

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council Vice President Dave Matz.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Mark Bansner, Jessica Kelly, Alex McManimen, Mike Wetherhold

Visitors Present: Sgt. Matt Randolph, Ofc. Marcos Rodriguez, Helen Shaak, Carol Johnson, Jon Hamilton, Joe Dietrich, Deb Schmidt, Bob Stork, Tom Berman, Sam Sherman, Sandy Roth, Val Laxis, Michele Walter Fry

Others Present: Dean Johnson, Lisa Crouse, Sam Toffy

MINUTES: Minutes from the April 4, 2017 meeting were approved with a motion from D. Matz, seconded by M. Bansner and unanimously carried.

BILL LIST: Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve all bills and receipts presented with the exception of a Hanover Engineering invoice in the amount of \$4,658.90 regarding Chapter 94. A. McManiman is requesting more information on why the invoice more than double what was billed last year. L. Crouse will contact Hanover and get back to Council.

R. Getz submitted a 2017 membership form for Adamstown Borough to join The Historical Society of the Cocalico Valley. The cost for membership is \$75. R. Good commented that he would prefer donating more money to the ambulance associations that are struggling. C. Schweitzer responded that she doesn't feel the membership fee is unreasonable.

Motioned by D. Matz, seconded by C. Schweitzer and carried by a vote of 6-1-0 to join The Historical Society of the Cocalico Valley for a membership fee of \$75 (R. Good opposed).

POLICE and/or FIRE REPORT:

The April Police Report was read by Sgt. Randolph. D. Johnson personally thanked the Police Department for their show and tell at the school in April.

The April Fire Report was included in the packets. Sandy Roth noted that there will be a chicken BBQ on Saturday, May 20th from 10AM until sold out.

VISITORS BUSINESS:

Kara Kulpson, Rettew Associates – Ms. Kulpson did an MS4 presentation for the public regarding the Borough's SWM program including an outline of the six minimum control measures. She offered useful information Borough residents can use to help do their part in preserving the Chesapeake Bay. She also discussed the status of the waiver request for the 5-year permit.

Joe Dietrich – Mr. Dietrich addressed Council regarding residents throughout the Borough storing their trash and trash cans on their front porches and rear yards. He is asking if Council would consider adopting a 'minimum property upkeep ordinance'. He is noticing that the issue is continuing to get worse with time.

Tom Berman – A water pipe burst on the evening of March 18th and Mr. Berman was not aware of it until the next morning which resulted in the loss of approximately 5,200 gallons of water in his basement. He is asking

Council to consider waiving a portion of the sewer fees since the water did not go into the sewer system to be treated. R. Good turned this over to the Water & Sewer Committee for discussion.

Sandy Roth – Ms. Roth inquired about the status of the trail on the mountain. R. Good explained that nothing is being pursued at this time due to focusing on Celebration Park and the baby pool, but it will be revisited at a later time.

SPECIAL TOPICS: None.

PUBLIC WORKS: The Public Works Report was included in the packets.

TREASURER:

QuickBooks – L. Crouse said that QuickBooks has been upgraded to the 2017 version and it is working smoothly.

Delinquent Water/Sewer Accounts – L. Crouse gave an update on the current delinquent water/sewer balance which is at an all-time low. The outstanding delinquent balance is \$8,341.69, with \$6,176.31 of that being one property owner whose rental property has several liens against it. There is also an outstanding balance of \$83.05 on 205 W. Main Street which resulted from a timing issue with interest being applied at the time it went to sheriff's sale. L. Crouse is requesting that Council approve writing that charge off.

Motioned by D. Matz, seconded by M. Wetherhold and unanimously carried to write off \$83.05 regarding 205 W. Main Street.

FINANCE: None.

WATER & SEWER:

13 Red Fox Court SWM Agreement – A Small Projects SWM Agreement was presented to Council for approval regarding the construction of a single-family home at 13 Red Fox Court.

Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve the Small Projects SWM Agreement for 13 Red Fox Court.

COMMUNITY:

Sidewalk Update - Keystone Guncrete was in the Borough at the new Library location on April 17th at 2PM to demonstrate the process they use to level uneven sidewalks. The process they use is injecting a long-wearing foam under the crooked sidewalks. Before and after photos were provided. This is one potential solution that other property owners can consider as opposed to replacing entire sidewalk sections that are not level.

