

The meeting was called to order at 7:00PM at the Adamstown Borough Wastewater Treatment Plant, 235 E. Swartzville Road, Denver by Council President Randy Good.

Council Present: R. Good, D. Matz, A. McManimen, d. Alumbaugh, M. Bansner, R. Weaver, J. Johnson-Null

Visitors present: Sgt. Ken Lockhart, Daniel Wieder, Pat Reese, Carol Wakefield, Sue Weinhold, Pastor Gideon, Jennifer Houck, Abbey Rehrer, Julie Hackenberger, Christopher Garrett, Heide Garrett, Kimberly Goshert, Tori Motter, Helen Shaak, Michele Reeser, Richard Reeser, Wendy Kerschner, Paula Musselman, Amy Good, Margie Cloud, Pierce Cloud, Steve Davis, Cheryl Davis, Danielle Zaun, Michelle Gockley

Others present: Mayor Schmidt, Mike Palm, Sam Toffy

MINUTES: Minutes from the January 3, 2023 meeting were approved with a motion from D. Matz, seconded by J. Johnson-Null and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by J. Johnson-Null and unanimously carried to approve all bills and receipts presented.

SPECIAL TOPICS:

U.S. Postal Rates Update – d. Alumbaugh gave an update on information he was able to obtain regarding recent postal rate updates. He explained that the post office is semi-autonomous entity meaning that they take minimal regulations from other institutions. This is why Adamstown Borough Council as well as State and Federal governments have no jurisdiction over what the post office does. Mr. Alumbaugh did his due diligence by contacting several politicians and other entities to express our concerns. Rep. Smucker’s office was contacted, and Council members met with a representative from his office. Senator Casey’s office was also contacted which resulted in a request for paperwork to be filled out in order to do a congressional investigation. Options were also discussed regarding alternative methods of receiving mail which included the possibility of cluster boxes. R. Good said we will share new information with our residents as we receive it. There was a question-and-answer period afterwards for attendees to ask questions and express their concerns.

POLICE REPORT:

The January Police Report was read by Sgt. Lockhart.

FIRE REPORT:

The January Fire Report was read by Deputy Chief Wieder.

VISITOR’S BUSINESS: None.

PUBLIC WORKS:

Lead and Copper Requirements – M. Palm said that due to being on reduced monitoring, we are currently on a 3-year cycle for lead and copper testing. The Federal Government is now requiring that a waterline list be created showing the system side as well as the customer side. Every water service line in the borough will have to be identified. There is an October 2024 deadline to complete this requirement.

Ronafa Quote – M. Palm received a quote from Ronafa to replace the seven windows at the scout cabin at a cost of \$2,226.

*Motioned by d. Alumbaugh, seconded by D. Matz and unanimously carried accept Ronafa's quote of \$2,226 to replace seven windows at the scout cabin.*

Deck Boards at Pool – M. Palm is requesting to replace the deck boards on the observation deck with plastic wood at the pool at a cost of \$9,412. He said that \$14K was budgeted for this project.

*Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to replace deck boards on observation deck with plastic wood not to exceed \$14K.*

SCADA System – The SCADA system allows us to remotely monitor and control some of the features at the WWTP. M. Palm is requesting to upgrade the system at a cost of \$44,232.21 which was quoted by LB Water. It is a CoStars price so it does not have to be bid. \$55K has been budgeted.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to upgrade the SCADA system at a cost of \$44,232.21 quoted by LB Water not to exceed \$48K.*

**TREASURER:** None.

**FINANCE:** None.

**WATER/SEWER/MS4:**

WWTP Headworks Pumps – M. Palm said that there are no longer spare parts available for the equipment that controls the levels and how fast the pumps run. He is looking to put this out to bid for the removal of the existing equipment and installation of a new pump. The headworks pump and controls will be purchased through CoStars.

*Motioned by D. Matz, seconded by A. McManimen and unanimously carried to advertise upon SDE's completion of investigative work to put out to bid removal of existing equipment and installation of new equipment.*

**COMMUNITY:**

Planning Commission Member – d. Alumbaugh would like to appoint Randy Good to the Planning Commission to fill a vacancy. His term will run through December 2026.

*Motioned by d. Alumbaugh, seconded by R. Weaver and carried by a vote of 6-0-1 (R. Good abstained).*

Grant Update – Adamstown Borough received a grant in the amount of \$476,500 from DCNR which will be used towards creating pickleball courts, ADA accessibility, parking lot changes and a pollinator plot.

YSM Proposal – Project Manager Ann Yost submitted a proposal in the amount of \$21,650 to begin the Phase 1 park project. This fee has already been budgeted into the original DCNR grant we received which was a \$100K matching grant. A. McManimen said that before we start the project, he would like to see dollar amounts for the Construction Administration and Construction Observation, which are currently not listed in the Proposal.

*Motioned by d. Alumbaugh, seconded by R. Weaver and unanimously carried to approve the YSM proposal in the amount of \$21,650.*

**ROADS AND BRIDGES:** None.

**PERSONNEL:**

Dental Renewal – The new dental rate is \$604/month which is an increase of \$6/month from last year.

*Motioned by A. McManimen, seconded by D. Matz and unanimously carried to approve the new dental rate of \$604/month.*

**RECREATION:** None.

**FIRE/SAFETY:**

Opticom Traffic Light – Mayor Schmidt said we are looking at the possibility of replacing the existing traffic light at Rt. 272 & Willow Street. The new light would include a feature to aid the fire/rescue vehicles to safely travel through the intersection when out on calls. R. Good said there is a 20% match grant available to municipalities to upgrade older traffic lights so we are looking into that option. M. Palm will be working with our engineer to collect preliminary budget numbers.

Mayor Schmidt said there will also be a discussion regarding installing flashing yellow school zone lights at the elementary school.

**BUILDING:**

Building Update – We met with an architect and are waiting for preliminary plans. We are also waiting for the Library to sign the Agreement of Sale for the land.

R. Good said we met with all parties involved with the new building to get their input. There is a RACP grant available and we have a grant writer working with the Borough and we could possibly receive \$300K-\$400K of funding towards the new building if approved. We anticipate the architect will be at the March council meeting to show plans of the proposed building. Construction is expected to begin in spring of 2024.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Resolution #2023-03 – This resolution implements Act 57 of 2022 which involves real estate taxes on properties that sell, to ensure taxes are paid for by appropriate person(s).

*Motioned by d. Alumbaugh, seconded by M. Bansner and unanimously carried to adopt Resolution #2023-03.*

Traffic Light and Safety Upgrades at Intersection of Route 272 & Willow Street – R. Good would like to have M. Palm work with SDE to research grant opportunities we may qualify for to upgrade the traffic light.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve M. Palm working with SDE to research grant opportunities to upgrade traffic light at Rt. 272 & Willow Street.*

Main Street Storm Sewer System – R. Good would like to have M. Palm work with SDE to research grant opportunities we may qualify for to upgrade the existing system as some of the inlets and pipes are failing. A. McManimen recommended tying that in with our MS4 program so we get credits for it.

*Motioned by D. Matz, seconded by R. Weaver and unanimously carried to approve M. Palm working with SDE to research grant opportunities to upgrade the existing system.*

Bixler Land Purchase – R. Good said there is a possibility that there may be a grant available to help with the purchase of the Bixler land.

Cocalico Regional Comprehensive Plan – The draft Regional Comprehensive Plan is now available on the County website. R. Good is asking Council members to take some time to the draft Plan. At some future date Council will be asked to vote whether to approve it or not. He is also encouraging our borough citizens to read through it.

Cocalico Regional Trail Project Update – We currently have three volunteers from Council representing Adamstown Borough who will join a regional team in an effort to join trails from Denver to W. Cocalico Township and eventually over to E. Cocalico Township and Adamstown. A grant has been received for the planning stages.

**EXECUTIVE SESSION:** Council went into executive session at 8:40PM to discuss personnel.

The regular meeting resumed at 9:05PM.

*Motioned by A. McManimen, seconded by R. Weaver and unanimously carried to hire Julie Scherer as parttime Assistant Treasurer. Her rate will start at \$18/hour and will increase to \$20/hour after 90 days provided she is able to do the job effectively.*

**Adjournment:**

*Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to adjourn.*

The meeting ended at 9:14PM.

Attested: \_\_\_\_\_  
Sam Toffy, Adamstown Borough Administrative Secretary