

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Mark Bansner, Alex McManimen, Jessica Kelly, Mike Wetherhold

Visitors Present: Sgt. Eric Schmitt, Steve Roth, Donna Wetherhold, Robert Hills, Leslie Hills, Glenda Poole, Bob Stork, Carol Johnson, Sue Weinhold, Joe Dietrich, Eric Smith, John Schmidt, Kerry Fisher

Others Present: Dean Johnson, Mike Palm, Lisa Crouse, Sam Toffy

**MINUTES:** Minutes from the August 1, 2017 meeting were approved with a motion from D. Matz, seconded by C. Schweitzer and unanimously carried.

**BILL LIST:** Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve all bills and receipts presented.

**POLICE and/or FIRE REPORT:**

The August Police Report was read by Sgt. Schmitt.

The August Fire Report was read by Chief Roth. There will be an Open House at the Fire Station on Tuesday, October 10<sup>th</sup> from 6:30PM to 8:30PM.

**VISITORS BUSINESS:**

Joe Dietrich (Community Days Chairman) – Each year the Community Days Committee hosts the tree-lighting ceremony at the grove. Mr. Dietrich said that the Committee has decided to discontinue the annual event. One reason for their decision is that over the past few years attendance has dropped off. He wanted to make Council aware so that if they wanted to continue with the annual event, they would be aware that new lights would have to be ordered for this upcoming season. R. Good turned it over to the Recreation Committee to come back at the October meeting with a decision.

Eric Smith, 35 W. Main Street – Mr. Smith first thanked Council for requiring improvements be done to sidewalks/curbs in need of repair. He addressed his concern with improper crowning of the street since Main Street was repaved, which results in the majority of stormwater running over to his side of the street. He is concerned that over the years, the amount of stormwater flowing to his curb will freeze in the cold months and ultimately reduce the lifespan of the new curbing. R. Good turned it over to the Roads & Bridges Committee to review and contact Mr. Smith to discuss.

He also mentioned that his monthly Blue Ridge Cable bill has a franchise fee of \$4.71 which is higher than his 6% sales tax. The franchise fee should be 5%. R. Good asked L. Crouse to look into this and get back to Mr. Smith.

John Schmidt, Stoudtburg Village POA President – The Stoudtburg Village POA Board recently met with Keystone Custom Homes representatives to discuss Keystone’s intentions of reversing the floor plans on future homes and having the front doors exiting into the alleys next to the garage doors. Several Council members attended that meeting to observe and Mr. Schmidt wanted to thank them for attending. Keystone ultimately went back to their original plan of having the front doors exiting out to the pathways.

Tom Berman, 62 W. Main Street – Mr. Berman will be doing repairs to his sidewalk and asked Council if he can tear out a portion of concrete that is located between the curbing and sidewalk, and replace it with grass. M. Wetherhold told Mr. Berman that there is nothing in the ordinance preventing him from replacing this section with grass.

Kerry Fisher, 476 Adamstown Road – Mr. Fisher discussed his ongoing concern with stormwater running down his driveway. MS4 representative Kara Kalupson from Rettew recently went out to the property with M. Palm and provided a report with several options that Mr. Fisher can do in an attempt to minimize the chance of stormwater flows being directed toward his residence. R. Good asked Mr. Fisher to meet with the Roads & Bridges Committee to further discuss.

Justin Baas, Adamstown YMCA – Mr. Bass gave an update on the various activities that the YMCA sponsored over the summer as well as upcoming events, and a recap on the community pool activities over the summer.

**SPECIAL TOPICS:** None.

**PUBLIC WORKS:**

MS4 Compliance Inspection Report – Several weeks ago M. Palm met with Deirdre Lehman of DEP to do an MS4 inspection and he provided Council with an MS4 compliance inspection report for their review. Ms. Lehman was happy with her review. We also received a Notice of Intent from Kara Kulpson of Rettew which needs to be completed for the next permit cycle until we receive a waiver.

Sewerline Televising – The Sewer Committee, in an attempt to televise the lines without becoming too invasive to nature, will televise from the treatment plant as far in as possible without using any mechanical equipment (approximately 700’). M. Palm is recommending using Mr. Rehab, Inc. at a cost of \$3,600/day to clean, televise, bypass pump and inspect the lines. While they are in the area, they will televise and clean a portion of the Jefferson Road line that has root intrusions, and come back with some methods for repairing that line. There is currently approximately \$800K set aside in the sewer capital fund account.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to hire Mr. Rehab, Inc. to clean, televise, bypass pump and inspect the lines from the treatment plant approximately 700’ without using mechanical equipment, and to televise and clean a portion of Jefferson Road.*

Arborist - M. Palm met with an arborist and discussed getting a quote to do a ‘tree inventory’ at the grove and at Celebration Parks and give recommendations on budgeting and plantings. M. Palm will come back to Council with a quote.

**TREASURER:**

Street Lights – L. Crouse reported that the street lights are now all replaced and are LED with the exception of 3 or 4 which she is working on with MetEd.

2018 Budget – L. Crouse will be working on the budget this month, so anything to be included in the budget should be submitted.

PPL Electric Costs – M. Palm has worked extensively to cut electric costs at the treatment plant and as a result, costs have been cut almost in half since 2015, dropping from \$4,500 to less than \$2,500 per month.

**FINANCE:**

Pension MMO – L. Crouse presented to Council the 2018 Minimum Municipal Obligation (MMO) for the Adamstown Borough Pension Plan.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve the 2018 Minimum Municipal Obligation (MMO) in the amount of \$15,574.*

**WATER & SEWER:**

58 W. Main Street – The property owner is requesting a waiver for a portion of the sewer charges due to a leak at an outside spigot where the water did not go into the sewer system.

*Motioned by D. Matz, seconded by A. McManimen and unanimously carried to grant a waiver in the amount of \$67.00 for the sewer portion as a result of a leaking spigot in which the water did not go into the sewer system to be treated.*

**COMMUNITY:**

Sidewalk Letters – M. Wetherhold is requesting offering a one-time extension to those property owners who received sidewalk letters due to the fact that he was out of town several weeks and was not able to respond to those who had questions on the repairs required. He would like to extend the deadline to July 1, 2018.

*Motioned by M. Wetherhold, seconded by M. Bansner and carried by a vote of 6-1-0 to allow a one-time extension to July 1, 2018 for repairs to sidewalks for those who received letters (C. Schweitzer voted no).*

**ROADS AND BRIDGES:**

Bowmansville Road – Bowmansville Road will require paving in 2019. There is currently an issue with stormwater runoff in this area. M. Palm would like to hire Rettew or Dautrich to assess the stormwater pipes prior to any paving to get a budget estimate for replacement.

*Motioned by M. Bansner, seconded by M. Wetherhold and unanimously carried to allow M. Palm to hire Rettew or Dautrich to assess the stormwater pipes and provide a budget estimate for replacement.*

Roadway at Adamstown Road & Chestnut Street – D. Matz commented that the gutter area is beginning to collapse where Adamstown Road and Chestnut Street meet due to excess stormwater. M. Palm has this on his schedule to repair by installing a 2x4 traffic rated inlet top in this area.

**PERSONNEL:**

Crossing Guard – An ad was placed in the Shopping News to hire a morning crossing guard at the intersection of W. Main Street and Adamstown Road.

**RECREATION:**

Baby Pool Bid Results – The Committee met again to review the bid results received for improvements to the baby pool and the Committee has decided to reject all bids due to being overbudget. J. Kelly said they would like to reevaluate what direction they'd like to go in moving forward.

*Motioned by C. Schweitzer, seconded by M. Bansner and unanimously carried to reject all bids due to being overbudget.*

Celebration Park – J. Kelly provided a project plan for Celebration park and is asking for approval to start Phase 1 which is installing the dirt mound and installing the drainpipe which is part of Phase 2, not to exceed \$10,700. In order to keep costs down, neighborhood volunteers will help assist.

*Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to approve Phase 1 and installation of the drain pipe from Phase 2, not to exceed \$10,700.*

**FIRE/SAFETY:** None.

**MS4:** None.

**UNFINISHED BUSINESS:**

Ordinance #390 – Draft Ordinance #390 with final revisions was presented to update the Property Maintenance Code from the 1993 version currently being used to the 2015 version.

*Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to advertise Ordinance #390 for adoption at the October meeting.*

**NEW BUSINESS:**

County Commissioner's Meeting 3/14/2018 – The County Commissioner's Office requested the use of the Borough conference room for their March 14, 2018 meeting. The meeting is open to the public.

**Adjournment:**

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adjourn.*  
The meeting ended at 8:10PM.

Attested: \_\_\_\_\_  
Sam Toffy, Adamstown Borough Administrative Secretary