

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Mark Bansner, Alex McManimen, Jessica Kelly

Visitors Present: Sgt. Eric Schmitt, Sue Weinhold, Robert Hills, Leslie Hills, Dawn Miller, Pat Reese, Carol Wakefield, Carol Johnson, Glenda Poole, John Schmidt, Ralph Vedder, Val Lacis, Michele Walter Fry

Others Present: Dean Johnson, Lisa Crouse, Sam Toffy

**MINUTES:** Minutes from the September 5, 2017 meeting were approved with changes with a motion from M. Bansner, seconded by D. Matz and unanimously carried.

**BILL LIST:** Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve all bills and receipts presented. A. McManimen questioned the high fees billed by Hanover Engineering for the SWM exemption reviews. L. Crouse will look into this and report back to Council.

**POLICE and/or FIRE REPORT:**

The September Police Report was read by Sgt. Schmitt.

The September Fire Report was included in the packets. There will be a chicken BBQ on October 7<sup>th</sup> from 10AM until sold out and an Open House at the Fire Station on Tuesday, October 10<sup>th</sup> from 6:30PM to 8:30PM.

**VISITORS BUSINESS:** None.

**SPECIAL TOPICS:** None.

**PUBLIC WORKS:**

2000 Ford Super Duty F-550 Reg Cab XL 4WD Truck – The truck will be put on MuniBid with a starting bid of \$10K.

Brookview Walking Path – There were two options offered for the location of the walking path connecting Brookview to Rose Hill. Option 1 would be an extension of an existing sidewalk and would be located away from Rt. 272 and would eliminate the existing steps. Option 2 would run from the existing cul-de-sac parallel to Rt. 272. Option 1 was chosen at a cost of \$12,668 for a concrete walking path plus an additional \$3-4K for trees and fencing. A portion of the walking path will be located on the adjacent Burkholder property and therefore will require an easement.

A. McManimen commented that the Borough is looking to turn over the new walking path to the HOA for future maintenance.

*Motioned by C. Schweitzer, seconded by M. Bansner and unanimously carried to approve Option 1 subject to obtaining easements from Burkholder and Garman.*

Welding Equipment – M. Palm purchased two new blowers for the treatment plant and is requesting the purchase of a MIG welder to have Borough staff install the blowers which will save a significant amount of money from contracting the work out. The welder is portable and can be used to make repairs throughout the

Borough. M. Palm received a quote from Airgas USA, LLC in the amount of \$1,651.74 and is requesting approval of up to \$2,200 to purchase the MIG welder, additional wire, gas and miscellaneous welding safety equipment.

*Motioned by A. McManimen, seconded by D. Matz and unanimously carried to approve up to \$2,200 for the purchase of a MIG welder, additional wire, gas and miscellaneous welding safety equipment.*

**TREASURER:**

2018 Budget – L. Crouse has been working on the budget. There will be no increase in the tax rate or the water/sewer rates.

**FINANCE:** None.

**WATER & SEWER:** None.

**COMMUNITY:** None.

**ROADS AND BRIDGES:** None.

**PERSONNEL:**

Crossing Guard – An ad was recently placed in the Shopping News to hire a morning crossing guard at the intersection of W. Main Street and Adamstown Road. Mike Burkholder was one of the applicants.

*Motioned by A. McManimen, seconded by D. Matz and unanimously carried to hire Michael Burkholder as the morning crossing guard at a rate of \$10.00/day.*

**RECREATION:**

Pad Under Existing Pavilion at Pool – J. Kelly reported that the concrete pad under the pavilion will be replaced and expanded at a cost of \$5,500. To keep costs down, Borough staff will do the demolition. M. Burkholder commented that an electrical outlet should be run to the pavilion while the pad is being replaced.

*Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to approve up to \$5,500 to replace and expand the concrete pad under the pavilion at the pool.*

Tree Lighting – With the Community Days Committee no longer doing the Christmas tree lighting, the Public Works Department will light the tree going forward. New lights will need to be purchased for the upcoming tree lighting and a lift truck will be needed to install and remove the lights. The Borough is looking for a group to step up and organize the tree lighting ceremony.

*Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to spend up to \$2,000 to purchase new lights and to rent a lift truck to install and remove the lights.*

**FIRE/SAFETY:** None.

**MS4:** None.

**UNFINISHED BUSINESS:**

Ordinance #390 – Draft Ordinance #390 with final revisions was presented to update the Property Maintenance Code from the 1993 version currently being used to the 2015 version.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adopt Ordinance #390 to enforce the 2015 International Property Maintenance Code.*

Resolution 2017-04 – Resolution 2017-04 was drafted to establish penalties for the 2015 Property Maintenance Code, which will also include a Quick Ticket for violations.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adopt Resolution 2017-04 to establish penalties for the 2015 Property Maintenance Code.*

**NEW BUSINESS:**

2018-2022 Local Bridge Inspection Program – An authorization letter was received by Mackin Engineering Company, who was contracted by PennDOT to perform local bridge inspections in Adamstown Borough.

*Motioned by C. Schweitzer, seconded by M. Bansner and unanimously carried to approve the authorization letter received by Mackin Engineering Company.*

6<sup>th</sup> Annual Stoudt’s Cross Cyclocross Bicycle Race – A request was received by David Borden to use the Borough’s roads during the annual Stoudt’s Cross Cyclocross Bicycle Race to be held on November 5, 2017.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to allow the bike race on November 5, 2017 contingent on a Certificate of Insurance being submitted prior to the race and that any property that may be damaged is restored.*

13<sup>th</sup> Annual Lancaster Road Runners Club 12K Race – The Lancaster Road Runners Club will be hosting its 13<sup>th</sup> annual 12K race which will be held October 21, 2017 beginning at 10:00AM at the towers by the Wonderful Good Market.

*Motioned by C. Schweitzer, seconded by A. McManimen and unanimously carried to approve the use of the Borough’s roadways for the 13<sup>th</sup> Annual Lancaster Road Runners Club 12K Race on October 21, 2017 contingent upon receiving a Certificate of Insurance prior to the race.*

**Adjournment:**

*Motioned by D. Matz, seconded by A. McManimen and unanimously carried to adjourn.*  
The meeting ended at 7:27PM.

Attested: \_\_\_\_\_  
Sam Toffy, Adamstown Borough Administrative Secretary