Sidewalk Application – 127 W. Main Street – It was determined that with the new sidewalk ordinance, approval is no longer required from Council prior to sidewalk/curb repairs being made. M. Wetherhold explained that the revised sidewalk application only requires a signature from the property owner as well as the contractor, acknowledging that he is aware of our sidewalk ordinance, then submitted to our office. Once the work is complete, the contractor will notify our office so that our Public Works Department can do a final inspection. C. Schweitzer questioned if it is our new ordinance requires that our Public Works Department or the Sidewalk Inspector who does the final inspection. S. Toffy will review the ordinance and report back to M. Wetherhold.

ROADS AND BRIDGES:

Street Sweeping – M. Bansner commented that the street sweeper has been out today and the police issued 21 traffic tickets to those people who did not move their vehicles per the posted signs. Residents are made aware of street sweeping well in advance through the Borough newsletter and on the Borough Facebook page as well as the website. The streets are posted accordingly and Public Works personnel provide the courtesy of knocking on doors prior to tickets being issued.

PERSONNEL:

Crossing Guard – A. McManimen contacted the elementary school crossing guard Sue Weinhold to see if she would be available in the mornings as well, but she is not. This item will be tabled until the fall since the school year is almost over.

RECREATION:

Lancaster Civil Proposal – J. Kelly and members of the Rec Committee met with Ben Craddock of Lancaster Civil who provided a proposal in the amount of \$7,750 to create a bid package from specs and drawings which were approved for purchase last month, assist through bidding process and oversee the construction phase if necessary.

Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to approve the proposal submitted by Lancaster Civil to create a bid package and oversee the construction phase.

Wallover Architects – Addendum 01 – Wallover provided Addendum 01 in the amount of \$2K to prepare specs and drawings for additional work to be done at the pavilion adjacent to the new baby pool. The work will include extending the existing concrete slab and pathway and installing stairs and a railing to the pool deck.

Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to approve Addendum 01 in the amount of \$2K from Wallover Architects to provide specs and drawings for additional work to be done at the pavilion adjacent to the new baby pool.

Wallover Architects – Bid Schedule – Wallover provided a bid schedule, with the bid period running from May 23rd through June 20th, and awarding the bid on July 11th. Construction is scheduled to begin on September 5th with completion May 7, 2018.

Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to approve the bid schedule provided by Wallover Architects.

FIRE/SAFETY:

Ephrata Police Department Simulated Car Crash – D. Johnson attended a simulated drunk driving car crash that was organized by the Ephrata Police Department at the Ephrata High School. He described the event, commenting that it was very nicely done and will hopefully have students think twice before drinking and driving. He said that these events, called 'Every 15 Minutes', are put on at high schools around the country and he encouraged everyone to attend one if they have an opportunity.

MS4:

Rettew Addendum 02 – Addendum 02 was originally \$16,500 which would have covered everything we needed to stay on schedule with getting our next MS4 permit, however now that we may likely get a waiver, there is much less work required so the addendum amount can be revised accordingly. Because of the potential for a waiver, Ms. Kulpson from Rettew is suggesting that the cost come down to approximately \$7,500 to \$8,500. C. Schweitzer is requesting that Council approve the addendum up to \$8,500 so that Rettew can continue working on the Borough’s permit application.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to approve Addendum 02 up to \$8,500 to allow Rettew to continue moving forward with our MS4 program.

UNFINISHED BUSINESS:

Adoption of Code Ordinance #389 – The adoption of the code ordinance has been advertised.

Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to approve the adoption of the code of ordinances – ordinance #389.

NEW BUSINESS:

Adamstown Area Library Summer Program Fundraiser – The Adamstown Area Library is offering a summer library program to encourage children to read for pleasure during the summer. As an incentive, they would like to offer contest prizes and they are asking for donations. C. Schweitzer suggested donating two guest passes good for 10 visits to the community pool.

Walkway from Ballfield Parking Area to Grove – M. Wetherhold said that he, J. Dietrich and M. Palm met on site to discuss options to make the walkway area from the ballfield parking area to the grove safer for pedestrians attending Community Days. He is proposing laying two types of stone to be purchased with Community Days funds, which will help with water drainage, and having the Public Works Department construct the walkway and use a paving roller to compact the stone. Community Days funds will also pay for a rope-type railing and solar lights to place along the walkway.

Motioned by M. Wetherhold, seconded by D. Matz and unanimously carried to approve the construction of a walkway from the ballfield to the grove, with Community Days funding the cost and the Public Works Department constructing the walkway.

EXECUTIVE SESSION: Council went into executive session at 8:15PM to discuss a personnel issue. The regular meeting resumed at 8:20PM.

Adjournment:

Motioned by D. Matz, seconded by M. Wetherhold and unanimously carried to adjourn.
The meeting ended at 8:22PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary