

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Jessica Kelly, Shad Lewis

Visitors Present: Officer Matt Lucky, Steven Roth, Roger Weir, Glenda Poole, Stephanie Scheifley, James Scheifley, Bob Stork, Justin Baas, Alyssa Bushkie, Michele Walter Fry, Val Lacin

Others Present: Dean Johnson, Mike Palm, Lisa Crouse, Sam Toffy

MINUTES: Minutes from the May 1, 2018 meeting were approved with a motion from D. Matz, seconded by S. Lewis and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to approve all bills and receipts presented.

POLICE and/or FIRE REPORT:

The May Police Report was read by Officer Matt Lucky.

Property owner Kerry Fisher commented that there is a lot of speeding along Adamstown Road. Officer Lucky will look into this. C. Schweitzer asked if the police can do a speed study/survey in the Borough then address their concerns.

The May Fire Report was read by Chief Roth. There will be a chicken BBQ on Saturday, June 23rd from 10AM until sold out.

VISITORS BUSINESS:

Justin Baas, Adamstown YMCA – Mr. Bass gave a YMCA update on the various activities and upcoming events including Family Fun Fest on 8/14/2018 from 6PM to 9PM in the Adamstown Grove which helps support youth scholarships and programming through the Adamstown YMCA.

SPECIAL TOPICS: None.

PUBLIC WORKS:

M. Palm and R. Good met with Wernersville Corrections Counselor Joe Hofer regarding potential community service opportunities for parolees. Assistance was provided to pull the pool cover off, pressure wash the deck and spread mulch at the grove.

TREASURER:

Shutoff Notices – 23 shutoff notices were sent out on April 12th. All paid except two which were shut off May 31st.

The liquid fuels audit for 2016-2017 went well.

L. Crouse requested permission to pay Suburban Testing invoices twice a month to avoid late fees.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to authorize the payment of any regularly occurring invoice on an as-needed basis to avoid late fees.

Fuel Purchase - M. Palm explained that the School District needs to upgrade their fuel servicing station in Denver and has reached out to the local municipalities in the district to see if they had any desire to possibly purchase fuel at the new servicing station. If there is interested the school would then size their station to accommodate the extra use. The fuel being offered by the school would come at a significant savings because of the ability to purchase in bulk. The Borough currently uses WEX cards and will continue with that program when there is inclement weather. R. Good asked L. Crouse to do a savings analysis and report back at the July meeting.

FINANCE: None.

WATER & SEWER: None.

COMMUNITY:

Sidewalk/curbing notices – Council members conducted a review of sidewalk/curbing last year and sent out generic letters advising those residents the members felt needed repairs. Some repairs were made and others remain unchanged. The issue with most of the remaining is that the owner was unclear what needed repaired. Council earlier this year stayed the deadline of June 30th to allow time for the new Community Committee to review what was sent, the criteria used and to formulate a plan to move forward with the outstanding repairs. S. Lewis provided Council with a criteria list on what constitutes sidewalk and curb repairs. Council discussed, made some edits and requested M. Palm to meet with S. Lewis to find a way to deal with sidewalks that have spalling issues (possibly epoxy application). The criteria for sidewalk/curb will again be discussed at the July meeting, hopefully finalized so notices can be sent to the remaining property owners in need of repairs.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to have S. Lewis reach out to LTL, Code Administrators and Jim Franey to request quotes to create a sidewalk repair process for the Borough which would include identifying those property owners in violation based on the criteria we provide them with, sending letters, following up with inspections and issuing violation letters to those who do not bring their sidewalks/curbs into compliance.

R. Good said he will also be discussing property maintenance in further detail with S. Lewis.

C. Schweitzer questioned the Council decision to allow complaints to be anonymous. She felt that without knowing who complained neighbors will be tattling on neighbors for frivolous issues and without having a name the person doing the investigating is unable to go back and ask any questions. S. Lewis said his Committee felt that if a signature is not required, residents may be more inclined to bring property maintenance issues to the Borough's attention. They are doing a trial run and if it creates problems, they will go back to requiring a signature.

ROADS AND BRIDGES: None.

PERSONNEL:

Employee Recognitions – A. McManimen submitted \$250 employee recognition requests for the Public Works staff as a result of the diligent work they did at the community pool while continuing daily operations throughout the Borough.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to approve A. McManimen's request of \$250 employee recognition awards to the Public Works Department staff.

RECREATION:

Addendum to 2018 Pool Contract – Adjustments were made to the 2018 pool contract due to chemical training that M. Palm will be teaching the pool managers. Once completed, the pool managers will be trained to handle the chemicals at the pool pump house.

Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to approve the addendum to the 2018 pool contract.

FIRE/SAFETY: None.

MS4: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

SWM Review Time by Hanover – C. Schweitzer indicated that she plans to look at the SWM ordinance to see if modifications could be done to alleviate the high cost of small projects.

Adamstown Area Library Summer Program Fundraiser – The Adamstown Area Library is again offering a summer library program to encourage children to read for pleasure during the summer. As an incentive, they would like to offer contest prizes and they are asking for donations. C. Schweitzer suggested donating two guest passes good for 10 visits to the community pool.

Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to donate two guest passes good for 10 visits to the community pool.

Acts of Love Summer Lunch Program – The Cocalico Ministerium has run the program Acts of Love since 2011, whereby they provide free bagged lunches to children. The Borough received a request from Mike Roney of the Cocalico Ministerium to allow them to serve bagged lunches to the elementary students in the grove three times a week from June 11th through August 2nd. They worked their schedule out with the YMCA's Summer Program, which will be running during the same time period.

Motioned by C. Schweitzer, seconded by J. Kelly and unanimously carried to allow the Cocalico Ministerium to run the Acts of Love program in the grove from June 11th through August 2 provided there is no conflict with the YMCA's Summer Program.

Troy Weaver Release Request – After completing their review of the Financial Security Release Request received from Mr. Weaver and subsequent site inspection, Hanover Engineering submitted an Escrow Reduction letter to the Borough recommending full release of the financial guaranty of \$16,131.74.

Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to authorize release of Mr. Weaver’s financial guaranty of \$16,131.74 per Hanover Engineering’s letter dated May 31, 2018.

EXECUTIVE SESSION: Council went into executive session at 8:05PM to discuss litigation.

The regular meeting resumed at 8:40PM.

Adjournment:

Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to adjourn.

The meeting ended at 8:46PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary