

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council Vice President Dave Matz.

Council Present: Dave Matz, Cindy Schweitzer, Mark Bansner, Alex McManimen, Jessica Kelly, Mike Wetherhold

Visitors Present: Daniel Wieder, Carol Johnson, Glenda Poole, Donna Wetherhold, Jon Hamilton, Helen Shaak, Bob Stork, Ralph Vedder, Deb Schmidt, Stephanie Scheifley, Jim Scheifley, Sue Weinhold, Bryan Werner, Michele Walter Fry

Others Present: Dean Johnson, Mike Palm, Sam Toffy

MINUTES: Minutes from the June 6, 2017 meeting were approved with a motion from M. Bansner, seconded by C. Schweitzer and unanimously carried.

BILL LIST: Motioned by M. Bansner, seconded by M. Wetherhold and unanimously carried to approve all bills and receipts presented.

POLICE and/or FIRE REPORT:

The June Police Report was included in the packets.

The June Fire Report was read by Deputy Chief Wieder. There will be a chicken BBQ Saturday July 15th from 10AM until sold out.

VISITORS BUSINESS:

Stephanie Scheifley – Ms. Scheifley said she received a letter regarding the need to repair her sidewalk and wanted to know which areas of her sidewalk were requiring repair. M. Wetherhold took her contact information and said he will touch base with her to answer her questions.

SPECIAL TOPICS: None.

PUBLIC WORKS:

Wallover Architects - M. Palm said he received two bids for the proposed children’s pool, both of which came in higher than expected. Bid 1 (Stonridge, Inc.) submitted a base bid in the amount of \$341,300 and Bid 2 (Midatlantic Construction & Design Associates, Inc. submitted a base bid in the amount of \$339,000. The Rec Committee will discuss at their next meeting.

Garman Access Easement – M. Palm met with Jason Garman and walked the area to determine the best location for the access easement and found two viable options. Once a definitive location is chosen, an as-built will be submitted so that the easement agreement can be recorded.

Oil & Chip – Oil & chip work was done on N. Broad and N. Poplar Streets and street sweeping will be done to clean up any residual stones.

Nitrogen Worksheet – The Borough currently pays for nitrogen credits from other municipalities for nitrogen overages. M. Palm has been working with DEP and EPA to reduce the total nitrogen. Due to the efforts of the Public Works Department, to date this calendar year there has been a significant drop in nitrogen levels.

TREASURER: None.

FINANCE:

Fire Services Tax – The Committee met with the Fire Company in June to discuss and gather information regarding creating a Fire Services Tax in the Borough. Another meeting has been scheduled for July 18th. Act 172 (the tax credit program) will also be included.

WATER & SEWER:

62 W. Main Street Waiver Request – The Committee reviewed the property owner’s request for a waiver of the overage of sewer fees resulting from a burst pipe in the basement.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to grant a waiver in the amount of \$40 for the sewer portion as a result of a burst pipe in which the water did not go into the sewer system to be treated.

COMMUNITY:

Boy Scout Project – M. Wetherhold received a request from an eagle scout who would like to build one or two fire pits in the grove as part of his scout project. Due to the no burning ordinance and the potential fire hazard, several Council members did not feel it was a good idea to encourage open fires in the grove by providing fire pits.

Sidewalk Letters – C. Schweitzer requested that a list be provided to Council members of all property owners who received letters requiring repairs be done to their sidewalks. M. Wetherhold will provide a list.

ROADS AND BRIDGES:

476 Adamstown Road – In order to close this issue, C. Schweitzer proposed hiring an engineer to look at the area and make a recommendation on what action needs to be taken in order to remediate the stormwater runoff issue.

Motioned by C. Schweitzer, seconded by M. Bansner and unanimously carried to hire our engineer to do a cursory review of the situation and provide a recommendation for the property owner to close out this issue.

PERSONNEL: None.

RECREATION:

Family Membership Review – There was recently an incident at the community pool where an autistic patron had an aggressive episode and assaulted several other young patrons. Police were eventually called. The decision was made by the Committee to require the family to turn in their membership cards at which time they will receive a full refund.

Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to require that their membership cards be returned at which time a full refund will be issued.

FIRE/SAFETY:

School Crossing Guard – D. Johnson received a call from Dr. Ella Musser, Superintendent of the school, regarding hiring a crossing guard for the mornings. Dr. Musser said that she would like to gather information on what Reamstown and Denver currently have, at which time she will further discuss with the Committee.

MS4:

C. Schweitzer said that the MS4 report has been filed by Kara Kulpson (Rettew) for 2017.

M. Palm said he was contacted by DEP regarding setting up an MS4 inspection. He and Kara will handle the meeting.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Contract Trash/Recycling – C. Schweitzer and M. Wetherhold met with Barb Baker, Coordinator with LCSWMA to discuss contract trash/recycling and the timeline involved. C. Schweitzer reviewed the timeline with Council and recommended doing a write-up in the next newsletter make property owners aware of it. There is no urgency to getting this accomplished and a slow steady pace is recommended.

Property Maintenance Code – The Borough is currently using the 1993 version of the PMC and would like to upgrade to the 2015 version. The solicitor drew up a draft ordinance as well as a quick ticket sample and C. Schweitzer asked Council to review these documents and come back at the August meeting with feedback.

EXECUTIVE SESSION: Council went into executive session at 8:04PM to discuss a personnel issue. The regular meeting resumed at 8:24PM.

Motioned by A. McManimen, seconded by M. Wetherhold and carried by roll call vote of 6-0-0 to hire Sam Toffy as a full time hourly employee with the minimum hours to be eligible for full benefits to be effective as of July 1, 2017 (A. McManimen – Yes, M. Wetherhold – Yes, M. Bansner – Yes, D. Matz – Yes, C. Schweitzer – Yes, J. Kelly – Yes).

Adjournment:

Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to adjourn.
The meeting ended at 8:27PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary