

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Mark Bansner, Alex McManimen, Mike Wetherhold

Visitors Present: Lt. Tom Shumaker, Bob Stork, Glenda Poole, Donna Wetherhold, Kerry Fisher, Jason Garman, Val Lacin

Others Present: Mike Palm, Lisa Crouse, Sam Toffy

**MINUTES:** Minutes from the May 2, 2017 meeting were approved with a motion from D. Matz, seconded by M. Wetherhold and unanimously carried.

**BILL LIST:** Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to approve all bills and receipts presented.

**POLICE and/or FIRE REPORT:**

The May Police Report was read by Lt. Shumaker.

The May Fire Report was included in the packets. There will be a chicken BBQ sale on July 15<sup>th</sup> from 10AM until sold out.

**VISITORS BUSINESS:**

Kerry Fisher, 476 Adamstown Road – Mr. Fisher addressed Council regarding an ongoing stormwater issue he is having on his property. The Public Works Department laid macadam along the area in an attempt to divert the water away from the driveway but it has not solved the problem. Mr. Fisher said this has been going on for 10 years and he is ready to seek legal counsel if it is not resolved. R. Good turned it over to the Roads & Bridges Committee for discussion.

**SPECIAL TOPICS:** None.

**PUBLIC WORKS:**

Nitrogen Levels - M. Palm said they are working with the EPA to modify the current process to try to reduce the total amount of nitrogen leaving the plant. There is an annual cap limit and if it is exceeded, nutrient credits must be purchased.

Oil & Chip – Three quotes were received for oil & chip on N. Broad Street and a section of N. Poplar Street. M. Palm is recommending using Martin Paving at a cost of \$3.95/SqYd. There was \$14K budgeted for this project.

*Motioned by M. Bansner, seconded by C. Schweitzer and unanimously carried to use Martin Paving for the oil & chip work on N. Broad Street and a section of N. Poplar Street at a cost of \$3.95/SqYd.*

**TREASURER:** None.

**FINANCE:** None.

**WATER & SEWER:**

62 W. Main Street Waiver Request – This item is being tabled until the July meeting so that some questions can be clarified.

**COMMUNITY:**

Grove – M. Wetherhold thanked the Public Works Department for the great job they did on preparing the grove for Community Days. He also thanked them for constructing a pathway from the ballfield into the grove, to create a safer walking area for Community Days patrons who park in the ballfield.

Sidewalk Ordinance – The question was brought up of whose responsibility it is to do the final sidewalk inspection on replaced sidewalks. The current ordinance makes no reference to inspections except to repairs to the roadway. M. Wetherhold is recommending that the only inspections to be done are those involving the roadways. A. McManimen recommended that the curb area should be inspected after forms are set but prior to pouring, and the roadway should be inspected prior to placement. R. Good recommended that the Public Works Department do the required inspections.

*Motioned by M. Wetherhold, seconded by M. Bansner and carried by a vote of 5-1-0 that no sidewalk inspection will be required after the repair/replacement of sidewalks, curbing must be inspected after forms are set but prior to pouring, and the roadway must be inspected prior to placement. A completion letter will be sent by the Borough 6 months after work is completed (C. Schweitzer opposed).*

**ROADS AND BRIDGES:**

Borough Property Across From 404 Adamstown Road – The property owner at 404 Adamstown Road was notified by the Borough that no vehicles are to be parked in the Borough-owned lot across from his residence. Vehicles continue to be parked there. Lt. Tom Shumaker recommended installing a ‘No Parking’ sign in this area and said he will contact the property owner and report back to Council in July.

**PERSONNEL:** None.

**RECREATION:** None.

**FIRE/SAFETY:** None.

**MS4:**

C. Schweitzer said that Kara Kulpson from Rettew is putting the finishing touches on the MS4 report and it will be submitted shortly.

M. Palm said that West Cocalico Township is putting into place a program with the 5<sup>th</sup> grade students whereby they are using a model into the classrooms to exhibit how best management practices can aid in stormwater

runoff. They applied for a grant funding for yard signs and the classroom model, and they are seeking support from surrounding municipalities.

*Motioned by C. Schweitzer, seconded by A. McManimen and unanimously carried to send a letter to West Cocalico Township apprising them that we received their email regarding the stormwater program, it was discussed at the Council meeting and are in support of their concept and appreciate their efforts.*

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

IC Properties, LP Easement Agreement – Garman Builders applied for and was granted a variance regarding building a 2-unit duplex as opposed to a single-family home at 52 Michael lane. A condition of the zoning approval was for Garman to provide an easement to allow the Borough to create a walking trail from the staircase at Rt. 272 to Michael Lane. R. Good suggested that the Borough define the area for the walkway and complete the work in conjunction with the Garman construction of the proposed duplex. A mutual working relationship will allow for cost savings. M. Palm and Jason Garman will look into the cost of the proposed walkway and come back to Council.

*Motioned by C. Schweitzer, seconded by M. Bansner and unanimously carried to authorize Borough staff to work with Jason Garman to determine the logical location and cost of the trail.*

*Motioned by C. Schweitzer, seconded by M. Bansner and unanimously carried that the appropriate officers of the Borough be authorized to enter into the Pedestrian and Bicycle Pathway Agreement with IC Properties, LP, granting the Borough the right to install a pedestrian and bicycle pathway across 52 and 53 Michael Lane in the form presented at this meeting or with such changes as may be acceptable to the Borough Solicitor and the President of Council.*

Fire Tax – The Adamstown Fire Company requested that Council review information on the fire tax. R. Good passed this item to the Finance Committee for review. A meeting has been scheduled for June 20<sup>th</sup> and the Committee will report back to Council at the July meeting.

Stoudtburg Village Committee – Council members C. Schweitzer and A. McManimen, who have been appointed to represent Council on the Stoudtburg Escrow Committee met with other HOA Committee members and Keystone Builders to work through who will be designated the developer for the remainder of the project and oversee the use of the expenditure of the escrow funds. The HOA has expressed interested in becoming the developer which will then create a point person(group) to determine the priority of how the unfinished land development projects will be completed and funded using the escrow funds.

Trash/Recycling Services – C. Schweitzer reached out to Barb Baker at LCSWMA to obtain information on contract services for trash and recycling. Ms. Baker provided cost information on three municipalities along with the process and timeline, and C. Schweitzer asked Council to review the information for discussion at the July meeting.

Property Maintenance Code – The Borough is looking to update the PMC from the 1993 version to the current 2015 version.

*Motioned by C. Schweitzer, seconded by M. Wetherhold and carried by a vote of 5-1-0 to authorize the Borough solicitor to update the Property Maintenance code to the current 2015 version (D. Matz opposed).*

**Adjournment:**

*Motioned by D. Matz, seconded by A. McManimen and unanimously carried to adjourn.*  
The meeting ended at 8:03PM.

Attested: \_\_\_\_\_  
Sam Toffy, Adamstown Borough Administrative Secretary