Bollman Hat Sign Proposal – A representative from Bollman Hat contacted the borough last week because they are interested in installing a new sign at a location where they could avoid a lease and have easier access than they do with their current sign (located across the road from Clark's Garage). They were inquiring if the borough had land available along Rt. 272 that they could use for this purpose, or possibly resurfacing the existing new sign located by the grove. If so, they would obtain Council's approval on the sign design. d. Alumbaugh will further investigate possible locations and report back to Council.

Community Committee Resident Member – d. Alumbaugh said that borough resident John Schmoyer has been assisting the Committee for some time with his time and ideas and is requesting that Mr. Schmoyer become an official Committee Resident Member.

Motioned by d. Alumbaugh, seconded by J. Thomason and unanimously carried to officially appoint John Schmoyer as Community Committee Resident Member.

Rental Inspection Update – d. Alumbaugh said that there are a handful of rental property owners who have not contacted SDE to set up their required 3-year inspection. The borough solicitor drafted a violation letter which could be sent to those rental property owners who are in violation. A. McManimen said he is in favor of sending the letters as long as the borough follows through with citations, should a rental property owner not abide.

Motioned by d. Alumbaugh, seconded by M. Bansner and unanimously carried to authorize sending the violation letters to those rental property owners who are in violation.

Community Committee Update – d. Alumbaugh has been begun work on the borough's 5-year plan and anticipated it would take a good year or longer to do the proper research. He formed a sub-committee to discuss components of the plan and possibly write a grant this year to include our current plans to remediate our stormwater issues in the grove. The grant could possibly match our monies up to 50%. After meeting to discuss the grant writing, it was determined that it would be in our best interest to take this year to gather information, much which must come from the community, and prepare to write the grant next year. Some ideas of what the

grant could potentially cover are a macadam trail, play areas in the grove for different age groups, a fenced-in dog run, a pickleball court, a sand volleyball court, an outdoor fitness area and a rock-climbing wall. By reaching out to the community, we will get a better idea of what amenities our residents are looking for.

Property Maintenance Violation Update – d. Alumbaugh said that SDE sent out certified letters to a few borough residents regarding property maintenance violations. One property owner has responded and is in the process of cleaning up his property. Another property owner has not picked up his certified letter so he will most likely be paid a house visit from the code enforcement officer as a means of communicating the violations. The Committee is constantly looking for ways to improve our community and making it a nice place to live. We have been receiving much help from SDE through their communication and follow-up with borough residents.

ROADS AND BRIDGES:

Wall Along Bowmansville Road – M. Bansner said that the retaining wall along Bowmansville Road just south of E. Main Street (near the Weider property) has been collapsing. We recently received approval to install a pipe and shore up the collapsing wall. The crown in the road is a bit high and may have to be lowered at some point.

Bowmansville Road Project – M. Bansner explained that Bowmansville Road from Rt. 272 going south will be overlaid sometime in July and the other portion being overlaid will be Bowmansville Road from East Main Street going north to the Borough line. He said that SDE is aware of the project. Mike and Tom walked that right before the last snowstorm. We are looking to have this completed sometime in July or August before the school bus traffic.

Motioned by M. Bansner, seconded by d. Alumbaugh and unanimously carried to give SDE approval to put together specifications for the overlay on the Bowmansville Road project as well as the base repair/leveling and widening on that portion of road on Bowmansville Road north.

PERSONNEL:

Dental Renewal – A. McManimen said that our dental coverage renewal is coming up in May. There are no changes.

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to approve renewing dental coverage for 2021.

RECREATION:

2021 Ephrata Rec Contract – R. Weaver presented the 2021 contract with the Ephrata Rec to manage the pool for the 2021 pool season. He commented that there was no specific amount listed in the contract for what we will pay for uniforms but we were told approximately \$700.

Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to approve the 2021 contract with Ephrata Rec to manage the community pool for the 2021 pool season and to spend up to \$700 on uniforms.

2021 Swim Team Agreement – R. Weaver presented the 2021 contract with the Swim Team. Nothing has changed from last year's contract.

Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to approve the 2021 contract with the Swim Team.

2021 YMCA Agreement – R. Weaver presented the 2021 contract with the Adamstown YMCA. He said that as a result of receiving a lot of requests from patrons for evening swim lessons, they have been added to the Agreement this year.

Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to approve the 2021 contract with the Adamstown YMCA.

Credit Card Recommendation – R. Weaver said his Committee has been looking into offering credit card payments to purchase pool memberships. Several credit card companies have been researched, with MuniPay being the company of choice.

Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to approve using MuniPay for our credit card payments provided we follow all PCI standards.

Recreation Committee Resident Member – R. Weaver would like to appoint Jennifer Zeni as a resident member of the Rec Committee.

Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to officially appoint Jennifer Zeni as Recreation Committee Resident Member.

FIRE/SAFETY:

Emergency Operations Plan – J. Schmidt said he is in the process of updating the borough's Emergency Operations Plan (EOP). He will be working with Dan Weider and Chief Derek Miller to get it updated.

Adamstown Alert Notification System – J. Schmidt said that the database of users continues to grow and there are currently 202 families and 27 businesses signed up as of this afternoon. It was used for the first time to announce the recent snow emergency in the borough.

Lease Agreement – Ephrata Police – J. Schmidt, along with A. McManimen, have been working on a layout plan in the library to provide a space for a satellite office for the Ephrata Police. The plan would allow for the police to utilize the 9' wide portion of library space along the east wall with the side entrance. This will have to be changed because the Friends of the Library are requesting use of a corner portion of that area. A wall will be built to keep the police area separate from the rest of the library. The Lease will have to be revised to incorporate this change.

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried that the lease with Ephrata Police should be ready to go in the next week or so with edits as discussed.

Main Street Parking During Snow Emergencies – J. Schmidt is looking into additional parking for residents along Main Street during snow emergencies and is proposing that the library parking lot on W. Main Street and Bollman's parking lot above E. Main Street be used for this purpose. Once the snow emergency is cancelled, residents would have 24 hours to move their vehicles out of the parking lots. After the 24-hour period, the PW Department personnel would clear those two parking lots with no charge to the owners of the lots. Any vehicles not removed would be towed at the owner's expense. d. Alumbaugh is concerned the need for an established parking pattern and the ability to dig out/remove vehicles in a logistic fashion. J. Schmidt is welcoming any additional thoughts or ideas and will come back at the March meeting with more information. R. Weaver brought up concerns with the possibility of someone getting injured when moving a vehicle in/out of the parking lot and holding the borough responsible for not plowing efficiently resulting in the injury. A. McManimen commented

that since it appears that only a small handful of vehicles are currently ticketed during snow emergencies, it may not be worth the risk to offer alternative parking which could potentially create issues.

Ed Zander Resolution of Respect – J. Schmidt presented a Resolution of Respect to Ed Zander's daughter Angelique Anderson and her husband Denton as a result of the recent passing of Ed on January 16th. Ed was active on Borough Council, having served from 2008 to 2014. Prior to that he served several years on the Adamstown Borough Zoning Hearing Board.

UNFINISHED BUSINESS:

6 Jason Avenue Sewer Planning Module Approval – Black Diamond, the purchasers of 6 Jason Avenue, will be hooking up to Adamstown Borough's sewer system and are looking for approval of their sewer planning module.

Motioned by d. Alumbaugh, seconded by J. Thomason and unanimously carried to approve the sewer planning module for 6 Jason Avenue.

Pollinator Plots – J. Thomason addressed Council regarding planting pollinator plots along the trail. He said that he recently had an opportunity to talk with Ryan Davis, Chesapeake Forest Project Manager, who said they have grants available. He is going to talk more with Mr. Davis and will get back to Council. d. Alumbaugh suggested that M. Palm become involved because he had an area in mind where a pollinator plot would be ideal.

NEW BUSINESS:

Electric Purchases – L. Crouse has electric purchased out through January 2025 and in speaking with PSAB who helps negotiate that, we are in good shape with no need to take further action at this time.

Denver Borough Regional Official Map Meeting – Denver Borough will be holding a regional official map meeting and has invited Adamstown Borough Council to participate. Anyone interested should contact S. Toffy.

350 Adamstown Road Variance Application – A. McManimen said that we received a letter from SDE in response to the Planning Commission's recommendations. The application is proposing 3 residential rental units. SDE's letter does not mention anything regarding water/sewer other than the requirement to purchase EDUs for each additional water hookup. M. Palm had some concerns with the single grinder pump and is questioning if there should be a second pump in the event the original one malfunctions. There is also a concern with the size of the waterline. With both T. Unger of SDE and M. Palm absent from this meeting, A. McManimen is requesting that it be tabled until the March meeting. R. Good asked if tabling this will hold up the project and the owner's attorney said it will not.

Agenda Submission Deadline – A. McManimen said that there currently is not a policy outlining the deadline in which to submit agenda items, but he feels we need to establish one so that Council has time to review everything on the agenda prior to the meeting. After some discussion it was decided that the Thursday prior to a meeting gives enough time.

Motioned by d. Alumbaugh, seconded by A. McManimen and unanimously carried to submit all agenda items by 5PM the Thursday prior to the meeting if they are to be included on the upcoming agenda.

EXECUTIVE SESSION: Council went into executive session at 8:14PM to discuss personnel.

The regular meeting resumed at 8:28PM.

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to accept the resignation of Troy Kauffman as per his notice dated January 20th.

Motioned by M. Bansner, seconded by A. McManimen and unanimously carried to authorize the Personnel Committee to advertise, interview, evaluate and present for hire a new public works employee.

Adjournment:

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to adjourn.
The meeting ended at 8:29PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary