

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Mark Bansner, Alex McManimen, Jessica Kelly

Visitors Present: Sgt. David Shupp, Steve Roth, Ralph Vedder, Carol Johnson, Angie Jakubowski, Val Lacis

Others Present: Dean Johnson, Mike Palm, Sam Toffy

**MINUTES:** Minutes from the July 11, 2017 meeting were approved with a motion from D. Matz, seconded by M. Bansner and carried by a vote of 5-0-1 (R. Good abstained).

**BILL LIST:** Motioned by M. Bansner, seconded by M. Wetherhold and unanimously carried to approve all bills and receipts presented.

**POLICE and/or FIRE REPORT:**

The July Police Report was read by Sgt. Shupp.

The July Fire Report was read by Chief Roth. There will be a chicken BBQ Saturday August 19<sup>th</sup> from 10AM until sold out.

**VISITORS BUSINESS:**

Angie Jakubowski, PA Adult & Teen Challenge – Ms. Jakubowski, an Outreach Coordinator, gave an overview of what this adult drug and alcohol program in Berks County has to offer. More information can be found at [www.paatc.org](http://www.paatc.org).

**SPECIAL TOPICS:** None.

**PUBLIC WORKS:**

MS4 Meeting - M. Palm and K. Kulpson from Rettew met with a DEP representative. Minimum control measures as well as the MS4 permit were reviewed and several sites were visited. A report with comments will be provided by DEP.

The DEP representative mentioned that an easy way to get credits towards MS4, which could also be done as an Eagle Scout project would be to epoxy badges to curbing near storm sewer grates, labeling them 'rainwater only'.

476 Adamstown Road – M. Palm and K. Kulpson from Rettew visited the property to review the ongoing stormwater issue. Ms. Kulpson will be providing a report.

MS4 Regional Meeting – M. Palm attended a regional MS4 meeting in Ephrata. Rettew received a grant to allow area municipalities to work together regionally regarding gaining easements but due to the fact that Adamstown Borough may be issued a waiver, M. Palm is not sure how beneficial this will be for the Borough.

Willow Street Intersection – PennDOT notified M. Palm that they will be milling Willow Street this week and paving next week, and as a result the traffic loop will be damaged. They requested that the Borough make arrangements to have the traffic loop replaced prior to paving next week and bill PennDOT for the cost.

HACH Quote – M. Palm is working with DEP and EPA to reduce total nitrogen discharged from the WWTP. DEP will be removing their equipment in a few weeks so M. Palm received a quote from HACH to purchase additional equipment to continue monitoring discharge levels. He is requesting to purchase equipment totaling \$3,611.33 which includes a Portable Spectrophotometer which measures levels. He is anticipating cutting our nutrient credit requirements in half from 8K last year by using the new technique and possibly not needing to purchase any credits next year.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to allow M. Palm to purchase equipment from HACH in the amount of \$3,611.33 to monitor discharge levels.*

**TREASURER:** None.

**FINANCE:**

Fire Services Tax – The Committee is continuing discussions with the Fire Company regarding a Fire Services Tax in the Borough. The Fire Company is concerned that money earmarked for fire services could be used for Borough general expenses. A fire services tax would prevent this from occurring. C. Schweitzer suggested the possibility of setting up a separate account as was done with the Stella Hatt Fund account. This would not prohibit a future Council to change the ordinance and use the funds but would make the process more difficult and open for public discussion. Discussions will continue.

**WATER & SEWER:**

34 Broad Street Waiver Request – The property owner is requesting a waiver for a portion of the sewer charges due to a pipe leak where the water is not going into the sewer system.

*Motioned by D. Matz, seconded by A. McManimen and unanimously carried to grant a waiver in the amount of \$74 for the sewer portion as a result of a leaking pipe in which the water did not go into the sewer system to be treated.*

**COMMUNITY:**

**ROADS AND BRIDGES:**

2017-2018 Winter Traffic Services Agreement – PennDOT is again offering a winter services agreement for Adamstown to provide snow removal services on Willow Street from Route 272 to Main Street at a reimbursed cost of \$166.30/year.

*Motioned by M. Bansner, seconded by D. Matz and unanimously carried to approve the PennDOT Winter Traffic Services Agreement to plow Willow Street from Route 272 to Main Street at a cost of \$166.30/year.*

Bollman One-Way Signs at Church Street – Chris Fitterling from Bollman Hat Company contacted the Borough office regarding removing the one-way signs posted at Church Street.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve the removal of the one-way signs posted at Church Street at the request of Bollman Hat.*

**PERSONNEL:** None.

**RECREATION:**

Baby Pool Bid Results – The Committee met last week to review the bid results received for improvements to the baby pool. J. Kelly is asking for a 30-day extension to take additional time to review and discuss the bids received.

*Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to allow a 30-day extension to review the bid results.*

**FIRE/SAFETY:**

School Crossing Guard – D. Johnson reported that Cocalico School District said they would pay for half the cost of a morning elementary school crossing guard. The Borough will begin the hiring process in the near future.

**MS4:** None.

**UNFINISHED BUSINESS:**

Property Maintenance Code – Revisions to the proposed 2015 PMC were discussed and a recommendation was made by A. McManimen to revise time period for appeals (Section J) by extending it from 5 days to 10 days. Council was asked to get any additional proposed revisions to S. Toffy by the following Tuesday.

*Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to revise the time period for appeals (Section J) by extending it from 5 days to 10 days and to give Council until the following Tuesday to forward any additional proposed revisions to the 2015 PMC to S. Toffy after which it will be sent to the solicitor for a final draft ordinance.*

Intermunicipal Agreement – The original draft intermunicipal agreement created by Denver Borough was discussed at the last regional leader’s meeting and has been revised and simplified.

*Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to notify Denver Borough that we want to be included in the revised Intermunicipal Agreement for consideration at the next regional leaders meeting which will then come back to our next Borough Council meeting for an official vote.*

3094 N. Reading Road – The pending sale of this property recently fell through due to the health of the property owner. His son is requesting that the improvements be put on hold until such time that the property does sell. There currently is no water service to this property.

*Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried that water service will not be turned on at this property on the south side of the creek whether the property sells or not, until the sewer pipe is correctly connected to the sewer system.*

**NEW BUSINESS:**

1998 Bowmansville Road – The Office of the Aging recently appointed a guardian for the property owner at 1998 Bowmansville Road. The property will most likely go up for sale but there currently is no sewer connection.

*Motioned by M. Bansner, seconded by A. McManimen and unanimously carried to send a letter to the Office of Aging as well as the property owner’s guardian notifying them that this property must be hooked up to the public sewer system within 90 days of transferring ownership.*

**Adjournment:**

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adjourn.*  
The meeting ended at 8:12PM.

Attested: \_\_\_\_\_  
Sam Toffy, Adamstown Borough Administrative Secretary